

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING
Tuesday, April 11, 2006
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the March 22, 2006 Regular Council Meeting.....7
b) Minutes of the March 30, 2006 Special Council Meeting.....17
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a) AAMD&C Delegates 3:30 to 4:30 p.m.
b) Mackenzie Housing Management Board 4:30
Helen Braun (**IN CAMERA**)
- PUBLIC HEARINGS:** 6. a) Bylaw 561/05 – Land Use Bylaw Amendment19
To Rezone Hamlet Residential District 1B "HR1B" to
Public Institutional District "HP"
Plan 952 3371, Block 11, Lots 12 & 13
- COUNCIL COMMITTEE AND CAO REPORTS:** 7. a) Council Committee Reports
b) CAO Report (*handout at meeting*)
c)
c) Roads Supervisor Report.....25
d) Utilities Supervisor Report.....26

- e) Director of Planning, Emergency & Enforcement Services Report.....27

**GENERAL
REPORTS:**

- 8. a)

**OPERATIONAL
SERVICES:**

- 9. a) Buffalo Head Prairie & Hwy 697 Drainage Study.....31
- b) Lighting at Hwy 88 and 45/50 St Intersections.....37
- c) Zama Tower Rd Water/Sewer Mains Project.....39

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

- 10. a) Bylaw 562/06 - Land Use Bylaw Amendment To Permitted and Discretionary Uses.....41
- b) Bylaw 568/06 - Area Structure Plan - Klassen SW 13-106-15 W5M.....71
- c) Development Permit 51-DP-06, Peters NW 34-105-15 W5M.....83
- d) Bylaw 571/06 Anti-Bullying Bylaw.....95
- e) Fire Invoice 4164, Mitchell.....101
- f) Alberta Ambulance Operators Association.....107
- g) OH&S Code of Practice for Fire Fighters Session.....113

**CORPORATE
SERVICES:**

- 11. a) Bylaw 556/06 - 105 Avenue Cold Mix.....141
- b) Borrowing Bylaw 564/06 - Gravel Crusher.....147
- c) Bylaw 565/06 - 98 Avenue Cold Mix.....151
- d) Bylaw 569/06, Community Aggregate Payment Levy...157
- e) Bylaw 570/06 - Local Improvement Charge Curb, Gutter, Sidewalk 101 Avenue La Crete.....167

f)	REDI Marketing Plan Survey.....	173
g)	2006 Municipal Census.....	181
h)	Ratepayers' Meetings.....	182
i)	Managing Aboriginal Consultation.....	183
j)	Capital Project Progress Report & Year-to-Date Income Statement.....	193
k)	Consultation with Aboriginals.....	223
l)	Municipal Heritage Partnership Program.....	243
m)	AAMD&C - Proposed Changes to Agricultural Operation Practices Act (AOPA).....	251

**IN CAMERA
SESSION:**

- | | | |
|-----|----|--|
| 12. | a) | Construction Foreman Position |
| | b) | Agreements with High Level
Cost Sharing & Airport |

**NEXT MEETING
DATE:**

- | | | |
|-----|----|---|
| 13. | a) | Regular Council Meeting
Wednesday, April 26, 2006
6:00 p.m.
Council Chambers, Fort Vermilion |
|-----|----|---|

ADJOURNMENT:

- | | | |
|-----|----|-------------|
| 14. | a) | Adjournment |
|-----|----|-------------|

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING
DRAFT MINUTES
Wednesday, March 22, 2006

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PRESENT:	Bill Neufeld Walter Sarapuk John W. Driedger Ed Froese Willy Neudorf Greg Newman Jim Thompson Lisa Wardley Stuart Watson	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor Councillor Councillor
ALSO PRESENT:	Christine Woodward Youlia Whittleton Eva Schmidt John Klassen Rick Evans	Executive Assistant Director of Corporate Services Planning Supervisor Utilities Supervisor Acting Roads Supervisor
	And members of the public	
ABSENT	Peter Braun	Councillor

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on March 22, 2006 at 6:00 p.m. in Council Chambers, Fort Vermilion, Alberta.

CALL TO ORDER: Call to Order

1.1 Reeve Neufeld called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA: Agenda Approval

2.1 **MOVED** by Councillor Newman

MOTION 06-196

That the agenda for Mar. 22, 2006 be approved with the following additions:
CAO Resignation, Appointing Acting CAO, Property Purchase 9.5b) Fire Invoicing

CARRIED

Resignation of CAO

MOTION 06-197 MOVED by Councillor Froese

That the CAO's resignation be accepted.
CARRIED

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MOTION 06-198

MOVED by Councillor Thompson

That Youlia Whittleton is appointed as Acting CAO until such time as a permanent CAO is hired.

CARRIED

ADDITION

MOTION 06-199

Requires Unanimous Vote

MOVED by Deputy Reeve Sarapuk

That the property located at SW 26-108-12 W5M, Lot 1 Plan 992 0405 be purchased by the MD of Mackenzie for \$162,000, with the funds to come from general capital reserves.

CARRIED

PUBLIC HEARINGS:

**3.1 Bylaw 553/06 Lane Use Bylaw Amendment
Rezone Part of NE 6-106-15-W5M**

Reeve Neufeld called the public hearing for Bylaw 553/06 to order at 6:05 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 553/06 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on February 22, 2006.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Concerns about the accesses were further discussed. Planning Supervisor Schmidt described the development by using the projection screen. The adjacent quarter section has 3 accesses within one mile, making a total of 7 accesses within one mile.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 553/06. Planning Supervisor Schmidt answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 553/06. Mr. Peters

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spoke about similar plans, and indicated that there are 4 feet of peat moss on the land. Mr. Peters has consulted with Mr. Steffanson; options were discussed with regards to the accesses and adjoining properties.

Reeve Neufeld closed the public hearing for Bylaw 553/06 at 6:25 p.m.

MOTION 06-200

Bylaw 553/06 LUB Amendment
Second Reading

MOVED by Councillor Neudorf

That second reading be given to Bylaw 553/06, being a bylaw to rezone Part of NE 6-106-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3".

CARRIED

MOTION 06-201

Bylaw 553/06 LUB Amendment
Third Reading

MOVED by Councillor Driedger

That third reading be given to Bylaw 553/06, being a bylaw to rezone Part of NE 6-106-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3".

CARRIED

MOTION 06-202

MOVED by Councillor Newman

That the Area Structure Plan be approved as presented.

CARRIED

PRESENTATIONS:

There were no presentations at this meeting.

DELEGATIONS:

**5.1 Heliport Ranch Farm & Acreage Owners
Bill Jenkins**

Councillors Sarapuk & Thompson withdrew from the meeting.

Mr. Freeman, counsel for Mr. Jenkins, requested that a presentation be allowed to the Municipal Planning Commission on March 30. Councillor Froese agreed to recommend a delegation to the MPC.

Reeve Neufeld thanked the delegates for their presence.

PREVIOUS MINUTES:

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
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MOTION 06-203
Council Minutes 030706

6.1 MOVED by Councillor Wardley

That the minutes of the March 7, 2006 Regular Council Meeting be adopted as amended.

CARRIED

MOTION 06-204
Council Minutes 030906

6.2 MOVED by Deputy Reeve Sarapuk

That the minutes of the March 9 Special Council Meeting be approved as presented.

CARRIED

BUSINESS ARISING:

MOTION 06-205

MOVED by Councillor Watson

That a letter be sent to Footner Forest Products as discussed.

CARRIED

ROUND TABLE:

8.1 Council Reports

Council verbally reviewed meetings and workshops:

Deputy Reeve Sarapuk - Hay Zama Committee, Forestry
Councillor Driedger - REDI, MPC, Special Meeting, Altenheim -
La Crete Meals for Seniors Society, Chamber of Commerce
Councillor Neudorf - - AG Land Task Force, MPC
Councillor Wardley - no report
Councillor Watson - Heliport Road discussion
Councillor Thompson - Special Meeting, Ft. Vermillion Rec Board
Councillor Newman - MPC, Special Meeting, Caribou Mountain
Wilderness Park
Councillor Froese - Caribou Mountain, MPC, Special Meeting
Reeve Neufeld - AG Land Task Force, MPC, Caribou Mt.

MOTION 06-206

MOVED by Councillor Driedger

That the Council reports be accepted as information.

CARRIED

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Reeve Neufeld withdrew from the meeting; Deputy Reeve Sarapuk continued as Chair.

BUSINESS:

9.1 PLANNING:

9.1a) Bylaw 568/06 - Area Structure Plan SW 13-106-15 W5M

MOTION 06-207

Bylaw 568/06 ASP
First Reading

MOVED by Councillor Newman

That first reading be given to Bylaw 568/06, being a bylaw to adopt the Area Structure Plan for SW 13-106-15-W5M.

CARRIED

9.1b) Bylaw 562/06 - Land Use Bylaw Amendment Permitted & Discretionary Uses

MOTION 06-208

Bylaw 562/06
LUB Permitted & Discretionary Use
First Reading

MOVED by Councillor Neudorf

That first reading be given to Bylaw 562/06, being a bylaw to amend the Land Use Bylaw Permitted and Discretionary Uses.

CARRIED

9.2 CORPORATE SERVICES

9.2a) Bylaw 540/06 - Zama Tower Road Sewer Installation & Service

MOTION 06-209

Bylaw 540/06
Zama Tower Rd Debenture
Second Reading
Requires 2/3 Majority

MOVED by Councillor Thompson

That second reading be given to Bylaw 540/06, being a bylaw authorizing a debenture borrowing in the amount of \$275,000 for Zama Tower Road Sewer Installation.

CARRIED

MOTION 06-210

Bylaw 540/06
Zama Tower Rd Debenture
Third Reading
Requires 2/3 Majority

MOVED by Councillor Wardley

That third reading be given to Bylaw 540/06, being a bylaw authorizing a debenture borrowing in the amount of \$275,000 for Zama Tower Road Sewer Installation.

CARRIED

9.2b) Bylaw 545/06 - 101 Avenue Local Improvement

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MOTION 06-211

Bylaw 545/06
Local Improvement
Second Reading

MOVED by Councillor Driedger

That second reading be given to Bylaw 545/06, being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk along 101 Avenue from 102 Street to 107 Street in the hamlet of La Crete.

CARRIED

MOTION 06-212

Bylaw 545/06
Local Improvement
Third Reading

MOVED by Councillor Neudorf

That third reading be given to Bylaw 545/06, being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk along 101 Avenue from 102 Street to 107 Street in the hamlet of La Crete.

CARRIED

9.2c) Bylaw 546/06 - Zama Sewer Main Local Improvement

MOTION 06-213

Bylaw 546/06
Local Improvement
Second Reading

MOVED by Councillor Thompson

That second reading be given to Bylaw 546/06, being a bylaw to approve a local improvement charge for a sewer main along Tower Road from Wildcat Avenue to the north end Lot 29, Block 4, Plan 962 4275 in the Hamlet of Zama.

CARRIED

MOTION 06-214

Bylaw 546/06
Local Improvement
Third Reading

MOVED by Councillor Driedger

That third reading be given to Bylaw 546/06, being a bylaw to approve a local improvement charge for a sewer main along Tower Road from Wildcat Avenue to the north end Lot 29, Block 4, Plan 962 4275 in the Hamlet of Zama.

CARRIED

9.2d) Bylaw 547/06 - Zama Water Main Local Improvement

MOTION 06-215

Bylaw 547/06
Local Improvement
Second Reading

MOVED by Councillor Wardley

That second reading be given to Bylaw 547/06, being a bylaw to approve a local improvement charge for a water main along Tower road from Wildcat Avenue to Aspen Drive in the Hamlet of Zama.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING
DRAFT MINUTES
Wednesday, March 22, 2006**

CARRIED

MOTION 06-216
Bylaw 547/06
Local Improvement
Third Reading

MOVED by Councillor Watson

That third reading be given to Bylaw 547/06, being a bylaw to approve a local improvement charge for a water main along Tower road from Wildcat Avenue to Aspen Drive in the Hamlet of Zama.

CARRIED

9.2e) Bylaw 548/06 - Zama Service Connection Fee

MOTION 06-217
Bylaw 585/06
Service Connection Fee
Second Reading

MOVED by Councillor Neudorf

That second reading be given to Bylaw 548/06, being a bylaw to approve a service connection fee for water and sewer connections on Tower Road from Wildcat Avenue to the north end of Lot 29, Block 4 Plan 962 4275 in the Hamlet of Zama.

CARRIED

MOTION 06-218
Bylaw 548/06
Service Connection fee
Third Reading

MOVED by Councillor Froese

That third reading be given to Bylaw 548/06, being a bylaw to approve a service connection fee for water and sewer connections on Tower Road from Wildcat Avenue to the north end of Lot 29, Block 4 Plan 962 4275 in the Hamlet of Zama.

CARRIED

9.3 OPERATIONS

9.4 UTILITIES

9.4a) Power Relocation at La Crete Lift Station

MOTION 06-219

MOVED by Councillor Newman

That the power relocation item be accepted as information.

CARRIED

9.5 EMERGENCY & ENFORCEMENT SERVICES

9.5a) Alberta Municipal Infrastructure Program (AMIP)

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MOTION 06-220
AMIP Letter

MOVED by Councillor Neudorf

That a letter be sent to Alberta Infrastructure and Transportation as discussed.

ADDITION

9.5b) CARRIED
Fire Invoicing

A resident of Fort Vermillion contacted Council and requested that a fire invoice be forgiven, due to financial circumstances.

MOTION 06-221
Fire Invoice Review

MOVED by Councillor Thompson

That the Protective Services Committee reviews bylaws/policies regarding invoicing.

CARRIED

9.6 ADMINISTRATION

9.6a) Assessment Review Board Training

MOTION 06-222
ARB Training

MOVED by Councillor Newman

That the members of the Assessment Review Board that have not received previous training be approved to attend ARB training course as offered by Alberta Municipal Affairs.

CARRIED

9.6b) World Elder Abuse Awareness Day

MOTION 06-223
World Elder Abuse Awareness Day

MOVED by Councillor Driedger

That June 15, 2006 be declared World Elder Abuse Awareness Day.

CARRIED

ACTION
CORRESPONDENCE
INFORMATION

There was no action correspondence to review.

No information items were presented.

INFORMATION
CORRESPONDENCE:

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MOTION 06-224

MOVED by Councillor Newman

That the FCM item, the Alberta Health & Wellness item and Alberta Infrastructure and Transportation letters be accepted as information.

CARRIED

NEW BUSINESS:

There was no new business at this meeting.

NOTICES OF MOTION:

14. There was no item under this heading.

**CONFIDENTIAL
MATTERS:**

15. There were no confidential items.

**NEXT MEETING
DATES:**

16.1 **Regular Meeting:**
Tuesday, April 11, 2006
10:00 a.m. Ft. Vermilion Council Chambers

ADJOURNMENT:

Call for Adjournment

MOTION 06-225

17.1

MOVED by Councillor Froese

Time: 7:55 p.m.

That the regular Council meeting of March 22, 2006 be adjourned.

CARRIED

These minutes were approved on April 11, 2006.

Bill Neufeld, REEVE

C. Woodward, Executive Assistant

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING - STARDUST INN, HIGH LEVEL
DRAFT MINUTES
MARCH 30, 2006**

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PRESENT:	Bill Neufeld Walter Sarapuk Peter Braun John W. Driedger Ed Froese Willy Neudorf Greg Newman	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor
ALSO PRESENT:	Youlia Whittleton Paul Driedger	Acting Chief Administrative Officer Director of Emergency & Enforcement Svcs.
ABSENT	Jim Thompson Lisa Wardley Stuart Watson	Councillor Councillor Councillor

PRESENT: Minutes of the Special Council Meeting for the Municipal District of Mackenzie No. 23 held on March 30, 2006 at 2:00 p.m. in the Banquet Room, Stardust Inn, High Level, Alberta.

CALL TO ORDER: Call to Order

1.1 Reeve Neufeld called the meeting to order at 2:00.

MOTION SCM-07 MOVED BY COUNCILLOR BRAUN

Time: 2:02 That Council goes In-Camera to discuss CAO Recruitment.

CARRIED

MOTION SCM-08 MOVED BY COUNCILLOR NEWMAN

Time: 2:20 That Council comes Out-of-Camera.

CARRIED

MOTION SCM-09 MOVED BY COUNCILLOR FROESE

That a CAO Recruitment Committee be formed, consisting of Reeve Neufeld, Deputy Reeve Sarapuk and Councillor Newman.

CARRIED

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
SPECIAL COUNCIL MEETING - STARDUST INN, HIGH LEVEL
DRAFT MINUTES
MARCH 30, 2006**

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MOTION SCM-10 MOVED BY COUNCILLOR NEWMAN

That the position of CAO be immediately advertised on web sites as discussed, and further that the advertising includes:

a closing deadline for submissions of April 24, 2006;and

that competitive wages and benefits are negotiable depending on education and experience; and

that applications may be mailed, emailed or faxed to the attention of the Acting CAO.

CARRIED

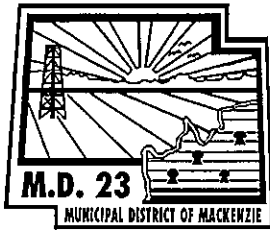
ADJOURNMENT: Call for Adjournment

MOTION SCM-11 MOVED BY COUNCILLOR DRIEDGER

Time: 2:30 p.m. That the regular Council meeting of March 30, 2006 be adjourned.

CARRIED

These minutes will be presented for approval on April 11, 2006.



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Eva Schmidt, Planning Supervisor
Title:	PUBLIC HEARING Bylaw 561/06 Land Use Bylaw Amendment Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP" Plan 952 3371, BI 11, Lots 12 & 13

BACKGROUND / PROPOSAL:

First reading was given, on March 7, 2006, to rezone lots 13 & 12, Block 11, Plan 952 3371 from Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP" to accommodate expansion to the Heimstaed Lodge.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The La Crete Nursing Association purchased lots 13 & 12, Block 11, Plan 952 3371, for the purpose of further expanding the Senior Citizen's Accommodation building. The new addition is to provide separate housing facilities for the Alzheimer's resident.

7.28 PUBLIC/INSTITUTIONAL DISTRICT "HP"

The general purpose of this district is to permit the development of land for uses of either a health-related or non-profit nature providing services to the community.

A. DISCRETIONARY USES

- (1) Church.
- (2) Community club.
- (3) Day care facility
- (4) Dwelling in association with a medical facility.
- (5) Group home
- (6) Hospital
- (7) Intensive recreation.

Author: Liane Lambert, Development Officer	Review Date:	Acting C.A.O.:
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- (8) Museum.
- (9) Parsonage.
- (10) Public Use
- (11) School
- (12) Senior Citizen's Home
- (13) Portable Classroom Units (Temporary)
- (14) Tourist information facility.

B. MINIMUM LOT AREA

As required by the Development Officer.

C. MINIMUM TOTAL FLOOR AREA

As required by the Development Officer

D. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

E. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet) and no side yard need exceed 3.0 metres (10 feet) or at the discretion of the Development Officer. In case of a corner site the width of side yard adjoining the side street shall not be less than 7.6 metres (25 feet).

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet).

G. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

Buildings may either be of new construction or moved in. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

H. SPECIAL PROVISIONS

Adult entertainment businesses shall not be located within 152.4 metres

<p>Author: Liane Lambert, Development Officer</p>	<p>Review Date:</p>	<p>C.A.O.:</p>
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(500 feet) of a church, education institution, park (P), public facility or other similar uses unless otherwise approved by council. As well a church, education institution, park (P), day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.

I. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

J. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That second reading be given to Bylaw 561/06 to rezone Lot 13 and Lot 12, Block 11, Plan 952 3371 from Hamlet Residential 1B "HR1B" to Public/Institutional District "HP".

That third reading be given to Bylaw 561/06 to rezone Lot 13 and Lot 12, Block 11, Plan 952 3371 from Hamlet Residential 1B "HR1B" to Public/Institutional District "HP".

Author: Liane Lambert, Development Officer	Review Date:	C.A.O.:
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BYLAW NO. 561/06

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a senior home.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 952 3371, Block 11, Lot 12, 13 in the Hamlet of La Crete be amended from to Hamlet Residential District 1B (HR1B) to Public Institutional District (HP) as outlined in Schedule "A".

First Reading given on the 7th day of March, 2006. (06-172)

Bill Neufeld, Reeve

Executive Assistant

Second Reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

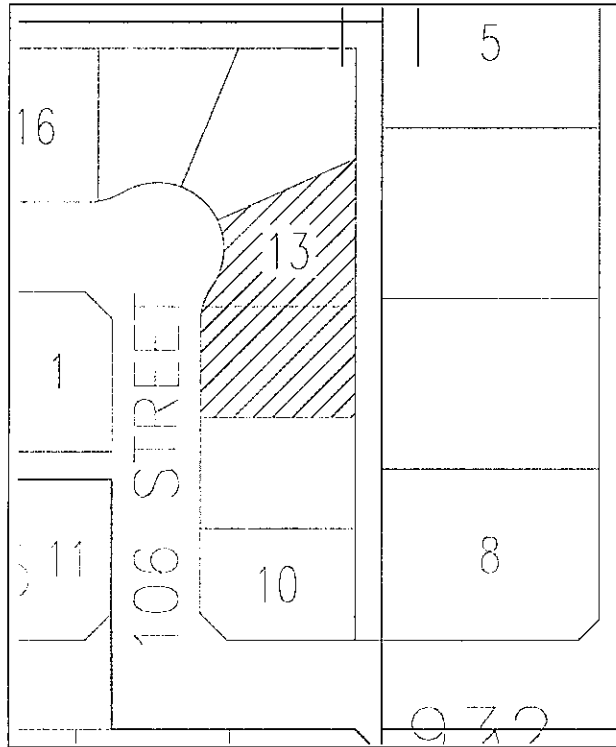
Executive Assistant

BYLAW No. 561/06

SCHEDULE "A"

1. That the land use designation of the following property known as:

Lots 12 & 13, Block 11, Plan 952 3371 in the Hamlet of La Crete be rezoned from Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP".



Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2006.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING
MINUTES**

**Tuesday, April 11, 2006
10:00 a.m.**

Council Chambers Fort Vermilion, Alberta

PRESENT: Bill Neufeld
Walter Sarapuk
John W. Driedger
Ed Froese
Willy Neudorf
Greg Newman
Lisa Wardley
Stuart Watson
Peter Braun
Reeve
Deputy Reeve
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor

ALSO PRESENT: Youlia Whittleton
Mary Jane Driedger
Wanita Mitchell
John Klassen
Eva Schmidt
Paul Driedger
Rick Evans
Acting Chief Administrative Officer
Recording Secretary
Administrative Assistant
Utilities Supervisor
Planning Supervisor
Director of Emergency & Enforcement Svcs.
Acting Roads Supervisor

And members of the public

ABSENT Jim Thompson Councillor

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on April 11, 2006 in Council Chambers, Fort Vermilion, Alberta.

CALL TO ORDER: Call to Order

1.a Reeve Neufeld called the meeting to order at 10:09 a.m.

ADOPTION OF AGENDA: Agenda Approval

2.a **MOVED** by Councillor Driedger

MOTION 06-226

That the agenda for April 11, 2006 be approved with the following additions:

8.a Caribou Mountain

CARRIED

PUBLIC HEARINGS:

6.a Bylaw 561/06 – Land Use Bylaw Amendment to Rezone

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING
MINUTES**

Tuesday, April 11, 2006

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**Hamlet Residential District 1B "HR1B" to Public Institutional
District "HP" Plan 952 3371, Block 11, Lots 12 & 13**

Reeve Neufeld called the public hearing for Bylaw 561/06 to order at 10:12 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 561/06 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on March 7, 2006.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council commented that the "water reservoir or dugout" use appeared twice in contradictory sections within the bylaw.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 561/06. Planning Supervisor Schmidt answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 561/06. No one was present.

Reeve Neufeld closed the public hearing for Bylaw 561/06 at 10:14 a.m.

MOTION 06-227
Bylaw 561/06 LUB Amendment
Second Reading

MOVED by Councillor Braun

That second reading be given to Bylaw 561/06 to rezone Lot 13 and Lot 12, Block 11, Plan 952 3371 from Hamlet Residential 1B "HR1B" to Public/Institutional District "HP".

CARRIED

MOTION 06-228
Bylaw 561/06 LUB Amendment
Third Reading

MOVED by Councillor Wardley

That third reading be given to Bylaw 561/06 to rezone Lot 13 and Lot 12, Block 11, Plan 952 3371 from Hamlet Residential 1B "HR1B" to Public/Institutional District "HP".

CARRIED

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**10.a Bylaw 562/06 – Land Use Bylaw Amendment -
Permitted and Discretionary Uses**

Reeve Neufeld called the public hearing for Bylaw 562/06 to order at 10:15 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 562/06 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on March 22, 2006.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were none.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 562/06. Planning Supervisor Schmidt answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 562/06. No one was present.

Reeve Neufeld closed the public hearing for Bylaw 562/06 at 10:22 a.m.

MOTION 06-229

Bylaw 562/06 LUB Amendment
Second Reading

MOVED by Councillor Froese

That second reading be given to Bylaw 562/06, being a Land Use Bylaw amendment to streamline the permitting process.

CARRIED

MOTION 06-230

Bylaw 562/06 LUB Amendment
Third Reading

MOVED by Councillor Newman

That third reading be given to Bylaw 562/06, being a Land Use Bylaw amendment to streamline the permitting process.

CARRIED

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**10.b Bylaw 568/06 – Area Structure Plan – Klassen
SW 13-106-15 W5M**

Reeve Neufeld called the public hearing for Bylaw 568/06 to order at 10:23 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 568/06 was properly advertised. Eva Schmidt, Planning Supervisor, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Planning Supervisor Schmidt presented the Development Authority's submission and indicated that first reading was given on March 22, 2006.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. A discussion ensued regarding the responsibility of the reconstruction of the intersection.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 568/06. Planning Supervisor Schmidt answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 568/06. John Klassen, the developer, had a comment on the bylaw and the responsibility of the intersection.

Reeve Neufeld closed the public hearing for Bylaw 568/06 at 10:32 a.m.

MOTION 06-231

Bylaw 568/06 Area Structure Plan
Second Reading

MOVED by Councillor Sarapuk

That second reading be given to Bylaw 568/06, being a bylaw to adopt the Area Structure Plan for SW 13-106-15 W5M.

CARRIED

MOTION 06-232

Bylaw 568/06 Area Structure Plan
Third Reading

MOVED by Councillor Braun

That third reading be given to Bylaw 568/06, being a bylaw to adopt the Area Structure Plan for SW 13-106-15 W5M.

CARRIED

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PREVIOUS MINUTES:

- 3.a Minutes of the March 22, 2006
Regular Council Meeting

MOTION 06-233
Council Minutes 032206

MOVED by Councillor Wardley

That the minutes of the March 22, 2006 Regular Council Meeting be adopted as amended.

CARRIED

- 3.b Minutes of the March 30, 2006
Special Council Meeting

MOTION 06-234
Council Minutes 033006

MOVED by Councillor Neudorf

That the minutes of the March 30, 2006 Special Council Meeting be adopted as amended.

CARRIED

BUSINESS ARISING:

- 4.a Assessment Review Board Training

MOTION 06-235
Unanimous

MOVED by Councillor Braun

That all members be authorized to attend the Assessment Review Board Training.

CARRIED

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

- 7.a Council Committee Reports

Council verbally reviewed meetings and workshops:

Deputy Reeve Sarapuk – Challenge North Conference

Councillor Driedger – Heritage Center Grand Opening, Alberta Association of Municipal District & Counties Convention, meeting with DCL SIEMENS ENGINEERING LTD., Town of High Level meeting, Challenge North Conference

Councillor Neudorf – Alberta Association of Municipal District & Counties Convention, meeting with DCL SIEMENS ENGINEERING LTD. Siemens Engineering Ltd., Town of High

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Level meeting, Challenge North Conference, Agricultural Land
Use meeting

Councillor Wardley – Recreation Society Fundraiser, Recreation
Board Special and Regular meeting, Municipal District Library
Board

Councillor Watson – No meetings to report

Councillor Newman – Town of High Level meeting

Councillor Braun – Northern Alberta Institute Technology Open
House, 101 Avenue Local Improvement Open House, Mackenzie
Waste Commission meeting, Recreation Board meeting, Alberta
Association of Municipal District & Counties Convention, meeting
with DCL SIEMENS ENGINEERING LTD. Siemens Engineering
Ltd., Municipal Planning Commission meeting, Town of High Level
meeting, Challenge North Conference, Mighty Peace Tourism
Annual General Meeting

Councillor Froese – Anti-Bullying

Reeve Neufeld – Heritage Center Grand Opening, Alberta
Association of Municipal District & Counties Convention, meeting
with Ty Lund (Acting Minister of Infrastructure and Transportation),
Challenge North Conference, Mighty Peace Tourism Annual
General Meeting, Agricultural Land Task Force

MOTION 06-236

MOVED by Councillor Newman

That the Council reports be accepted as information.

CARRIED

RECESS

The Reeve called for a recess at 10:57 a.m.
The meeting was reconvened at 11:12 a.m.

7.b CAO Report

MOTION 06-237

MOVED by Councillor Sarapuk

That the Chief Administrator Officer report be accepted as
information.

CARRIED

7.c Roads Supervisor Report

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MOTION 06-238

MOVED by Councillor Driedger

That the Supervisor of Roads report as presented by Rick Evans, the Acting Roads Supervisor, be accepted as information.

CARRIED

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7.d Utilities Supervisor Report

MOTION 06-239

MOVED by Councillor Braun

That the Utilities Supervisor Report be accepted as information.

CARRIED

7.e Director of Planning, Emergency, and Enforcement Services Report

MOTION 06-240

MOVED by Councillor Neudorf

That the Director of Planning, Emergency, and Enforcement Services Report be accepted as information.

CARRIED

GENERAL REPORTS:

8.a Caribou Mountains (addition)

Councillor Newman gave a short overview on the position of the Alberta Wilderness Association on the Caribou Mountains Wildland.

MOTION 06-241

Unanimous

MOVED by Councillor Neudorf

That the Advisory Committee for the Caribou Mountains Wildland contacts the Community Development Minister regarding their position on the Wildlands.

CARRIED

RECESS

The Reeve called for a recess at 12:05 pm.
The meeting was reconvened at 1:02 pm.

BUSINESS:

OPERATIONAL SERVICES:

9.a Buffalo Head Prairie & Hwy 697 Drainage Study

MOTION 06-242

MOVED by Councillor Neudorf

That the Municipal District request a copy of the Highway 697 Flood Study that was conducted in the 1990's and updated again in 1998. This study is than to be reviewed by the Agricultural Services Board.

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CARRIED

9.b Lighting at Hwy 88 and 45/50 Street Intersections

MOTION 06-243

MOVED by Councillor Braun

That the Lighting at Highway 88 and 45/50 Street Intersections be received for information.

DEFEATED

MOTION 06-244

MOVED by Councillor Froese

That the MUNICIPAL DISTRICT of Mackenzie No. 23 write a letter to Alberta Infrastructure and Transportation requesting that the provincial funds for both intersections be combined and applied to the lighting installation at the intersection of Highway 88 and 50th Street.

CARRIED

9.c Zama Tower Road Water / Sewer Mains Project

MOTION 06-245

Requires 2/3

MOVED by Councillor Braun

That the contract for the Tower Road Water and Sewer Main project be awarded to Dechant Construction for \$464,200.

CARRIED

PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:

**10.c Development Permit 51-DP-06, Peters
NW 34-105-15 W5M**

MOTION 06-246

MOVED by Councillor Newman

That the Development Permit 51-DP-06 Terry Peters report be accepted as information.

CARRIED

10.d Bylaw 571/06 Anti-Bullying Bylaw

MOTION 06-247

Bylaw 571/06 Anti-Bullying
First Reading

MOVED by Councillor Newman

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That first reading be given to Bylaw 571/06, being a bylaw on Anti-Bullying within the Municipal District of Mackenzie.

CARRIED

10.e Fire Invoice 4164, Mitchell

MOTION 06-248
Requires 2/3

MOVED by Councillor Sarapuk

That invoice #4164 to Grace Mitchell in the amount of \$400.00 be waived.

CARRIED

10.f Alberta Ambulance Operators Association

MOTION 06-249

MOVED by Councillor Driedger

That the Protective Services Committee members be authorized to attend the Alberta Ambulance Operators Association Annual Convention.

CARRIED

10.g OH&S Code of Practice for Fire Fighters Session

MOTION 06-250

MOVED by Councillor Newman

That the Protective Services Committee members be authorized to attend the Occupational Health & Safety "Code of Practice for Fire Fighters" session in High Level.

CARRIED

CORPORATE SERVICES:

11.a Bylaw 556/06 – 105 Avenue Cold Mix

MOTION 06-251
Bylaw 556/06 Local Improvement
Second Reading
Requires 2/3

MOVED by Councillor Neudorf

That second reading be given to Bylaw 556/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

CARRIED

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MOTION 06-252

Bylaw 556/06 Local Improvement
Third Reading
Requires 2/3

MOVED by Councillor Braun

That third reading be given to Bylaw 556/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

CARRIED

11.b Borrowing Bylaw 564/06 – Gravel Crusher

MOTION 06-253

Bylaw 564/06 Debenture
Second Reading
Requires 2/3

MOVED by Councillor Watson

That second reading be given to Bylaw 564/06, being a bylaw authorizing a debenture borrowing in the amount of \$1,750,000 for the Gravel Crushing Equipment purchase.

CARRIED

MOTION 06-254

Bylaw 564/06 Debenture
Third Reading
Requires 2/3

MOVED by Councillor Wardley

That third and final reading be given to Bylaw 564/06, being a bylaw authorizing a debenture borrowing in the amount of \$1,750,000 for the Gravel Crushing Equipment purchase.

CARRIED

11.c Bylaw 565/06 – 98 Avenue Cold Mix

MOTION 06-255

Bylaw 565/06 Local Improvement
Second Reading
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 565/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 98 avenue from 99 street to 100 street in the Hamlet of La Crete be approved.

CARRIED

MOTION 06-256

Bylaw 565/06 Local Improvement
Third Reading
Requires 2/3

MOVED by Councillor Newman

That third reading be given to Bylaw 565/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 98 avenue from 99 street to 100 street in the Hamlet of La Crete be approved.

CARRIED

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RECESS

The Reeve called for a recess at 2:08 p.m.
The meeting was reconvened at 2:17 p.m.

MOTION 06-257

MOVED by Councillor Braun

That the Municipal District pursue re-tendering gravel crushing operations.

CARRIED

11.d Bylaw 569/06 – Community Aggregate Payment Levy

MOTION 06-258

Bylaw 569/06
First Reading

MOVED by Councillor Newman

That first reading be given to Bylaw 569/06, being a Community Aggregate Payment Levy bylaw.

CARRIED

MOTION 06-259

Bylaw 569/06
Second Reading

MOVED by Councillor Watson

That second reading be given to Bylaw 569/06, being a Community Aggregate Payment Levy bylaw.

CARRIED

MOTION 06-260

Requires Unanimous Consent

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 569/06, being a Community Aggregate Payment Levy bylaw.

DEFEATED

**11.e Bylaw 570/06 – Local Improvement Charge
Curb, Gutter, Sidewalk 101 Avenue La Crete**

MOTION 06-261

Bylaw 570/06 Local Improvement
First Reading
Requires 2/3

MOVED by Councillor Newman

That first reading be given to Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

CARRIED

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MOTION 06-262

Bylaw 570/06 Local Improvement
Second Reading
Requires 2/3

MOVED by Councillor Neudorf

That second reading be given to Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

CARRIED

MOTION 06-263

Requires Unanimous Consent

MOVED by Councillor Wardley

That consideration be given to go to third and final reading for Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

CARRIED

MOTION 06-264

Bylaw 570/06 Local Improvement
Third Reading
Requires 2/3

MOVED by Councillor Sarapuk

That third and final reading be given to Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

CARRIED

11.f REGIONAL ECONOMIC DEVELOPMENT INITIATIVE Marketing Plan Survey

MOTION 06-265

MOVED by Councillor Newman

That the Priority Ranking Form be completed individually and returned to Joulia for forwarding to REGIONAL ECONOMIC DEVELOPMENT INITIATIVE.

CARRIED

11.g 2006 Municipal Census

MOTION 06-266

MOVED by Councillor Braun

That the 2006 municipal census for the Municipal District of Mackenzie #23 be cancelled.

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CARRIED

11.h Ratepayers' Meetings

MOTION 06-267

MOVED by Councillor Newman

That the following dates be set and advertised for ratepayer's meetings:

Fort Vermilion: 7:00pm, Council Chambers, May 31, 2006
La Crete: 7:00 pm, Ridgeview Central School, May 26, 2006
High Level: 7:00 pm, High Level Rural Hall, May 29, 2006
Zama: 7:00 pm, May 24, 2006

CARRIED

11.i Managing Aboriginal Consultation

MOTION 06-268

MOVED by Councillor Driedger

That the Managing Aboriginal Consultation conference be received for information.

CARRIED

11.j Capital Project Progress Report & Year-to-Date Income Statement

MOTION 06-269

MOVED by Councillor Braun

That the capital project progress report and the year-to-date operating income statement be received for information.

CARRIED

11.k Consultation with Aboriginals

MOTION 06-270

MOVED by Councillor Newman

That the MUNICIPAL DISTRICT pursues an option to draft a memorandum of understanding for consultation with the First Nations.

CARRIED

11.l Municipal Heritage Partnership Program

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MOTION 06-271

MOVED by Councillor Neudorf

That the report on the Municipal Heritage Partnership Program be received for information.

CARRIED

11.m **ALBERTA ASSOCIATION OF MUNICIPAL DISTRICT & COUNTIES – Proposed Changes to Agricultural Operation Practices Act (AOPA) ASSOCIATION**

MOTION 06-272

MOVED by Councillor Froese

That the Alberta Associations of Municipal District & Counties Proposed Changes to Agricultural Operation Practices Act be received for information.

CARRIED

Letter from Fort Vermilion School Division No. 52

MOTION 06-273

MOVED by Councillor Wardley

That a meeting be arranged between the Fort Vermilion School Division and Council on June 2, 2006 following the Regional Governance meeting.

CARRIED

Letter of Invitation from FVSD No. 52 to the 2006 Long Service Awards and Retirement Banquet

MOTION 06-274

MOVED by Councillor Wardley

That the letter of invitation from the Fort Vermilion School Division No. 52 to the 2006 Long Service Awards and Retirement Banquet be received for information.

CARRIED

RECESS

The Reeve called for a recess at 3:05 pm.
The meeting was reconvened at 3:13 pm.

**CONFIDENTIAL
MATTERS:**

12

IN CAMERA

MOTION 06-275

MOVED by Councillor Neudorf

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That Council goes In-Camera (under FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY) to discuss:

12.a Personnel

Time: 3:13 p.m.

CARRIED

MOTION 06-276

MOVED by Councillor Neudorf

That Council comes out of Camera.

Time: 3:35 p.m.

CARRIED

DELEGATIONS:

5.a **Alberta Association of Municipal District & Counties**
Delegates
Don Johnson, Gerald Rhodes, Andre Tremblay &
Rennie Cauchie

Reeve Neufeld welcomed the delegates to the Municipal District of Mackenzie.

Discussions centered on:

- communication barriers between the First Nations and the Municipal District;
- demise of the rural economy and the rural development strategy;
- the municipal district being made responsible for Alberta Infrastructure and Transportation responsibilities such as Highway 58 east, 88 Connector and Highway 697 intersection, lighting along Highway 88, policing needs;
- Highway 88;
- policing formula and enforcement issues;
- Alberta Water Wastewater Program funding formula;
- ambulance/emergency services;
- and per capital funding.

Reeve Neufeld thanked the delegates for their time.

Councillor Newman left the meeting at 4:50 p.m.

5.b **Mackenzie Housing Management Board**
Helen Braun

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Reeve Neufeld welcomed Helen Braun and Wally Schroeder to the meeting.

A presentation was made on the proposal for possible single management of the Heimstaed Lodge and the La Crete Continuing Care Center.

Council had various concerns as follows:

- protocol on how Council became aware of the proposal;
- funding and requisition dollars;
- the Municipal District becoming responsible for the health care costs if the province were to cut their dollars.

Reeve Neufeld thanked the delegates for their presentation.

**CONFIDENTIAL
MATTERS:**

12

IN CAMERA

MOTION 06-277

MOVED by Councillor Wardley

That Council goes In-Camera to discuss:

12.a Personnel

12.b Agreements with High Level – Cost Sharing & Airport

Time: 5:41 p.m.

CARRIED

MOTION 06-278

MOVED by Councillor Driedger

That Council comes out of Camera.

Time: 6:25 p.m.

CARRIED

12.a Personnel

MOTION 06-279

MOVED by Councillor Wardley

That a seasonal Project Services Technologist position be added to the Operational Services Departments (Parks and Playgrounds) with funding coming from general operating revenues and the Organizational Chart be amended to reflect this addition.

CARRIED

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MOTION 06-280

MOVED by Councillor Neudorf

That the Construction Foreman position be removed from the Organizational Chart.

CARRIED

12.b Agreements with High Level – Cost Sharing & Airport

MOTION 06- 281

MOVED by Councillor Watson

That the three month (January-March/06) prorated \$30,702.50 on the expired Cost Sharing Agreement be paid to the Town of High Level as a reimbursement for the service costs incurred by the Town of High Level in course of providing these services to the Municipal District of Mackenzie residents.

CARRIED

MOTION 06-282

MOVED by Deputy Reeve Sarapuk

That the three-month (April-June/06) prorated \$30,702.50 on the expired Cost Sharing Agreement be paid to the Town of High Level as a reimbursement for the service costs incurred by the Town of High Level in course of providing these services to the Municipal District of Mackenzie residents.

CARRIED

MOTION 06-283

MOVED by Councillor Braun

That the expired Airport Agreement with the Town of High Level be extended for 6 months (September 1/05 to March 1/06).

CARRIED

**NEXT MEETING
DATE:**

**13.a Regular Council Meeting:
Wednesday, April 26, 2006
6:00 p.m. Council Chambers, Fort Vermilion**

ADJOURNMENT:

14.a Call for Adjournment

MOTION 06-284

MOVED by Councillor Driedger

Time: 6:28 p.m.

That the regular Council meeting of Tuesday, April 11, 2006 be

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adjourned.

CARRIED

These minutes will be presented for approval on April 26, 2006.



Roads Supervisor Report

To: Council

From: Rick Evans, Acting Roads Supervisor

Date: April 10, 2006

Administrative Activities:

- Assumption Road Bypass tender has been prepared and will be sent to our lawyers before being released
- A letter to the Dene Tha' has been sent, with an invitation to participate in the tender process
- La Crete 101ave curb gutter and sidewalk tender will close on April 20th
- Fort Vermillion, River Road overlay tender will close on April 20th
- Zama Beach Road tender will also close on April 20th
- Changes to 697 and 88 connector have been done and will be sent to AIT for approval of signage and request for proposals will be sent out
- Road reconstruction at Heliport Road intersection, La Crete south access and Range Road 14-3 and shoulder pulls in 3 locations have been accepted under the NDCC program
- We continue to pursue reliable sources for gravel in the Assumption, Zama, Fort Vermillion and La Crete areas
- AIT is supplying the MD with their budgeted amount for the Buffalo Head School intersection and service road and a meeting with the land owners should commence by the 15th of April to review our proposal
- A local supplier has been found to install concrete picnic tables, outhouse and benches for the Zama park.
- I attended the Parks and Playgrounds certification course in Edm.
- Road bans have been imposed at 75% and our Lead Hands continue to monitor them

UTILITIES OPERATIONS REPORT

April 11, 2006

- Attended the Alberta Water and Wastewater Operators Association annual seminar in Banff March 13th to 17th.
- Attended the meeting in Edmonton with Council, DCL and Allan McCann regarding Zama water wells.
- Attended the Challenge of the North conference in High Level.
- Currently advertising for quotes to place a truss roof on La Crete old water treatment plant.
- BHP water point has filled up and is back in operation.
- Spring run off in the Hamlets of La Crete and FV has not caused any infiltration problems to the sewer systems thus far, Zama has a lot more snow so we are still unsure of the effect the thaw will have.
- DCL is expecting to tender the Zama WTP project by mid April and close two weeks later.
- FV lift station is experiencing pump problems witch need attention ASAP. We are still waiting for a response from AT whether or not the upgrade will be funded in 2006.
- The Zama WTP operator has been able to satisfy AB Environment with getting the Zama plant operating to best of its capability, although there are still water quality and quantity issues.
- AB Environment conducted the annual inspection of all three water plants and submitted reports to the operator's weather the plants are in compliance and what needs attention.

John Klassen

Utilities Supervisor, MD # 23



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Director's Report

BACKGROUND / PROPOSAL:

N/A

OPTIONS & BENEFITS:

See attached report.

COSTS & FUNDING:

N/A

RECOMMENDED ACTION:

That the Director of Planning, Emergency & Enforcement Services Report be received as information.

Author: D. Schmidt

Reviewed: 

C.A.O.: 

Planning, Emergency and Enforcement Services

Director's Report

April 11, 2006

PLANNING – presented by Eva Schmidt in separate report

EMERGENCY SERVICES

- *Protective Services Committee*
 - Monday March 6, 2006 Meeting
 - The committee reviewed and discussed issues dealing with Ambulance Services, Disaster Services, Enforcement Services, Fire Services and 911 Dispatch Services.
 - The Bullying Bylaw 558/06 was reviewed with stakeholders from the Fort Vermilion School Division, RCMP and Victim Services.
 - Monday April 3, 2006 Meeting
 - Amendments to the Anti-Bullying bylaw from the stakeholders meeting were reviewed and will be discussed on a separate RFD.

- *Fire Services*
 - Mackenzie Regional Emergency Services is reviewing the draft agreement for the Tompkins District fire station.
 - Will be continuing with project as approved by Council.

- *Ambulance Services*
 - Administration
 - Gloria Peters has left on maternity leave and Dorothy Schmidt has filled that position.
 - Transition
 - We have been very successful in recruiting excellent staff who are very interested in the service and cross training.
 - We still have some concerns with the dispatching of the emergency services and are looking at different options.
 - Training
 - We had 3 staff members attend a Critical Incident Stress Debriefing hosted by Peace Country Health.
 - We had 3 staff members attend the EMS today Conference & Exposition. There was a lot of excellent sessions with some of the items learned being implemented into our service.

- *Communications*
 - We have installed some additional communications in the HLF D Command Vehicle to assist with regional shortfalls when we have Telus communication failures.

ENFORCEMENT SERVICES

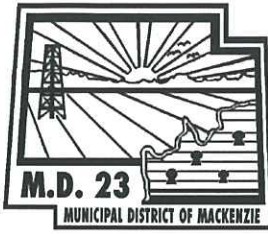
- *Enhanced Policing*
 - The member appointed to the enhanced policing position is on medical leave until May sometime.
- *Special Constable*
 - The full-time Husky Oil Enforcement contract is finished with us now providing enforcement two days a week.
 - We will be focussing on unsightly premises immediately following all the snow melt.

DISASTER SERVICES

- *Municipal Emergency Planning*
 - Following the spring break we will schedule a meeting that works for Council to review the MEP.

Respectfully submitted,

Paul Driedger



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Rick Evans, Acting Roads Supervisor
Title:	Buffalo Head Prairie and Hwy 697 Drainage Study

BACKGROUND / PROPOSAL:

In early December of 2005, Alberta Infrastructure and Transportation asked administration if the MD would be willing to cost share a study to update the Flood Control analysis from 1998 that was conducted in the Buffalo Head Prairie area along Highway 697. Administration took an RFD to the December 13, 2005 Council meeting (see attached) regarding this option. Council directed that a letter be sent to AIT addressing the concerns about the flooding along Highway 697 (see attached).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Minister Lyle Oberg's response to the letter is attached. AIT once again has offered a cost sharing proposal for a detailed drainage study to address the flooding problems. With a drainage study, the MD will have the documentation and a plan laid out to address this ongoing problem.

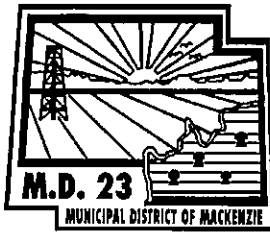
COSTS / SOURCE OF FUNDING:

The proposal received from EXH was at a cost of \$47,866. Approximately half of the project cost, \$23,933, would be the MD's portion. The funding would come from the Roads Reserve.

RECOMMENDED ACTION:

That the MD cost share a Flood Frequency Study along Highway 697 in Buffalo Head Prairie with Alberta Infrastructure and Transportation at a cost not exceeding \$24,000 with funding to come from the Roads Reserve.

Author:	Reviewed:	C.A.O.: <i>Acting</i> 
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M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2005
Presented By:	Brenda Wiebe, Roads Supervisor
Title:	Flood Control Study – Hwy 697

BACKGROUND / PROPOSAL:

There have been significant flooding problems during spring runoff along Hwy 697 in the Buffalo Head Prairie area for many years, basically since the construction of the highway in the early 1980's. While the MD maintained Hwy 697 the maintenance crew always opened the ditches with a crawler or loader to allow the water to run north to the creek. Since Alberta Infrastructure and Transportation has assumed responsibility of the highway again they have not continued the practice. A few springs the MD opened the ditches because AIT would not do it.

In the early 1990's Alberta Transportation conducted a Flood Analysis study for the area. This was updated again in 1998. No significant changes were made, likely due to lack of landowner consent. Over the past few years Administration has met with AIT on numerous occasions to try to get these issues resolved. Nothing productive ever happened as a result.

Over the past few months administration has met with AIT on numerous occasions to see how these problems can be rectified. AIT will not open the ditches and does not want the MD to either (because of the fibre optic line buried in the ditch). Approximately a week ago administration met with Bill Gish, Operation Manager for AIT, and Rommel Directo, Regional Manager for AIT. During the meeting they advised that an overlay is planned for Hwy 697 in Buffalo Head for 2006. They asked if the MD would be willing to cost share a study to update the Flood Control analysis from 1998. This would include providing recommendations for how to resolve the problems. AIT would incorporate the findings of the study into the design for the overlay. The scope of the project was from the BHP curve to Teepee Creek (4 miles north/south) and 1 mile on each side of Hwy 697.

Author:	Reviewed:	C.A.O.:
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DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

If solving or minimizing the flooding problems in Buffalo Head during spring runoff is a priority, now is the time to do it. AIT is proposing an overlay along this section of road for 2006. As indicated in the attached e-mail from Bill Gish, no other work is scheduled in the immediate area in the near future. Incorporating the projects together would likely result in huge cost savings for construction.

A proposal was prepared and sent to 2 consultants, EXH Engineering and Northwest Hydraulic Consultants. EXH was the only firm to respond. AIT staff has reviewed the proposal and say that it is reasonable.

Administration has not made any commitments to AIT in regards to this project.

COSTS / SOURCE OF FUNDING:

Administration was expecting a cost of approximately \$10,000 of which only half would be the MD's share. This could have been taken out of operating.

EXH submitted their proposal on December 9 with a cost of \$47,866. AIT is willing to cost share half of the project making the MD share \$23,933. The funding would come from Roads Reserve.

RECOMMENDED ACTION:

That the MD cost share a Flood Frequency Study along Hwy 697 in Buffalo Head Prairie with Alberta Infrastructure and Transportation at a cost not exceeding \$24,000 with funding to come from the Roads Reserve.

Author:	Reviewed:	C.A.O.:
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February 2, 2006

Honourable Lyle Oberg,
Minister of Infrastructure and Transportation
#408 Legislative Building
10800 – 97 Avenue
Edmonton AB T5K 2B6

Dear Dr. Oberg:

SUBJECT: FLOODING AND EROSION CONCERNS ALONG HWY 697

Recently M.D. administration was informed that a pavement overlay along a portion of Highway 697 in the Buffalo Head Prairie area is being considered for the 2006 construction season. This is a very welcome announcement and we look forward to receiving this improvement on a busy and deteriorating highway within our municipality.

Every spring the highway ditch channels a vast amount of water from the Buffalo Head Hills to a creek approximately four miles north. Numerous yards and basements flood during this time. This has been an ongoing problem since the 1980's and has never been adequately dealt with.

Administration from the Alberta Infrastructure and Transportation Peace River region suggested that we cost share a drainage study for this area with them and possibly incorporate the results into the overlay project. The cost estimate for the study was quite substantial and we feel it should not be the M.D.'s responsibility to fund a study for drainage improvements along a provincial highway. Therefore, we ask that your department address the flooding problems and concerns along Highway 697 in the Buffalo Head Prairie area to prevent home and land owners from being flooded spring after spring.

If you have any further questions please call me at (780) 841-1806 or Ray Coad, CAO, at (780) 927-3718.

Sincerely,

Bill Neufeld
Reeve



ALBERTA
MINISTER OF INFRASTRUCTURE
AND TRANSPORTATION

AR26687

March 7, 2006

Mr. Bill Neufeld
Reeve
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

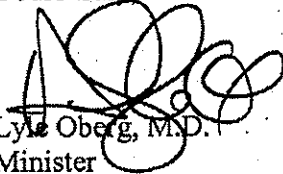
Dear Reeve Neufeld:

Thank you for your letter regarding mitigation of the spring runoff in the Buffalo Head Prairie area as part of the upcoming Highway 697 overlay project.

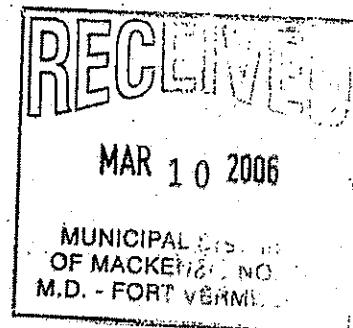
My department has considered this issue and will be upgrading culverts along this roadway for any approaches that will be relocated within the project limits. This should reduce the possibility of flooding. My staff will also monitor these culverts every spring to ensure that the culverts are free of ice and debris before the onset of each spring runoff, and that the capacity of these culverts is sufficient.

As there may still be some building sites that will continue to receive unwanted water due to their location in natural drainage courses or other low areas, I am prepared to cost share a detailed drainage study to find a solution for any outstanding issues after the overlay project is completed. Please have your administration contact John Engleder, Regional Director in Peace River, at (780) 624-6280, or toll free at 310-0000, if you would like to discuss this option in more detail.

Yours truly,


Lyle Oberg, M.D.
Minister

cc: Frank Oberle, MLA
Peace River





M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Rick Evans, Acting Roads Supervisor
Title:	Lighting along Highway 88 at 50th and 45th Street

BACKGROUND / PROPOSAL:

Alberta Infrastructure and Transportation conducted an illumination study of the 45th street and Highway 88 intersection and the 50th street and Highway 88 intersection. The study showed that the intersections did not meet the criteria for a lighting upgrade but AIT has offered to enter into a cost sharing agreement with the MD to install lighting at these intersections.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

AIT's suggestion is to install two lights at each intersection at a cost of \$25,000 per light.

COSTS / SOURCE OF FUNDING:

The total cost of the lighting for the two intersections with AIT's recommendation of 2 lights per intersection would be approximately \$100,000. AIT has proposed a 50/50 split for the supply and installation of the lighting of which the MD's share would be \$50,000.

RECOMMENDED ACTION:

That the MD of Mackenzie contribute 50% of the cost of installation and supply of lighting at the 45th street and Hwy 88 intersection and the 50th street and Hwy 88 intersection to a maximum of \$50,000, to be funded from the General Capital Reserve, 97-760.

Author:	Reviewed:	Acting C.A.O.: 
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ALBERTA
MINISTER OF INFRASTRUCTURE
AND TRANSPORTATION

AR27137

March 29, 2006

Mr. Bill Neufeld
Reeve
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve *Bill* Neufeld:

Further to your discussion with Alberta Infrastructure and Transportation regarding intersectional overhead lighting, I am pleased to provide the following information.

Although our review determined illumination is not warranted at the 45th and 50th Street intersections with Highway 88 in Fort Vermilion, I am willing to provide a 50% cost share for installing the illumination at these locations. My department would own the lights and be responsible for 100% of the operating and maintenance costs of the illumination. If this arrangement is acceptable to your municipality, please contact Mr. John Engleder, Regional Director, Peace Region, to work out a detailed agreement. Mr. Engleder can be reached at (780) 624-6280 or toll free by first dialing 310-0000.

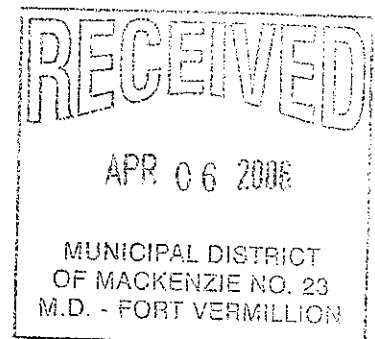
The department will also install a combination of partial illumination and delineation at the intersection of Highways 88 and 697 as soon as provincial priorities and budget permit.

I am committed to continue working with your municipality to address your transportation concerns. Perhaps I will see you at the spring convention later this month.

Yours truly,

Ty Lund
Acting Minister

cc: Mr. Frank Oberle, MLA
Peace River





M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Rick Evans, Acting Roads Supervisor
Title:	Tower Road Water and Sewer Mains Project

BACKGROUND / PROPOSAL:

Tenders for the Tower Road Water and Sewer Main project in Zama closed on March 30, 2006. Since the total of the tender is more than \$500,000, Council must award the contract as per policy ADM004 – Tendering and Contract Award.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Two (2) tenders were received for the Tower Road Water and Sewer Main project. This tender encompassed the following projects:

1. Tower Road Water Mains
2. Tower Road Sewer Mains and Services

The tender results are as follows:

Contractor	Tender	Watermain Option
Dechant Construction	\$442,157.00	\$22,027.00
Forest Trotter	\$512,390.00	\$2,000.00

The tender documents include a watermain option to increase a portion of the watermain size from 150mm to 200mm; this would allow for future development. The addition of this option would increase the tender amount by approximately \$22,000.

GPEC recommends awarding the contract to Dechant Construction for \$464,200.00.

Author: M. Driedger	Reviewed:	C.A.O.: <i>Acting</i> 
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COSTS / SOURCE OF FUNDING:

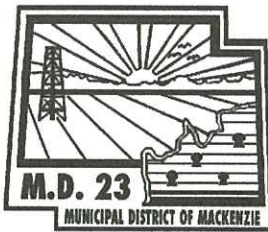
Approved Budget	\$ 568,000.00
Tender Amount	\$ 464,200.00
Engineering	<u>\$ 62,000.00</u>
Under Budget	\$ 41,800.00

The total estimated cost of the project is \$526,200, including engineering and contingency (excluding GST).

RECOMMENDED ACTION:

That the contract for the Tower Road Water and Sewer Main Project be awarded to Dechant Construction for \$464,200.

Author: M. Driedger	Reviewed:	C.A.O.:
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M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Eva Schmidt, Planning Supervisor
Title:	Bylaw 562/06 - Land Use Bylaw Amendment To Amend Permitted and Discretionary Uses.

BACKGROUND / PROPOSAL:

The development department began a review of the Land Use Bylaw in an effort to recommend changes that would streamline development permits and update the Bylaw for the establishment of the Municipal Planning Commission. This review and the proposed changes were presented to the Municipal Planning Commission on their March 9th, 2006 meeting and their recommendation is reflected in the proposed changes. This bylaw received first reading on the March 22, 2006 Council meeting and had been advertised for the required two week period.

Development and Subdivision Authority

The establishment of the Municipal Planning Commission necessitates changes in order to incorporate the Development Authority in place of Development Officer. This change would establish the Municipal Planning Commission as the approving authority for any discretionary uses and the Development Officer/Department for permitted uses. This change is required as an update to reflect Bylaw 563/05 Establishing a Municipal Planning Commission.

Permitted and Discretionary Uses

The review included research of the advertisement of permitted uses to determine if advertisement was necessary or if it could be eliminated in order to speed up the process for development permits. We requested information from the Alberta Development Officers Association and received thirteen replies from other municipalities. Nine of the responding municipalities indicated that they do not advertise permitted uses unless they are requesting a variance from the Land Use Bylaw. The remaining four municipalities indicated that they advertise all development permits.

A **Permitted Use** means the use of land or building, which is listed in the column, captioned "permitted uses" in most Land Use Districts appearing in this Bylaw and for

Author: Marion Krahn, Development Officer	Review Date: 	C.A.O.: <i>Acting</i> 
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which a development permit shall be issued upon an application having conformed to the provisions of this Bylaw. In addition, a development permit application shall be approved if the conditions of approval ensure that the development would conform to the provisions of this Bylaw.

A **Discretionary Use** means the use of land or buildings where a development permit may or may not be issued for certain purpose(s) that is (are) permitted by the Development Authority according to their discretionary judgement based upon the merits of the application.

OPTIONS & BENEFITS:

Proposed changes to the Land Use Bylaw include amending the advertisement of development permits to only discretionary uses and permitted uses where a variance has been granted. This will serve to decrease the wait time for applicants on development permits for permitted uses. Also, as no appeal can be successfully submitted for a permitted use, advertising is redundant.

Further efforts to streamline the issuance of development permits include changes to the permitted and discretionary uses. The proposed changes, as outlined in bold in the attached Bylaw, would serve to shorten the development permit approval period by allowing more uses to be approved at the administrative level. These changes would reduce the number of development applications being presented to the Municipal Planning Commission and reflect positively on the MD as permits would be issued earlier. An example of the proposed changes is an ancillary building. In some situations, the regulations require that a development permit application be forwarded to the Municipal Planning Commission, thereby causing a delay, for placement of a storage shed.

COSTS & FUNDING:

N/A


RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 562/06, being a Land Use Bylaw amendment to streamline the permitting process.

MOTION 2

That third reading be given to Bylaw 562/06, being a Land Use Bylaw amendment to streamline the permitting process.

Author: Marion Krahn, Development Officer	Review Date: 	C.A.O.:
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7.3 AGRICULTURAL DISTRICT 1 (A1)

The purposes of this Land Use District are: to conserve land for a wide range of agricultural uses, to minimize the fragmentation of agricultural land, and to limit non-agricultural land uses to those which would not interfere with agricultural practices.

A. PERMITTED USES

- a) Ancillary Building/Use
- b) Extensive Agriculture
- c) Intensive Agriculture (1) and (2)
- d) Farm Building
- e) Mobile Home
- f) Modular Home
- g) Single Detached Dwelling
- h) Bunkhouse**
- i) Garden Suite**
- j) Handicraft Business**
- k) Home Based Business**

B. DISCRETIONARY USES

- (a) Abattoir
- (b) Auction Mart
- (c) Autobody
- (d) Bed and Breakfast
- (e) Cemetery
- (f) Church
- (g) Communication Tower
- (h) Confined Feeding Operation
- (i) Contractor's Business
- (j) Farm Subsidiary Business
- (k) Forestry Lookout Tower
- (l) Industrial Camps
- (m) Intensive Recreational Use
- (n) Kennel
- (o) Public use
- (p) Retail Store
- (q) Sewage Lagoon
- (r) Sewage Treatment Plant
- (s) Stripping Top Soil
- (t) Tradesmen's business
- (u) Veterinary Clinic
- (v) Waste Transfer Station
- (w) Water Reservoir or Dugout

C. PARCEL DENSITY

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property.

7.7 FORESTRY DISTRICT "F"

The general intent of this District is to regulate land use within the Green Area of the Municipal District, allowing only those developments that cannot be reasonably located outside the Green Zone.

A. PERMITTED USES

- (1) Ancillary building or use.**
- (2) Cabin.**
- (3) Security suite.**
- (4) Communication tower.**
- (5) Forest based industry.**
- (6) Forestry building.**
- (7) Industrial camp.**
- (8) Oil and gas facilities.**
- (9) Dugout.**

B. DISCRETIONARY USES

- (1) Community pasture.**
- (2) Extensive recreation.**
- (3) Fire hall or facility.**
- (4) Intensive recreational use.**
- (5) Natural resource extraction industry.**
- (6) Public use.**
- (7) Woodlot management.**
- (8) Water reservoir or dugout.**
- (9) Water treatment facility.**

B. MINIMUM LOT AREA

As required by the Development Officer.

C. SETBACK REQUIREMENTS

As required by the Development Officer.

D. ADDITIONAL REQUIREMENTS

A Development Permit may be issued for development on Crown Land subject to approval being obtained from Alberta Environmental Protection.

E. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

7.8 HAMLET COUNTRY RESIDENTIAL DISTRICT 1 "HCR1".

The general purpose of this district is to allow for the development of serviced multi-lot country residential subdivision and development within Hamlet boundaries.

A. PERMITTED USES

- (1) Park
- (2) Playground
- (3) Single detached dwelling
- (4) Ancillary building or use

B. DISCRETIONARY USES

- (1) Home based business.
- (2) Public use.
- (3) Modular homes (no double wide mobile homes)
- (4) Bed and breakfast.

C. PARCEL DENSITY

The number of lots shall be at the discretion of the Development Officer.

D. LOT AREA

With municipal sewage system:

- Minimum 0.81 hectares (2.0 acres)
- Maximum 2.47 hectares (5.0 acres)

With private sewage system:

- Minimum: 1.2 hectares (3 acres)
- Maximum: 2.47 hectares (5.0 acres)

E. MINIMUM TOTAL FLOOR AREA

At the discretion of the Development Officer.

F. MINIMUM FRONT YARD SETBACK

Lot fronting onto a Provincial Highway:

- 41.1 metres (135 feet) from right of way.

Lot Fronting onto a local (rural) road:

- 22.9 metres (75 feet) from right of way.

Lot fronting onto an internal subdivision road:

- 15.2 metres (50 feet)

7.9 HAMLET COUNTRY RESIDENTIAL DISTRICT 2 "HCR2".

The general purpose of this district is to allow for the development of serviced multi-lot country residential subdivision and development within Hamlet boundaries.

A. PERMITTED USES

- (1) Park
- (2) Playground
- (3) Mobile Home
- (4) Modular Home
- (5) Ancillary building or use

B. DISCRETIONARY USES

- (1) Home based business.
- (3) Public use.
- (4) Single detached dwelling
- (5) Bed and breakfast

C. PARCEL DENSITY

The number of lots shall be at the discretion of the Development Officer.

D. LOT AREA

With municipal servicing:

- Minimum: 0.48 hectares (2.0 acres)
- Maximum: 2.47 hectares (5.0 acres)

With private sewage:

- Minimum: 1.2 hectares (3 acres)
- Maximum: 2.47 hectares (5.0 acres)

E. MINIMUM TOTAL FLOOR AREA

At the discretion of the Development Officer.

F. MINIMUM FRONT YARD SETBACK

Lot fronting onto a Provincial Highway:

41.1 metres (135 feet) from right of way.

7.10 HAMLET COMMERCIAL DISTRICT 1 "HC1"

The general purpose of this district is to permit commercial development in downtown or core areas of established hamlets.

A. PERMITTED USES

- (1) Ancillary building or use.**
- (2) Car wash.**
- (3) General services establishment.**
- (4) Laundromat.**
- (5) Professional office.**
- (6) Restaurant.**
- (7) Retail Store.**
- (8) Service Station.**

DISCRETIONARY USES

- (1) Bus depot.**
- (2) Dwelling unit in conjunction with a discretionary use provided it is incorporated in the same building and the total floor area of the dwelling unit shall be less than the floor area for the other use**
- (4) Intensive recreation.**
- (5) Motel or hotel.**
- (6) Public use.**
- (7) Recycling facility**

B. MINIMUM LOT AREA

As required by the Development Officer.

C. MINIMUM TOTAL FLOOR AREA

As required by the Development Officer.

D. MINIMUM FRONT YARD SETBACK

9.1 metres (30 feet) or as required by the Development Officer.

30.48 meters (100 feet) along the east side of 100th Street in La Crete.

E. MINIMUM SIDE YARD SETBACK

7.12 HAMLET RESIDENTIAL - COMMERCIAL TRANSITIONAL DISTRICT "HRCT"

The general purpose of this district is to permit commercial developments in areas of hamlets that are changing over time from residential areas to commercial areas.

A. PERMITTED USES

- (1) Ancillary building or use.

B. DISCRETIONARY USES

- (1) Agricultural machinery sales and service.
- (2) Automotive equipment sales and/or service.
- (3) Bus depot.
- (3) Car wash
- (4) Dwelling unit in conjunction with a discretionary use provided it is incorporated in the same building and the total floor area of the dwelling unit shall be less than the floor area for the other use.
- (5) Hotel.
- (6) Intensive recreational use.
- (8) Laundromat.
- (9) Lumber yard.
- (10) Mobile/Manufactured Home Sales and Service.
- (11) Motel
- (12) General service.
- (13) Professional office.
- (14) Public use.
- (15) Recreation vehicle sales and service.
- (16) Restaurant.
- (17) Retail store.
- (18) Service station.

B. RESIDENTIAL USES

Residential buildings are regarded as non-conforming buildings in this land use district. Minor renovations, repairs, and other actions for the purpose of maintaining the dwelling will be allowed. Major structural changes, rebuilding, or replacement of a residential buildings will not be allowed.

C. SITE REQUIREMENTS

Lot area, floor area, site setbacks, building design and other development considerations shall conform to the development standards described in the Hamlet Commercial 1 District "HC1".

D. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

7.16 HAMLET RESIDENTIAL DISTRICT 1 "HR1"

The general purpose of this district is to permit residential uses in hamlets.

A. PERMITTED USES

- (1) Dwelling - Single detached.
- (2) Park
- (3) Public use
- (4) **Ancillary building or uses.**

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Dwelling - Duplex.
- (3) Home based business.
- (4) Mobile home.
- (5) Modular home.

D. MINIMUM LOT WIDTH

22 metres (72 feet)

E. MINIMUM LOT DEPTH

33.5 metres (110 feet)

F. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Authority.

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.2 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than 3.0 metres (15 feet).

H. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

- (1) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

7.17 HAMLET RESIDENTIAL DISTRICT 1A "HR1A"

The general purpose of this district is to permit residential uses in established hamlets, with the intention of restricting development to on-site stick-built single detached dwellings with attached garages and associated uses.

A. PERMITTED USES

- (1) Dwelling - Single detached with attached garage.
- (2) **Ancillary building or use.**

B. DISCRETIONARY USES

- (1) Home based business.
- (2) Park.
- (3) Playground.

C. MINIMUM LOT WIDTH

22 metres (72 feet)

D. MINIMUM LOT DEPTH

33.5 metres (110 feet)

E. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In case of a corner site the exterior side yard shall not be less than 3.0 metres (10 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

- (a) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

7.18 HAMLET RESIDENTIAL DISTRICT 1B "HR1B"

The general purpose of this district is to permit residential uses in established hamlets, with the intention of restricting development to on-site stick-built single detached dwellings and associated uses.

A. PERMITTED USES

- (1) Dwelling - Single detached.
- (2) **Attached Garage**
- (3) **Detached Garage**
- (4) **Ancillary building or use.**

B. DISCRETIONARY USES

- (1) Home based business.
- (2) Park.
- (3) Playground.

C. MINIMUM LOT WIDTH

22 metres (72 feet)

D. MINIMUM LOT DEPTH

33.5 metres (110 feet)

E. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In case of a corner site the exterior side yard shall not be less than 3.0 metres (10 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

- (a) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and

7.19 HAMLET RESIDENTIAL DISTRICT 2 "HR2"

The general purpose of this district is to restrict development to large lot residential and other compatible uses in urban areas.

A. PERMITTED USES

- (1) Dwelling - Single detached.
- (2) Ancillary building or use.

B. DISCRETIONARY USES

- (1) Dwelling - Duplex.
- (2) Dwelling – Row.
- (3) Home based business
- (4) Modular home.
- (5) Park.
- (6) Playground.
- (7) Public use.

C. MINIMUM LOT WIDTH

22 metres (72 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet).

E. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.2 metres (4 feet). In case of a corner site the exterior side yard shall not be less than 3.0 metres (10 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

Buildings may be either of new construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

7.20 HAMLET RESIDENTIAL DISTRICT 3 "HR3"

The general purpose of this district is to permit medium and high-density residential development in established hamlets.

A. PERMITTED USES

- (1) Park
- (2) Ancillary building or use.

B. DISCRETIONARY USES

- (1) Dwelling - Apartment
- (2) Dwelling - Row
- (3) Dwelling - Multiple
- (4) Ancillary building and use
- (5) Boarding or rooming house
- (6) Dwelling - Group home
- (7) Home based business
- (8) Public use

C. MINIMUM LOT WIDTH

22 metres (72 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet).

E. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet) or minimum required for on-site parking.

G. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet), or as required by Development Officer.

H. MINIMUM INTERIOR SIDE YARD SETBACK

4.6 metres (15 feet), or as required by Development Officer.

I. OTHER

Notwithstanding the above, any apartment projects shall provide for:

7.21 HAMLET RESIDENTIAL DISTRICT 1 "HR4"

The general purpose of this district is to permit residential uses in hamlets with a transition from existing Mobile Homes to single detached dwellings.

A. PERMITTED USES

- (1) Dwelling - Single dwelling.
- (4) **Ancillary building or use.**

B. DISCRETIONARY USES

- (1) Bed and breakfast
- (2) Boarding and Rooming house.
- (3) Dwelling - Duplex.
- (4) Home based business.
- (5) Modular home.
- (6) Public and quasi-public building and use required to serve this district.
- (7) **Park**
- (8) **Public use**

C. MOBILE HOME USES

Mobile Homes are regarded as non-conforming buildings in this land use district. Minor renovations, repairs, and other actions for the purpose of maintaining the Mobile Home will be allowed. Major structural changes, rebuilding, replacement of the Mobile Home or additions will not be allowed.

D. MINIMUM LOT WIDTH

22 metres (72 feet)

E. MINIMUM LOT DEPTH

33.5 metres (110 feet)

F. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than 4.5 metres (15 feet).

7.22 HIGHWAY DEVELOPMENT DISTRICT "HD"

The general purpose of this district is to regulate development adjacent to provincial highways and local roads. Development should be restricted to that which is required to serve the motoring public.

B. DISCRETIONARY USES

- (1) Extensive agriculture**
- (2) Farm building.**
- (3) Ancillary building or use.
- (4) Automotive equipment, sales and/or service
- (5) Bulk fuel/propane sales.
- (6) Convenience store.
- (7) Highway maintenance yard.
- (8) Hotel
- (9) Institutional use
- (10) Motel.
- (11) Public use.
- (12) Recreation vehicle park.
- (13) Restaurant
- (14) Security suite.
- (15) Service station.

C. MINIMUM LOT AREA

As required by the Development Officer.

D. MINIMUM FRONT YARD SETBACK

- (1) Lot fronting onto a provincial highway:

As specified by the transportation approving authority but in no case less than 41.1 metres (135 feet) from the edge of the highway right of way.

- (2) Lot fronting onto an external subdivision (local) road:

22.86 metres (75 feet) from right of way.

- (3) Lot fronting into an internal subdivision road:

9.1 metres (30 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK OR REAR YARD

15.2 metres (50 feet) or as determined by the Development Officer.

7.24 HUTCH LAKE RECREATION DISTRICT "HLR"

The general purpose of this district is to permit the development of a recreation area at Hutch Lake. All developments shall conform to the Hutch Lake Area Structure Plan.

A. PERMITTED USES

- (1) A small deck, (including a deck screen enclosure, a deck awning/canopy) for the recreation vehicle or cottage.**
- (2) Ancillary building or use compatible to the principle building or use.**
- (3) Cottage.**
- (4) Recreation vehicle.**
- (5) Storage/utility shed.**
- (6) Water and/or sewage storage tank.**
- (7) Yardsite development.**

B. DISCRETIONARY USES

- (1) Boat wharf, one central boat wharf to provide access to the lake area.**
- (2) Public playground.**

B. RECREATION AREA DEVELOPMENT STANDARDS

(1) Dwelling Density

A maximum of (1) recreation-vehicle or cottage shall be allowed per lot.

(2) Minimum Lot Area

A recreation area lot shall have a minimum lot area or 0.2 hectares (0.5 acres).

(3) Minimum Lot Dimensions

A recreation area lot shall have a minimum frontage of 30.5 metres (100 feet) and a minimum depth of 45.7 metres (150 feet), or as required by the Development Officer.

(4) Minimum Development Setbacks

Frontage setbacks shall be a minimum of 15.2 metres (50 feet), unless otherwise required by the Development Officer.

Side and rear yard setbacks shall be a minimum of 7.6 metres (25 feet), unless otherwise required by the Development Officer.

(5) Development Density

The density of development (number of lots per hectare/acre) shall be in accordance to the provisions of the Hutch Lake Recreation District Area Structure Plan.

7.25 MOBILE HOME (MANUFACTURED HOME) PARK DISTRICT "MHP"

The general purpose of this district is to permit the development of Mobile Home Parks in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile/Manufactured home.
- (2) Mobile/Manufactured home park.
- (3) Mobile home park office.
- (6) Ancillary buildings and uses.**
- (7) Park manager's residence.**

B. DISCRETIONARY USES

- (1) Common indoor storage yard.
- (2) Common laundry facility.
- (3) Common outdoor storage yard.
- (4) Convenience store.
- (5) Home based business
- (6) Individual storage yard.
- (7) Intensive recreation.
- (8) Mobile/Manufactured home sales and service.
- (9) Recreational centre.
- (10) Park.**
- (11) Public use.**

C. DENSITY

The maximum density shall be 19.8 mobile home units per hectare (8 mobile home units per acre).

D. SIZE OF MOBILE HOME PARK

The minimum site area for a mobile home park shall be 2.0 hectares (5 acres) or as required by Development Officer.

E. HOME LOT AREA

- (1) Lots designated for single wide mobile homes shall have a minimum area of 325 square metres (3,500 square feet) and a minimum average width of 10.7 metres (35 feet) and a minimum depth of 30.5 metres (100 feet).

**7.26 MOBILE HOME (MANUFACTURED HOME)
SUBDIVISION DISTRICT 1 "MHS 1"**

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile home.
- (2) Ancillary building and use.

B. DISCRETIONARY USES

- (1) Convenience store.
- (2) Home based business.
- (3) Public use.
- (4) Park.
- (5) Playground.

C. MOBILE HOME SIZE

Minimum size:	Width:	16 feet
	Length:	as required by Development Officer
Maximum size:	Width:	24 feet
	Length:	as allowed by setbacks

D. MINIMUM LOT WIDTH

20 metres (66 feet).

E. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

F. FRONT YARD SETBACK

7.6 metres (25 feet).

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

**7.27 MOBILE HOME (MANUFACTURED HOME)
SUBDIVISION DISTRICT 2 "MHS 2"**

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile home.
- (2) Ancillary building and use.

B. DISCRETIONARY USES

- (1) Convenience store.
- (2) Home based business.
- (3) Public use.
- (4) Park.
- (5) Playground.

C. MINIMUM LOT WIDTH

20 metres (66 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

E. FRONT YARD SETBACK

7.6 metres (25 feet).

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

7.30 RURAL COUNTRY RESIDENTIAL DISTRICT 1 "RC1".

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Dwelling - Single detached.
- (2) Ancillary building or use.

B. DISCRETIONARY USES

- (1) Modular home
- (2) Bed and breakfast.
- (3) Home based business.
- (4) Public use.
- (5) Garden suite.
- (6) Intensive recreation use.

C. LOT AREA

Country Residential Uses:

- (a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- (b) Maximum Lot Area: up to 2.02 hectares (5 acres).

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet), or

7.31 RURAL COUNTRY RESIDENTIAL DISTRICT 2 "RC2".

Replaces Rural Country Residential District (RC)

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Mobile Home.
- (2) Ancillary building or use.

B. DISCRETIONARY USES

- (1) Single Family Dwelling.
- (2) Modular Homes.
- (3) Ancillary building or use.
- (4) Bed and breakfast.
- (5) Home based business.
- (6) Public use.
- (7) Garden suite.
- (8) Intensive recreation use.

C. LOT AREA

(1) Country Residential Uses:

- a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- b) Maximum Lot Area: up to 2.02 hectares (5 acres) unless otherwise approved by the Subdivision Authority.

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

7.32 RURAL COUNTRY RESIDENTIAL DISTRICT 3 "RC3".

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Single detached dwelling.
- (2) **Ancillary building or use.**
- (3) **Owner/Operator business.**
- (4) **Shop.**

B. DISCRETIONARY USES

- (1) Modular home
- (2) Mobile home.
- (3) Bed and breakfast.
- (4) Home based business.
- (5) Public use.
- (6) Garden suite.
- (7) Intensive recreation use.

C. LOT AREA

(1) Country Residential Uses:

- a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- b) Maximum Lot Area: up to 2.02 hectares (5 acres) unless otherwise approved by the Subdivision Authority.

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

7.33 RURAL COUNTRY RESIDENTIAL DISTRICT 4 "RC4".

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Single detached dwelling.
- (2) Ancillary building or use.
- (3) Owner/Operator business.

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Home based business.
- (3) Public use.
- (4) Garden suite.
- (5) Intensive recreation use.

C. LOT AREA

- (1) Country Residential Uses:
 - a) Minimum Lot Area: 1.2 hectares (3.0 acres).
 - b) Maximum Lot Area: up to 2.02 hectares (5 acres) unless otherwise approved by the Subdivision Authority.

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:
41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:
15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet), or

7.35 URBAN RESERVE "UR"

The general purpose of this district is to control development around urban centres to those uses which require a larger lot or parcel on which to operate, to protect future growth areas for urban centres, and to minimize conflicts between urban and rural uses.

A. PERMITTED USES

- (1) Mobile Home.
- (2) Modular Home.
- (3) Single detached dwelling.
- (4) Ancillary building or use.

B. DISCRETIONARY USES

- (1) Ancillary building or use.
- (2) Bed and breakfast
- (3) Church
- (4) Communication tower
- (5) Community centre
- (6) Cemetery
- (7) Extensive agricultural
- (8) Farm subsidiary business
- (9) Garden suite
- (10) Home based business
- (11) Intensive agriculture
- (12) Public use
- (13) Veterinary clinic

C. PARCEL DENSITY

1. Residential Uses: Two (2) parcels per quarter section or river lot, with the balance of the quarter section or river lot being one of the parcels at the discretion of the Subdivision Authority.
2. All other uses: maximum parcel density at the discretion of the Subdivision Authority.
3. Parcels created for public are not included in density calculations.

D. DWELLING DENSITY

A maximum of one dwelling unit shall be permitted on each of the following:

- (a) a rural subdivision, and
- (b) a rural subdivision that is a farmstead separation, and

BYLAW NO. 562/06

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND DISCRETIONARY AND PERMITTED USES IN THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Discretionary and Permitted Uses in the Municipal District of Mackenzie No. 23 Land Use Bylaw.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. Add the following to Permitted Uses in the MD of Mackenzie Land Use Bylaw:
 1. Agricultural District 1 (A1)
 - a. Bunkhouse
 - b. Garden Suite
 - c. Handicraft Business
 - d. Home Based Business
 2. Forestry District "F"
 - a. Ancillary building or use
 - b. Cabin
 - c. Dugout
 - d. Communication tower
 - e. Forest based industry
 - f. Forestry building, Industrial camp
 - g. Oil and gas facilities
 - h. Security suite

3. Hamlet Country Residential District 1 "HCR1"
 - a. Ancillary building or use
4. Hamlet Country Residential District 2 "HCR2"
 - a. Ancillary building or use
5. Hamlet Commercial District 1 "HC1"
 - a. Ancillary building or use
 - b. Car wash
 - c. General services establishment
 - d. Laundromat
 - e. Professional office
 - f. Restaurant
 - g. Retail Store
 - h. Service Station
6. Hamlet Residential - Commercial Transitional District "HRCT"
 - a. Ancillary building or use
7. Hamlet Residential District 1 "HR1"
 - a. Ancillary building or use
8. Hamlet Residential District 1A "HR1A"
 - a. Ancillary building or use
9. Hamlet Residential District 1B "HR1B".
 - a. Ancillary building
 - b. Attached Garage
 - c. Detached Garage
10. Hamlet Residential District 2 "HR2".
 - a. Ancillary building or use be
11. Hamlet Residential District 3 "HR3".
 - a. Ancillary building or use
12. Hamlet Residential District 4 "HR4".
 - a. Ancillary building or use
13. Hutch Lake Recreation District "HLR".
 - a. Ancillary building or use compatible to the principle building or use
 - b. Cottage

- c. Recreation vehicle
 - d. Small deck, (including a deck screen enclosure, a deck awning/canopy) for the recreation vehicle or cottage,
 - e. Storage/utility shed
 - f. Water and/or sewage storage tank
 - g. Yardsite development
14. Mobile Home (Manufactured Home) Park District "MHP"
 - a. Ancillary building or use
 - b. Mobile Home Park manager's residence
 15. Mobile Home (Manufactured Home) Subdivision District 1 "MHS 1"
 - a. Ancillary building or use
 16. Mobile Home (Manufactured Home) Subdivision District 2 "MHS 2"
 - a. Ancillary building or use
 17. Rural Country Residential District 1 "RC1"
 - a. Ancillary building or use
 18. Rural Country Residential District 2 "RC2"
 - a. Ancillary building or use
 19. Rural Country Residential District 3 "RC3"
 - a. Ancillary building or use
 - b. Owner/Operator business
 - c. Shop
 20. Rural Country Residential District 4 "RC4"
 - a. Ancillary building or use
 - b. Owner/Operator business
 21. Urban Reserve "UR"
 - a. Ancillary building or use
2. Add the following to Discretionary Uses in the MD of Mackenzie Land Use Bylaw:
 1. Hamlet Residential District 4 "HR4".
 - a. Park
 - b. Public Use

- 2. Highway Development District "HD"
 - a. Extensive agriculture
 - b. Farm building
- 3. Mobile Home (Manufactured Home) Park District "MHP"
 - a. Park
 - b. Public use
- 4. Mobile Home (Manufactured Home) Subdivision District 1 "MHS 1"
 - b. Park
 - c. Playground
- 5. Mobile Home (Manufactured Home) Subdivision District 2 "MHS 2"
 - d. Park
 - e. Playground
- 4. Development Authority
 - a. That the Development Authority be amended to reflect the Development Authority as established by Bylaw 563/06.
- 5. Advertisement of Permitted Uses
 - a. That the Permitted Uses no longer be advertised.

First Reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Second Reading given on the _____ day of _____, 2006.

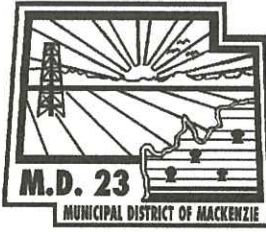
Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Eva Schmidt, Planning Supervisor
Title:	Bylaw 568/06 Area Structure Plan for SW 13-106-15-W5M John and Sadie Klassen

BACKGROUND / PROPOSAL:

John and Sadie Klassen submitted a subdivision application for Rural Country Residential District 4 (RC4), adjacent to Highway 697 about one mile east of La Crete. Since the subdivision is adjacent to Highway 697, Alberta Transportation required the Klassens to submit a Traffic Impact Assessment and an Area Structure Plan for the proposed subdivision. This bylaw received first reading on March 22, 2006 and has been advertised for the required two weeks.

Bylaw 568/06 is a bylaw to adopt the Area Structure Plan for SW 13-106-15-W5M.

OPTIONS & BENEFITS:

The major issue in the Area Structure Plan for this subdivision is the requirement to upgrade the intersection of Highway 697 and Range Road 15-1. The existing intersection is a substandard Type IIIb, which needs to be upgraded to a Type IIIc intersection for Phase I of the proposed subdivision. Phase II of the proposed subdivision requires a Type IIId intersection.

The difference between these types of intersections has to do with traffic speed and traffic volumes. The physical difference between the different types is the turning radii, the length of the tapers, turning lanes, etc.

A type 3-b intersection is required when one of the legs is considered a minor road (less than 200 vehicles per day). If new development happens where the traffic volumes are going to increase, the intersection must be upgraded to handle the increased traffic. The amount of traffic that will be produced from phase 1 of your development will cause a need for a Type 3-c intersection. The amount of traffic that will be produced from both phases of your development will cause the need for a Type 3-d intersection.

Author: Eva Schmidt, Planning Supervisor	Review Date: <i>MS</i>	Author: <i>Active</i> C.A.O. <i>JS</i>
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COSTS & FUNDING:

Upgrades requirements to the intersection that exceed upgrade requirements for normal traffic increase should be borne by the developer.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 568/06, being a bylaw to adopt the Area Structure Plan for SW 13-106-15-W5M.

MOTION 2

That third reading be given to Bylaw 568/06, being a bylaw to adopt the Area Structure Plan for SW 12-105-15-W5M.

Author: Eva Schmidt, Planning Supervisor	Review Date: 	C.A.O.:
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BYLAW NO. 568/06

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO ADOPT THE
AREA STRUCTURE PLAN FOR SW 13-106-15-W5M FOR
JOHN AND SADIE KLASSEN**

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to adopt an Area Structure Plan for SW 13-106-15-W5M,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Area Structure Plan for a Rural Country Residential subdivision on SW 13-106-15-W5M be adopted as attached.

First Reading given on the _____ day of _____, 2006.

William Neufeld, Reeve

Christine Woodward, Executive Assistant

Second Reading given on the _____ day of _____, 2006.

William Neufeld, Reeve

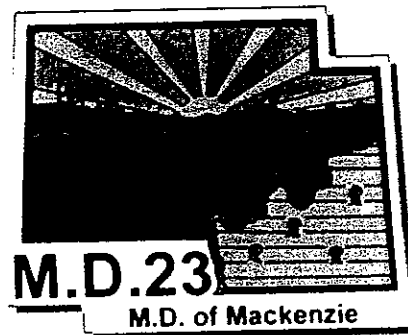
Christine Woodward, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2006.

William Neufeld, Reeve

Christine Woodward, Executive Assistant

Municipal District of Mackenzie No. 23



Proposed Area Structure Plan For Country Residential Development (Located Within SW 13-106-15-W5M)

Prepared by Jeff Johnston, C.E.T.
November 2005
Revised March 2006

Reviewed by Randall Trites, R.E.T., R.P.T. (Eng.)

EXH Engineering
Services
Ltd.



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Appendices

Appendix A – Area Structure Plan



1. INTRODUCTION

EXH Engineering Services Ltd. (EXH) was retained to prepare an Area Structure Plan, on behalf of Mr. John Klassen (developer), for the proposed subdivision development located within the SW 13-106-15-W5M.

The ASP is a requirement under the Municipal Government Act related to the parcels proximity to Highway 697 and is essential to Alberta Infrastructure and Transportation (AIT) to assess transportation issues related to the proposed development.

2. GENERAL DESCRIPTION

This Area Structure Plan relates to the lands located in SW 13-106-15-W5M, north of S.H. Highway 697, within the Municipal District of Mackenzie No. 23. The site is approximately 1 mile (1.6km) east of La Crete and is bordered on the south side by Secondary Highway 697. The west limit of the site is the existing Local Range Road 15-1 which is a developed Government Road Allowance.

The A.S.P. is comprised of existing elements, which include 4 previously developed Country Residential Parcels complete with single family dwellings.

This ASP involves ± 160 acres (64.7 hectares) and has been designated for country residential purposes by the Municipal District of Mackenzie No. 23. The proposed Area Structure Plan is, therefore, in keeping with the existing land use designation.

3. OWNERSHIP

This Area Structure Plan is based on the entire SW ¼ 13-106-15-W5M and all its developments and existing subdivision. The following table illustrates these existing subdivisions complete with ownership and area.

Owner	Lot #	Area Owned
John & Sadie Klassen	Lots 2, 6-10, 12-15, 17-22, 24-27, 30-35, 38-43, 45-47	111.29 acres
Peter & Margaret Enns	Lot 1	4.75 acres
Abraham & Helen Janzen	Lot 3	7.88 acres
Glenn & Betty Wolfe	Lot 4	5.49 acres
John & Sadie Klassen	Lot 5	5.49 acres
*MD of Mackenzie No. 23	MR/PUL - Lots 11,16,29,36,37,44	6.61 acres
*Alberta Infrastructure and Transportation	MR/PUL - Lots 23,28	
*MD of Mackenzie No. 23	Roads within SW 13-106-15-W5M	15.49 acres
MD/AIT	Roadway Widening Along HWY 696 and RGE 15-1	3 acres
	Total	160 acres

* These lands are to be transferred to the appropriate road authority.



4. SPECIFIC PLAN POLICIES

The A.S.P. concept plan identifies country residential parcels ranging from 3.04 acres (1.23 hectares) to 3.26 acres (1.32 hectares). The existing Municipal District of Mackenzie No. 23 Bylaw 462-04 allows for a minimum area of 3 acres within this land use district.

In accordance with the same Bylaw, the minimum front yard setback is 41.1m from the Right-of-Way (ROW). The minimum side and back yard setback is 7.6m from the property line. The minimum setback for the side and back yard setback is 15.2 for those properties which are adjacent to "Agricultural" and "Forestry" districts.

A maximum population anticipated from this subdivision is based on a total of 39 lots at 4.0 persons per unit or 156 persons.

Trip generation for this A.S.P. is based on an average of 9.57 trips per day per lot for a single family, based on the publication *Trip Generation Vol. 2* by the Institute of Transportation Engineers.

Since 39 lots are proposed (4 existing, 16 in Phase I, and 19 in Phase II) that would be approximately 373 trips per day or 373 AADT for the proposed access road at full capacity. Based on observation, traffic volumes onto Secondary Highway 697 warrant a Type III intersection at the Local Road and Secondary Highway 697 (refer to TIA).

5. EXISTING LAND USE CLASSIFICATION

References in this section are to existing classifications as set out in the Municipal District of Mackenzie No. 23's Bylaws.

- a. The subject property is zoned Rural Country Residential (RC4).
- b. Lot 1 Block 1 Plan 902 1242, Lot 3 Block 1 Plan 992 5332, Lot 4 Block 1 Plan 992 6649 and Lot 5 Block 1 Plan 992 6649 are zoned Rural Country Residential (RC4).
- c. The lands adjacent to the subject property are zoned Agricultural (AG1).
- d. The lands to the west of the property are zoned forest reserve (F).

6. PROPOSED LAND USE

Land uses within the A.S.P are shown as acreage holding in keeping with the existing country residential zone. The residential lot land uses are tied to a proposed roadway system.



7. TRANSPORTATION

Highway 697 is an important corridor to local and regional economic development. Locally, it is used extensively to transport grain to various terminals as well as hauling timber to local mills and finished lumber to customers. Regionally, Highway 697 connects east to Highway 88 which leads south to central Alberta. To the southwest, Highway 697 connects to Highway 35 which leads south to the Peace River Region. To the north, Highway 697 connects to Highway 88 and then to Highway 58 which leads west to High Level and then North to the Northwest Territories.

The MD of Mackenzie No. 23 supports the goal of Section 7.0 of the Alberta Municipal Affairs Land Use Policies which is "To contribute to a safe, efficient, and cost effective provincial transportation network".

The transportation or roadway network for this area will require the Local Range Road 15-1 to be upgraded to meet the specifications of a Rural Local Road if necessary. The roads within the new subdivision will be built to the specifications of a Low Volume Farm Access. Both of these will be constructed in accordance with the Municipal District of Mackenzie No. 23 rural road cross-section standard.

EXH Engineering Services Ltd. carried out a Traffic Impact Assessment of the adjacent intersection to SW 13-106-15-W5M. Five conclusions and recommendations were reached:

- 1) Based on existing traffic, the northern leg of the intersection would require improvements in order to meet a Type IIIb configuration standard, at design horizon 2025;
- 2) Phase I site development of the proposed subdivision, in design horizon of 2025, would require intersection upgrading to a Type IIIc configuration;
- 3) At the design horizon of 2025, the intersection of Highway 697 and North La Crete Access Road would require upgrading to a Type III d configuration, following full site development; and
- 4) Right-turn volumes are not high enough to warrant a dedicated right-turn lane for the development leg of the intersection.
- 5) Access from Highway 697 to Lot 1, Block 1, Plan 902-1242 be removed and relocated to RGE 15-1 during intersection upgrading.

8. UTILITIES

The Area Structure Plan is based on acreage development of 3.56 to 4.92 acre lots. Each lot will be developed on the basis of septic tank and field systems. Water will be supplied through the use of cisterns located within each lot. Telephone, power and gas services are available in the area.



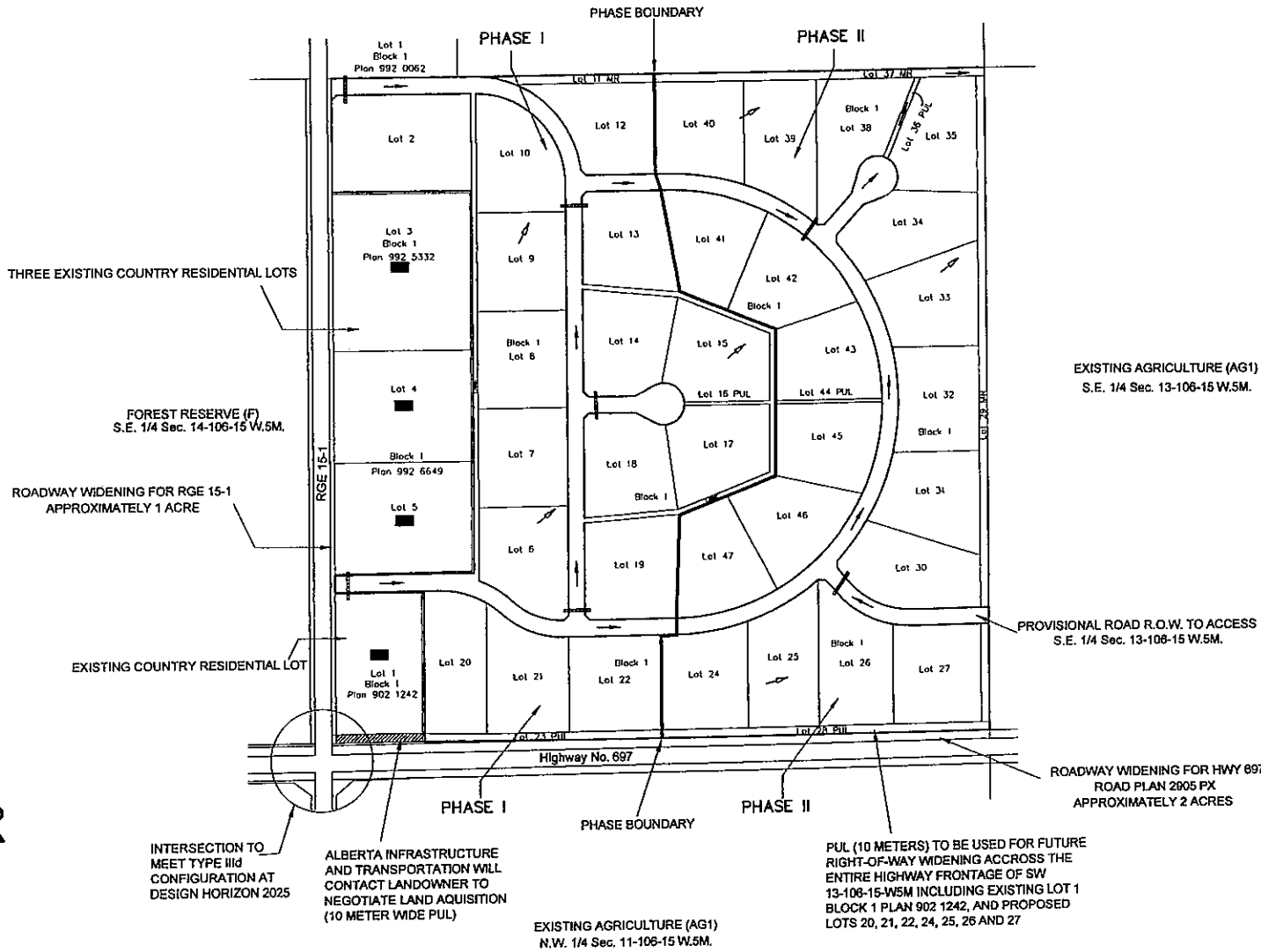
9. PHASING

This acreage development is to be developed in two phases. Marketing and road extensions will dictate the extent and the timing of the work.

Improvements to the intersection adjacent to SW 13-106-15-W5M recommended in the TIA will be completed for each phase of the subdivision before registration of subdivision plans for that phase.

Appendix A
Area Structure Plan

EXISTING AGRICULTURE (AG1)
N.W. 1/4 Sec. 13-106-15 W.5M.



LEGEND

→	DRAINAGE DIRECTION
—	500 MM DIA. C. S.P. CULVERT
—	ROAD BOUNDARY
■	HOUSE
→	DRAINAGE DIRECTION

STATISTICS

	ACRES	HECTARES	%
TOTAL AREA	160	64.75	100
PHASE 1	51.61	20.89	32
PHASE 2	59.68	24.15	37
ROADS	15.49	6.27	10
MUNICIPAL RESERVES	6.81	2.87	4
EXISTING LOTS	23.81	9.55	15
EXISTING ROADWAY WIDENING	3	1.21	2

- NOTES**
1. All roads are 20m unless otherwise noted.
 2. All cul-de-sacs are 25m unless otherwise noted.
 3. This plan shows dimensions which are approximate and are subject to finalization by an Alberta Land Surveyor.

No.	Date	Revision	By	App'd
1		PRELIMINARY ISSUED FOR APPROVAL		

PERMIT TO PRACTICE OR ENGINEERING SERVICES LTD.
Signature _____
Date _____
PERMIT NUMBER: P 5347
The Association of Professional Engineers, Geologists and Geophysicists of Alberta

EXH Engineering Services Ltd.

project: JOHN KLASSEN SUBDIVISION

drawing: AREA STRUCTURE PLAN

designed: JJJ	scale: 1:2500	date: NOVEMBER 2005
drawn: JJJ/FAH	project No.: 4205092	contract No.:
checked:	drawing No.:	revision:
approved:	4205092-ASP	



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Eva Schmidt, Planning Supervisor
Title:	Development Permit 51-DP-06 Terry Peters, Retail Store (Furniture Sales) on NW 34-105-15-W5M (Plan 942 2328, Block 1, Lot 1)

BACKGROUND / PROPOSAL:

A concern was brought forward regarding the noted development permit for a Retail Store on NW 34-105-15-W5M.

Development Permit 51-DP-06 for Terry Peters, Retail Store was presented to the Municipal Planning Commission on their March 30, 2006 meeting with the recommendation of approval. Potential traffic hazards were discussed due to the location of the proposed development being immediately adjacent to the south boundary of La Crete. The Municipal Planning Commission approved the development permit with the conditions presented. Condition 2 of the development permit states *"This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood."* This condition provides the Municipal District of Mackenzie with the right to revoke the permit should the proposed development become detrimental to the safety of traffic on La Crete Access South.

OPTIONS & BENEFITS:

The Municipal Planning Commission has reviewed the proposed development and issued their approval based on the information presented and the discussion that ensued. As the Development Authority for the Municipal District of Mackenzie, the planning commission has the authority to approve or decline development permits categorized as discretionary uses. If approved, the development permit is advertised for a two week period as notification of intent and to allow for an appeal to be filed against the proposed development. In the event of an appeal the proposed development would be presented to the Subdivision and Development Appeal Board for review and decision. If the appeal was upheld the development permit would be considered void. If

Author: Marion Krahn, Development Officer	Review Date: 	C.A.O.: Acting 
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the appeal was declined and the development permit approved with the original conditions the clause to revoke it would remain as a precaution for any future problems.

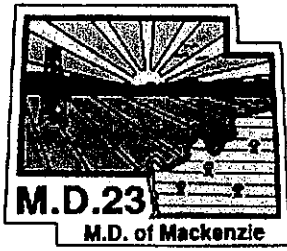
COSTS & FUNDING:

N/A

RECOMMENDED ACTION:

For information.

Author: Marion Krahn, Development Officer	Review Date: 	C.A.O.:
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Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

Development Approving Authority

Application No.: 51-DP-06
Legal Description: NW 34-105-15-W5M (Plan 942 2328, Block 1, Lot 1)
Applicant: Terry Peters
La Crete AB T0H 2H0
Development: **Retail Store (Furniture Sales)**
DECISION: **APPROVED (See Attached Conditions)**

Development Permit

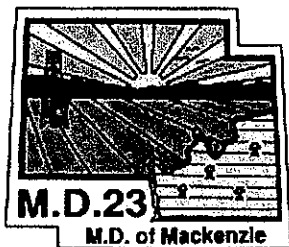
This permit is issued subject to the following conditions:

- (a) That the development or construction of the said land(s) will not begin until April 20, 2006.
- (b) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (c) That the development or construction will be carried out in accordance with the approved plans and application.
- (d) That this permit shall be invalid should an appeal be made against the decision. Should the Development Appeal Board approve the issue of this permit, this permit shall be valid from the date of decision, and in accordance with the conditions, of the Development Appeal Board.
- (e) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Date April 5, 2006



Chair,
Municipal Planning Commission



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

51-DP-06

CONDITIONS OF APPROVAL

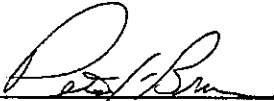
1. **PRIOR** to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for MD of Mackenzie at 928-3983. Access to be constructed to MD of Mackenzie standards and at the developers expense.
2. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
3. At all times, the privacy of the adjacent dwellings shall be preserved and the Furniture Store shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
1. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 7 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
4. Sufficient lighting to light up the parking area and Furniture Store.

Please note

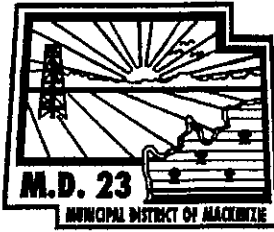
1. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. of Mackenzie office.
3. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983(M.D. of Mackenzie No. 23).

April 5, 2006
Date of Issue of Notice of Decision


Chair,

86 Municipal Planning Commission



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Municipal Planning Commission
Meeting Date:	March 30, 2006
Presented By:	Eva Schmidt, Planning Supervisor
Title:	51-DP-06 Terry Peters

DEVELOPMENT PERMIT APPLICATION:

DEVELOPER: Terry Peters

LEGAL: NW 34-105-15-W5M (Plan 942 2328, Block 1, Lot 1)

REQUESTED DEVELOPMENT: Retail Store (Furniture Sales)

ZONING: Agricultural District 1 "A1"

DISCUSSION:

A retail store is a discretionary use under the Agricultural District 1. The proposed development is for a furniture store with the intent to operate during the summer months only. The proposed retail store would be operated out of the applicants existing shop located on an acreage immediately adjacent to the south boundary of La Crete.

Approval: Notice of Decision is attached for approval.

Once the MPC has approved the application, the application will be advertised in the Northern Pioneer. There is a two-week appeal period on discretionary uses.

RECOMMENDED ACTION:

That Development Permit 51-DP-06 on NW 34-105-15-W5M (Plan 942 2328, Block 1, Lot 1) be approved with the following conditions:

1. **PRIOR** to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for MD of Mackenzie at 928-3983. Access to be constructed to MD of Mackenzie standards and at the developers expense.

2. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
3. At all times, the privacy of adjacent dwellings shall be preserved and the Furniture Store shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 7 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
5. Sufficient lighting to light up the parking area and Furniture Store.

7.3 AGRICULTURAL DISTRICT 1 (A1)

The purposes of this Land Use District are: to conserve land for a wide range of agricultural uses, to minimize the fragmentation of agricultural land, and to limit non-agricultural land uses to those which would not interfere with agricultural practices.

A. PERMITTED USES

- a) Ancillary Building/Use
- b) Extensive Agriculture
- c) Intensive Agriculture (1) and (2)
- d) Farm Building
- e) Mobile Home
- f) Modular Home
- g) Single Detached Dwelling

B. DISCRETIONARY USES

- (a) Abattoir
- (b) Auction Mart
- (c) Autobody
- (d) Bed and Breakfast
- (e) Bunkhouse
- (f) Cemetery
- (g) Church
- (h) Communication Tower
- (i) Confined Feeding Operation
- (j) Contractor's Business
- (k) Farm Subsidiary Business
- (l) Forestry Lookout Tower
- (m) Garden Suite
- (n) Handicraft Business
- (o) Home Based Business
- (p) Industrial Camps
- (q) Intensive Recreational Use
- (r) Kennel
- (s) Public use
- (t) Retail Store
- (u) Sewage Lagoon
- (v) Sewage Treatment Plant
- (w) Stripping Top Soil
- (x) Tradesmen's business
- (y) Veterinary Clinic
- (z) Waste Transfer Station
- (aa) Water Reservoir or Dugout

C. PARCEL DENSITY

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property

being one of the parcels; with the subdivided parcels being any two of the following:

- a. Existing farmstead or homestead,
- b. Vacant parcel
- c. Fragmented parcel

D. LOT AREA

Country Residential Uses:

Minimum Lot Area: 1.2 hectares (3.0 acres)

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless:

- a. an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite;
- b. the parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel difficult or useless for farming; or
- c. the bank of a natural water course or road plan is used as a boundary.

E. NUMBER OF DWELLING UNITS

A maximum of one dwelling unit shall be permitted on each of the following:

- a. a rural subdivision, and
- b. a rural subdivision that is a farmstead or homestead separation, and
- c. the balance of the quarter section

to a maximum of three dwellings on a quarter section, river lot or original titled property.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

F. MINIMUM FRONT YARD SETBACK

- a) Lot fronting on a provincial highway, rural road, or undeveloped road allowance:
 - i. 41.1 metres (135 feet) from right-of-way, or
 - ii. 64 metres (210 feet) from centre line

G. MINIMUM SIDE YARD SETBACK

- a) 15.2 metres (50 feet);

- b) Unless a corner parcel where the minimum side yard shall be the same as the front yard unless otherwise required by the Development Officer.

H. MINIMUM REAR YARD SETBACK

15.2 metres (50 feet) unless otherwise required by the development Officer

I. LANDSCAPING

In addition to Section 4.23 of this Bylaw, the Development Officer may require any discretionary use to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Officer.

J. OTHER REQUIREMENTS

The Development Officer may decide on such other requirements as are necessary having due regards to the nature of a proposed development and the purpose of this District.

For Agricultural subdivisions, those boundaries not adjacent to quarter section boundaries shall allow at least 100 meters between the subdivision boundary and the boundary of the quarter section.



Development Permit Application

APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information
 (b) Application fee:
 \$25 (residential, farm, public institution)
 \$50 (commercial, industrial, home based business)

Name of Applicant **Mailing Address** **Postal Code** **Phone Number**

Terry Peters [redacted] T0H 2H0 [redacted]

Registered Landowner **Mailing Address** **Postal Code** **Phone Number**

SONU [redacted] [redacted]

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK	LOT	Size of Parcel
NW	34	105	15	5	942 2328	1	1	7.22 Acres.

What is the property currently being used for: Residential

The Proposed development is for: Commercial Industrial Residential Farm Home Occupation Other

Description of proposed development: Furniture Sales (Retail Store)

The property is adjacent to a: Primary Highway Secondary Highway Local Road No Road

Proposed commencement and completion of development: Start Date: May 06 End Date: [redacted]

Square footage of Development: [redacted] Proposed building size: 40 Width 80

Approximate construction value (if applicable): \$ 50,000.00 - no construction cost, use existing shop (-summer business)

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

* Terry Peters March 24/06 [redacted] [redacted]
 Signature of Applicant Date Signature of Land Owner Date

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of the Municipal District of Mackenzie No 23.

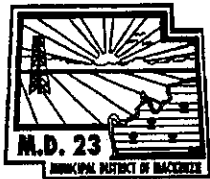
For Administrative Use Only

Development Permit Application No: 51-DP-06 Date Received March 24/06

Land Use Classification: A1 Tax Roll No: 313771

Proposed Use of land or Building: Commercial or Business

Development Application Fee Enclosed: Yes No Amount \$ 50.00 Receipt No: 56792



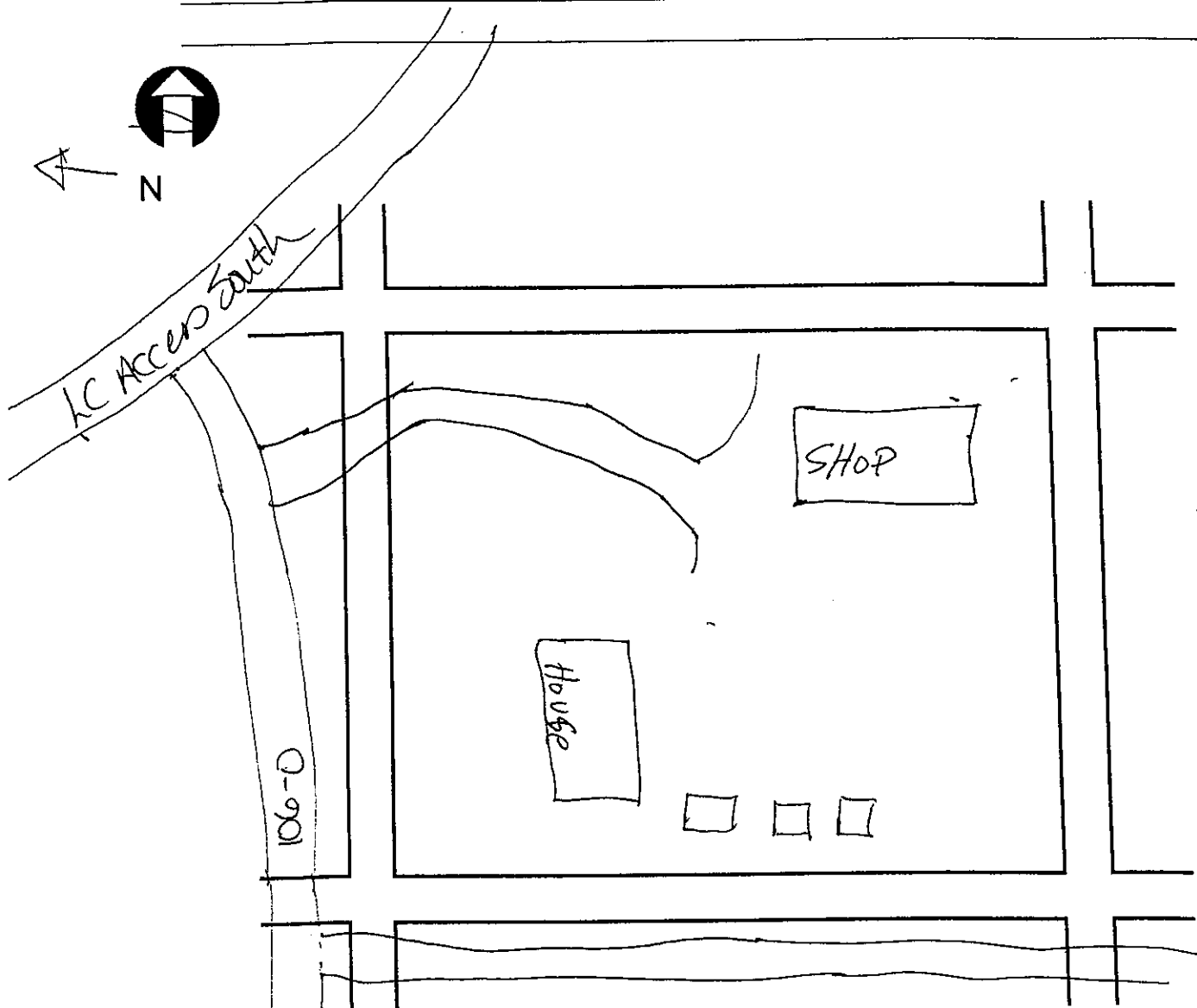
Development Permit Application

SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT	Size of Parcel
								ac. ha.

Date of site plan: _____

Remarks: _____



Information Checklist for site plan

- | | |
|---|--|
| <input type="checkbox"/> location of existing buildings from property lines | <input type="checkbox"/> location of proposed buildings from property lines |
| <input type="checkbox"/> location of access/driveway, and distance from intersections | <input type="checkbox"/> ravines, creeks, lakes, sloughs, and any other water bodies |
| <input type="checkbox"/> location of shelterbelts and/or treed areas | <input type="checkbox"/> location of road(s), road allowances |
| <input type="checkbox"/> location of parking and loading areas | <input type="checkbox"/> length and width of property |

TWP. 106 RGE. 16

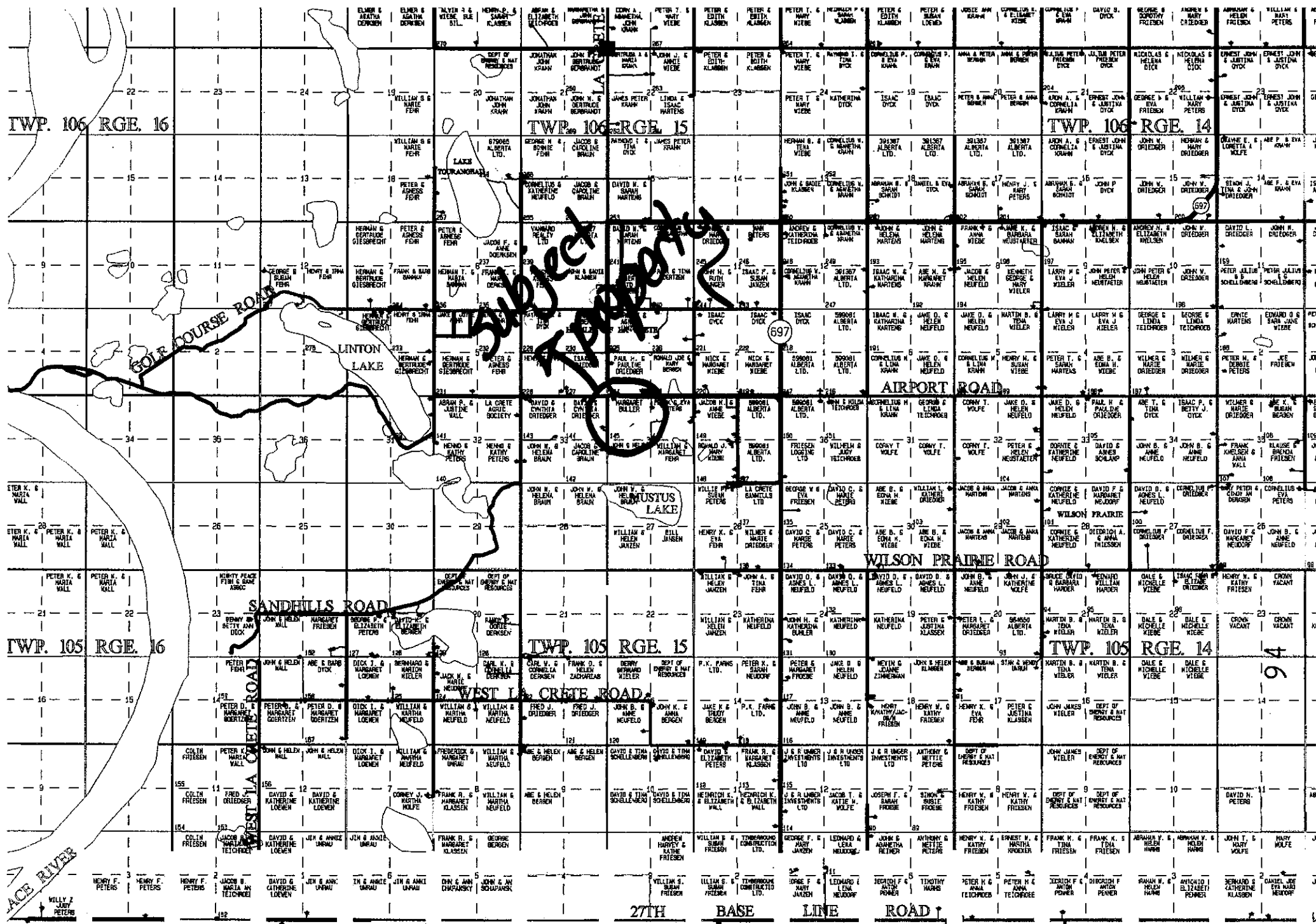
TWP. 106 RGE. 15

TWP. 106 RGE. 14

TWP. 105 RGE. 16

TWP. 105 RGE. 15

TWP. 105 RGE. 14



Subject Property

697

9

27TH BASE LINE ROAD

ACE RIVER

WILLY Z. PETERS

HENRY F. PETERS

HENRY F. PETERS

JACOB B. MARJA AN TEICHNER

DAVID & KATHERINE LOEWEN

JIM & ANNE UNAU

JIM & ANNE UNAU

FRANK D. & MARGARET KLASSEN

GEORGE BERGEN

ANDREW HANSEN & WILHELMINE FRIESEN

WILLIAM S. BERGEN FRIESEN

WILLIAM S. BERGEN FRIESEN

THOMAS BERGEN FRIESEN

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M.D. of Mackenzie No. 23 Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Bylaw 571/06 Anti-Bullying Bylaw

BACKGROUND / PROPOSAL:

Attached is Bylaw 571/06 to assist with the enforcement of bullying in our communities. After the March 6, 2006 Protective Services Committee Meeting, both the committee and stakeholders felt that amendments were needed to be made to the bylaw to better fit our intent and addressing such things as, educational anti-bullying programs.

OPTIONS & BENEFITS:

This revised bylaw provides both the RCMP and Special Constables with additional options when dealing with bullies and provides more clarification. See attached Bylaw.

We are recommending 1st reading only, we will then meet with the stakeholders again to review the revised bylaw.

COSTS & FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 571/06, being a bylaw on Anti-Bullying within the Municipal District of Mackenzie.

Author: D. Schmidt	Reviewed: 	Acting C.A.O.: 
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BYLAW NO. 571/06

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BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA, TO CONTROL AND REGULATE
BULLYING OF MINORS AND OR OTHER PERSONS IN THE MUNICIPAL
DISTRICT OF MACKENZIE.

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WHEREAS Section 7(a) and (b) of the Municipal Government Act, R.S.A 2000, c. M-26 authorize a municipality to pass bylaws respecting the safety, health and welfare of people and the protection of people and property, and respecting people, activities and things in, on or near public places or place that is open to the public; and

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AND WHEREAS the Council for the Municipal District of Mackenzie is establishing a Bylaw, to promote zero tolerance of bullying and to give those who have been charged under the Anti-Bullying Bylaw a choice of paying their fine or attending an educational session and having the charge withdrawn; and

AND WHEREAS this Bylaw is not intended, nor designed to replace the Criminal Code of Canada or to replace existing bullying prevention programs currently in use with schools, RCMP or community groups; and

AND WHEREAS it is the intent that this Bylaw would be used where there is sufficient evidence of 'repetitive' bullying and charges under the federal or provincial statutes are not appropriate; and

AND WHEREAS it is also the intent that the Bullying Offence be used as a last resort and where school sanctions fail or are not applicable.

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NOW THEREFORE, the Council of the Municipal District of Mackenzie enacts as follows:

SECTION 1 NAME OF BYLAW

1.1. This Bylaw may be cited as the "Anti-Bullying Bylaw".

SECTION 2 INTERPRETATION

2.1 Where there is a conflict between this bylaw and any other bylaw pertaining to Bullying and/or Anti-Bullying in the Municipality, the provisions of this bylaw shall apply.

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SECTION 3 **DEFINITIONS**

3.1 In this Bylaw:

- a) **“Bullied”** means the repetitive harassment of others by the real or threatened infliction of physical violence and attacks, racially or ethnically-based verbal abuse and gender-based put-downs, verbal taunts, name calling and put downs, written or electronically transmitted, or emotional abuse, extortion or stealing of money and possessions and social out casting.
- b) **“Bullying Offense”** means the following circumstances must be proven:
 - i) A person communicates with a Minor or Other Person in a way that causes the Minor or Other Person to feel Bullied, and
 - ii) The communication is made in a Public Place, and
 - iii) The communication is of a repetitive or repeated nature.
- c) **“Minor”** means an individual between 12 and 18 years of age.
- d) **“Other Person”** means a person over 18 years of age.
- e) **“Peace Officer”** means a member of the Royal Canadian Mounted Police, or a Special Constable appointed pursuant to the provisions of the Police Act, Revised Statutes of Alberta, 2000, Chapter P-17 and all amendments or successors thereto.
- f) **“Public Place”** means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access, whether on payment or otherwise, within the corporate limits of the Municipal District of Mackenzie.
- g) **“Violation Ticket”** means a violation ticket as defined in the Provincial Offences Procedure Act.

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SECTION 4 **ADMINISTRATIVE PROCEDURE**

4.1 If a Minor or Other Person has constituted a Bullying Offense and a Violation Ticket has been issued to that Minor or Other Person:

- a) A court date shall be set at least 3 months from the date of Bullying Offence allowing for alternative solutions to be made available.

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- b) As a one-time opportunity any person who has been issued a Violation Ticket for a Bullying Offense will have the choice to either proceed with the Violation Ticket offense issued to them or to attend an educational anti-bullying session.
- c) If the accused person is a Minor and chooses to attend an educational anti-bullying session, a parent or guardian of the Minor must also attend the educational anti-bullying session. If a parent or guardian of the Minor cannot attend, the educational anti-bullying session will not occur and the Violation Ticket issued will proceed in accordance with the Provincial Offences Procedure Act.
- d) If the Minor or Other Person fails to attend the scheduled educational anti-bullying session they shall pay the fine as identified on the Violation Ticket. Failure to pay the fine constitutes an offence punishable on summary conviction and being liable for a specified penalty or imprisonment.
- e) If the person attends the scheduled educational anti-bullying session a letter will be sent to the crown signed by a Peace Officer requesting for the Violation Ticket to be withdrawn.

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SECTION 5 ENFORCEMENT

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5.1 No person shall, in any Public Place:

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a) Cause a Bullying Offense either directly or indirectly, with any Minor or Other Person.

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b) While not taking part in any action described in Section 5.1(a), encourage or cheer on, any person described in Section 5.1(a).

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5.2 Any person who contravenes Section 5.1, of this Bylaw is guilty of an offence punishable on summary conviction and is liable;

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a) For a first offence, to a specified penalty of \$250.00; and

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b) For a second, or subsequent offences, to a fine not exceeding \$1,000.00;

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]]
<#>for a first offence, to a specified penalty of \$100.00; and]]
]]
<#>for a second offence or subsequent offences, to a fine not exceeding \$250.00;]]
]]

and in default of payment of the fine and costs, to imprisonment for six months.

5.3 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:

... [1]

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- a) specify the fine amount established by this Bylaw for the offence; or
- b) require a person to appear in Court without the alternative of making a voluntary payment.

5.4 A person who commits an offence, may;

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- a) If a Violation Ticket is issued in respect of the offence; and
- b) If the Violation Ticket specifies the fine amount established by the Bylaw for the offence,

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make a voluntary payment equal to the specified fine by delivering the Violation Ticket and the specified fine to the Provincial Court Office specified on the Violation Ticket.

SECTION 6 REPEAL

6.1 This bylaw shall repeal Bylaw 558/06.

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This bylaw comes into force at the beginning of the day of third and final reading thereof.

First Reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Second Reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2006.

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Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

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- 4.3 Any person who contravenes Section 4.2(b) of this Bylaw is guilty of an offence punishable on summary conviction and is liable
- for a first offence, to a specified penalty of \$100.00; and
- for a second offence or subsequent offences, to a fine not exceeding \$250.00;
- and in default of payment of the fine and costs, to imprisonment for six months.

4



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 11, 2006
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Fire Invoice #4164, Grace Mitchell Gas Leak September 18, 2005
Agenda Item No:	

BACKGROUND / PROPOSAL:

On September 18, 2005 Fort Vermilion Fire Rescue responded to a gas leak in Fort Vermilion.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

An invoice was sent to Grace Mitchell on March 8, 2006 for a gas leak on September 18, 2005.

Fire Services Bylaw 465/04 clause 14.5 allows the person to appeal to the Director of Emergency Services for costs greater than \$1,000.00. The applicant has indicated they have no insurance and is living on a minimum fixed income and can not afford to pay for this invoice. Due to the amount being less then \$1000.00 council must review the request.

Option 1: That invoice #4164 to Grace Mitchell in the amount of \$400.00 be waived.

Option 2: That Grace Mitchell pay the minimum \$250.00 and the remaining balance of \$150.00 be waived.

Option 3: That Grace Mitchell pay the full amount of invoice #4164 in the amount of \$400.00.

COSTS / SOURCE OF FUNDING:

Author: D. Schmidt

Reviewed: 

Acting 

C.A.O.:

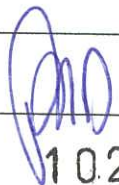
N/A

RECOMMENDED ACTION:

Option 2: That Grace Mitchell pay the minimum \$250.00 and the remaining balance of \$150.00 be waived.

Author: D. Schmidt

Reviewed:



102

C.A.O.:



Municipal District of Mackenzie No. 23
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

INVOICE #: IVC00000000004164

INVOICE

Customer

MITCHELL, GRACE

FORT VERMILION AB

T0H 1N0

Date: 3/8/2006

Customer# 237244

Due Date: 4/7/2006

^PLEASE RETURN THIS PORTION WITH YOUR PAYMENT^



Municipal District of Mackenzie No. 23
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

Quantity	Description	Unit Price	Total
1.00	GAS LEAK FORT VERMILION SEPT. 18/05, INCIDENT NO. 17-FVFR-05 PUMPER UNIT - 1 @ 1.00 HRS @ \$400.00/HR	\$400.00	\$400.00

pm

FEEES ACCORDING TO MUNICIPAL BYLAW NO. 504/05	Subtotal	\$400.00
	Tax	\$0.00
	Total	\$400.00

PAYMENT DUE UPON RECEIPT - PAYABLE TO THE MD of Mackenzie
 PLEASE INCLUDE TOP PORTION WITH PAYMENT

103

237244



INVOICE REQUEST



INVOICE TO:

Grace Mitchell

CODE TO ACCOUNT NO.:

01-23-30-420

Fort Vermilion, AB T0H 1N0

INCIDENT NO.:

17-FVFR-05

Department:		Incident Type:		Date:	Location:
Fort Vermilion Fire & Rescue		Gas Leak		Sept. 18, 2005	5008-44 Street
Gas leak.				Time of Call	11:23
Description	Quantity	Total # of Hours	Rate / Hour / Unit	Total \$ Amount	
Pumper Unit	1	1.00	\$ 400.00	\$ 400.00	
Ladder Unit			\$ 400.00	\$ -	
Tanker Unit			\$ 400.00	\$ -	
Rapid Response Unit			\$ 400.00	\$ -	
Rescue Unit			\$ 400.00	\$ -	
Command Unit			\$ 200.00	\$ -	
Rescue Boat			\$ 200.00	\$ -	
Hazmat Trailer			\$ 150.00	\$ -	
Rescue Alive Unit			\$ 100.00	\$ -	
Rescue Boggan			\$ 100.00	\$ -	
Contracted Services (Cost plus 15%)			\$ -	\$ -	
Contracted Services (Cost plus 15%)			\$ -	\$ -	
Firefighters (If only manpower is requested/needed)			\$ 20.00	\$ -	
Officers (If only manpower is requested/needed)			\$ 25.00	\$ -	
Fire Investigations			\$ -	\$ -	
Other			\$ -	\$ -	
Minimum Charge			\$ 250.00	\$ -	
			\$ -	\$ -	
			\$ -	\$ -	
<i>(Fees According to Municipal ByLaw No. 504/05)</i>			Total:	\$ 400.00	

DATE: Feb. 13, 2006

APPROVED BY:
Paul Driedger, Director

M.D. of Mackenzie No. 23
Offices of Mackenzie Regional Emergency Services & Mackenzie Regional Patrol
Box 708, La Crete, AB T0H 2H0 PH(780)928-4993 FAX(780)928-4199
Email: pdriedger@md23.ab.ca

Just remember after
March 1st to 2006

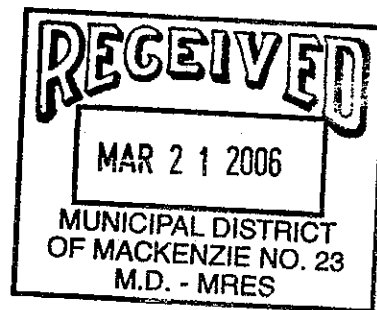
Dear Sir

I received the invoice for
\$100.00. I'd like you to know
that I wasn't home that day
and I'd like you to know that
I have no insurance on my
house yet. I can't afford it,
and I can't pay the money you
want. The phone call was not
made from my house.

Thank you for your
time

Sincerely
Grace Mitchell

I will give you my phone number
if you want to phone me
about this matter





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 11, 2006
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Alberta Ambulance Operators Association 2006 Annual Convention
Agenda Item No:	

BACKGROUND / PROPOSAL:

Alberta Ambulance Operators Association, 2006 Annual Convention will be held in Jasper April 20 – 22, 2006 (itinerary attached).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

It would be beneficial for the Protective Services Committee members to attend the conference to network with other Councilors and Ambulance Service Board members on mutual service levels and concerns. There are also presentations proposed from the province on ambulance services.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Protective Services Committee members be authorized to attend the Alberta Ambulance Operators Association Annual Convention.

Author: D. Schmidt

Reviewed: 

Acting
C.A.O.: 

ALBERTA AMBULANCE

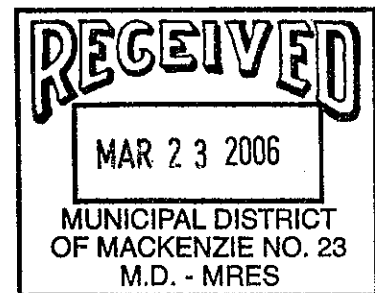
OPERATORS

ASSOCIATION

2006

ANNUAL

CONVENTION



A.A.O.A. 2006 CONVENTION

The Alberta Ambulance Operators Association cordially invites you to attend their annual convention which will be held at the Sawridge Hotel in Jasper, AB. from April 20 – 22, 2006. In response to the requests we have had from our membership we have shortened the convention and moved the Banquet to Friday evening. We are excited about the 2006 Convention. In our quest to better meet the needs of our membership we have integrated the education sessions into the conference schedule this year.

- Alberta Health and Wellness EHS and Alberta College of Paramedics will be in attendance for dialogue sessions
- We will be hosting a Regional Update and Issues of the Day session.
- We will be presenting recommendations for changing the A.A.O.A. to better serve our members
- Our Trade Fair is filling rapidly. We encourage you to see all of the new products available and to meet all of the sales representatives.

REGISTRATION

Registration fees for all registered delegates include the following:

- Refreshments throughout the day
- Trade Show and Wine and Cheese Social and Auction
- Entry into the 2006 AGM
- Entry into the presentations scheduled for Thursday, Friday and Saturday.

Your spouses and significant others are invited to attend the Wine and Cheese Social and the Annual Auction at no cost. However, BANQUET TICKETS ARE NOT INCLUDED in your registration. They must be purchased separately. We have included an early registration fee. There will be NO REFUNDS after April 13, 2006.

BUSINESS MEETING

The 2006 Annual General Meeting of the Alberta Ambulance Operators Association will be open for all voting and non-voting delegates to attend but only voting delegates will be allowed to address the delegates on specific topics upon receiving permission from the Board Chairman to do so. There will be only ONE voting delegate per Tier One Member. No smoking will be permitted in any of the meeting

rooms during sessions or meetings. The AGM Manuals will be sent out to member services in March so you have time to peruse them prior to the meeting. Please bring them with you as only a limited number are printed.

RESOLUTIONS

As per the bylaws, there will be a resolution session during the AGM. **ALL RESOLUTIONS MUST BE MADE IN WRITTEN FORMAT WITH COPIES OF THE RESOLUTION PRESENTED TO THE MEMBERS IN ATTENDANCE PRIOR TO THE RESOLUTION BEING BROUGHT TO THE FLOOR.** A resolution form is enclosed for your use. Resolutions received in the A.A.O.A. office via mail, fax or email on or before April 7, 2006 will be included in your registration package at no cost to the service making the motion. Costs associated with reproducing resolutions received after April 7, 2006 will be the responsibility of the service making the motion.

EXECUTIVE POSITIONS

There will be three (3) positions available on the Board of Directors at the 2006 Annual General Meeting. All positions are two year terms. Nomination forms are included in this package. Please submit completed forms to the A.A.O.A. office prior to April 7, 2006 or deliver them to the Executive Director in Jasper.

SCHEDULE OF EVENTS
A.A.O.A. 2006 ANNUAL CONVENTION

THURSDAY, APRIL 20, 2006

0930 - 1030	Lessons Learned From Hurricane Katrina
1030 - 1100	Coffee
1100 - 1200	EHS Update and Dialogue
1200 - 1300	Lunch
1300 - 1430	AIMS Workshop
1430 - 1500	Coffee
1500 - 1630	Grow Ops and Meth Labs
	What to Expect - What to Do
1900 - ???	Suppliers Trade Fair and Wine and Cheese Social
	A.A.O.A. Annual Auction

FRIDAY, APRIL 21, 2006

0830 - 1600	Trade Fair continues
0930 - 1030	Traffic Investigations - RCMP Expectations of EMS
1030 - 1100	Coffee
1100 - 1200	ACP Update and Dialogue
1200 - 1300	Lunch
1300 - 1330	Regional Updates
1330 - 1430	Issues of the Day
1430 - 1500	Coffee
1500 - 1600	A.A.O.A. Direction for the Future
1800	Cocktails
1830	A.A.O.A. Banquet

SATURDAY APRIL 22, 2006

1000 - 1030	Caring for the Care Giver
1030 - 1100	Coffee
1100 - 1200	SIMS Demo
1200 - 1300	Lunch
1300 - 1600	A.A.O.A. Annual General Meeting
	Free Evening



M.D. of Mackenzie No. 23

Request For Decision

S

Meeting:	Regular Council
Meeting Date:	April 11, 2006
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	OH&S "Code of Practice for Fire Fighters" Sessions
Agenda Item No:	

BACKGROUND / PROPOSAL:

The Fire Commissioners Office will be hosting regional OH&S sessions to discuss the new "Code of Practice for Fire Fighters".

The main goals of the legislation are to prevent accidents, injuries and exposures, and to reduce the severity of the accidents, injuries and exposures that do occur among Alberta's workers, including firefighters (copy attached).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

It would be beneficial for the Protective Services Committee members to attend one of these sessions (list of locations attached).

COSTS / SOURCE OF FUNDING:


N/A

RECOMMENDED ACTION:

That the Protective Services Committee members be authorized to attend one of the OH&S "Code of Practice for Fire Fighters" sessions.

Author: D. Schmidt

Reviewed: 

Acting
C.A.O.: 

Paul Driedger

From: Ross Bennett [ross.bennett@gov.ab.ca]

Sent: Wednesday, March 22, 2006 9:20 AM

Alain Boivin (E-mail); Allan Schram (E-mail); Andy Gregg (E-mail); Audrey Bjorklund (E-mail); Bergen Rick (E-mail); Bill Mortland (E-mail); Bob Manysiak (E-mail); Bob Shmyruk (E-mail); Brian Ballard (E-mail); Brice Daly (E-mail); Charlie Martin (E-mail); Corey Olsen (E-mail); Dan Lemieux (E-mail); Darlynn Wolfe (E-mail); Darren Mabbott (E-mail); David Broly (E-mail); Dean Cooper (E-mail); Denis Hamel (E-mail); Don Speck (E-mail); Gary Middleton (E-mail); Gary Shmyr (E-mail); Gord McLeod (E-mail); Greg Anderson (E-mail); Greg Gramiak (E-mail); Greg Littleton (E-mail 2); Greg Littleton (E-mail); Henry Hoffman (E-mail 2); Henry Hoffman (E-mail); Hugh Graw (E-mail); Ian Fox (E-mail); Jamie Coutts (E-mail); Joel Grassmick (E-mail); John Gould (E-mail); John Woltjer (E-mail); Karen Jackson (E-mail); Ken Melnyk (E-mail); Lance Bushie (E-mail); Lance Turner (E-mail); Lawrence Arnold (E-mail); Len McLeod (E-mail); Les Mroz (E-mail); Les Paul (E-mail); Mark Andrew (E-mail); Mike Shykora (E-mail); Paul Driedger (E-mail); Rene Thibault (E-mail); Rhett Czaban (E-mail); Richard Carter (E-mail); Richard Querin (E-mail); Rick Reiger (E-mail); Rodney Schmidt (E-mail); Shane Dempster (E-mail); Tim Pratt (E-mail 2); Tim Pratt (E-mail); Vic Mclean (E-mail); Vicky Calhoun (E-mail); Walter Krahn (E-mail)

Cc: kclayton@cityofgp.com

Subject: OH&S presentations

UPDATE UPDATE UPDATE UPDATE UPDATE UPDATE
UPDATE UPDATE UPDATE

I have been able to confirm the dates for the four sessions regarding

A CODE OF PRACTICE FOR FIREFIGHTERS

In all cases I would ask you to pass this message along to your CAO, Council and anyone else you feel this would benefit.

Please contact the person listed for the session you want to attend and let them know you are planning to attend.

Each session is approximately 2 hours in duration, and will cover in detail the OH&S "Code of Practice for Fire Fighters". This is the document that explains YOUR responsibility for providing safety for your firefighters.

WHEN THURSDAY, APRIL 13, 2006

TIME 1PM, (session is approx two hours)

WHERE CITY OF GRANDE PRAIRIE
SOUTH FIRE HALL
8111 RESOURCES ROAD

WHO SHOULD ATTEND CAO'S, COUNCILS, FIRECHIEFS, FIRE OFFICERS

(Note, on March 28, at the AAMD&C conference in Edmonton there is a 2 hour presentation for

gates)

REGISTRATION Space is limited, YOU MUST PREREGISTER by contacting

81-114

KIM CLAYTON
CITY OF GP PROTECTIVE SERVICES
Phone 780-513-5700
Fax 780-538-0395
email kclayton@cityofgp.com

WHEN FRIDAY, APRIL 21, 2006

TIME 10AM, (session is approx two hours)

WHERE LESSER SLAVE FIRE SERVICE, FIRE HALL
NORTH END SLAVE LAKE
SLAVE LAKE

WHO SHOULD ATTEND CAO'S, COUNCILS, FIRECHIEFS, FIRE OFFICERS

(Note, on March 28, at the AAMD&C conference in Edmonton there is a 2 hour presentation for

delegates)

REGISTRATION Space is limited, YOU MUST PREREGISTER by contacting

GREG GRAMIAK, FIRE CHIEF
LESSER SLAVE FIRE SERVICES
Phone 780-849-4110
Fax 780-849-4104
email ggramiak@telus.net

WHEN MONDAY, APRIL 24, 2006

TIME 7PM, (session is approx two hours)

WHERE PEACE RIVER PROVINCIAL BUILDING
9621-96 AVE
PEACE RIVER

WHO SHOULD ATTEND CAO'S, COUNCILS, FIRECHIEFS, FIRE OFFICERS

(Note, on March 28, at the AAMD&C conference in Edmonton there is a 2 hour presentation for

delegates)

REGISTRATION Space is limited, YOU MUST PREREGISTER by contacting

Ross Bennett
MUNICIPAL AFFAIRS, FIRE SAFETY
Phone 780-624-6303
Fax 780-624-6552
email rbennet@gov.ab.ca

WHEN TUESDAY, APRIL 25, 2006
TIME 7PM, (session is approx two hours)
WHERE TOWN OF HIGH LEVEL
FIRE HALL

WHO SHOULD ATTEND CAO'S, COUNCILS, FIRECHIEFS, FIRE OFFICERS
(Note, on March 28, at the AAMD&C conference in Edmonton there is a 2 hour presentation for delegates)

REGISTRATION Space is limited, YOU MUST PREREGISTER by contacting

RODNEY SCHMIDT
TOWN OF HIGH LEVEL
Phone 780-926-3192
Fax 780-926-2058
email rschmidt@highlevel.ca

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83 - 116

The Occupational Health and Safety Code made by the Occupational Health and Safety Council on September 23, 2003 was adopted and came into force on April 30, 2004.

A Code of Practice for Fire Fighters

**Application of the Alberta Occupational Health and Safety
Code to Emergency Operations of the Fire Service in Alberta**



Human Resources
and Employment

Alberta
Government



Purpose:

This **Code of Practice** provides explanations of Alberta's Occupational Health and Safety Act (the Act) (O-2 RSA 2000), Occupational Health and Safety Regulation (the Regulation: 62/2003) and the Occupational Health and Safety Code (the OHS Code) as those laws pertain to the emergency operations of a fire department in Alberta. This **Code of Practice** is intended to deal primarily with the special work sites commonly known by the emergency services industry as an *emergency incident* and to situations where workers involved in delivering emergency services are responding at these sites. This **Code of Practice** is designed to set out the minimum standards to which a fire service must comply with the above mentioned health and safety legislation and looks specifically at those sections of the legislation where clarification and explanation in their application to the fire service and *emergency operations* has been requested. Where there is no explanation provided, the reader is referred back to the applicable section(s) of the OHS Act, Code, or Regulation.

The main goals of the legislation are to prevent accidents, injuries and exposures, and to reduce the severity of the accidents, injuries and exposures that do occur among Alberta's workers, including firefighters.

Any reference to 'worker' in the legislation or in this **Code of Practice** is meant to be interpreted in its broadest sense and includes all persons working for an employer and includes firefighters, officers, chief officers, supervisors, managers, directors etc., regardless of their employment status. Firefighters employed as volunteer, part time, full time or any combination of these are also considered to be workers by the OHS Act.

Copies of the OHS Act, Regulation or Code are available at websites listed below:

- | | |
|---------------------------------|--|
| Workplace Health and Safety | www.gov.ab.ca/hre/whs/index.asp |
| OHS Acts, Regulations and Codes | www.gov.ab.ca/hre/whs/law/index.asp |
| Fire Commissioner's Office | www.municipalaffairs.gov.ab.ca/fco/index.cfm |

This Code of Practice refers to "Part 1", "Part 2", "Part 3" and so on. These references relate directly to the "Parts" or chapters of the OHS Code. Readers are directed to the

identically named parts of the OHS code where the complete legislated requirements can be found.

Explanatory Notes-Interpretation:

1. Part 1: Definitions and General Application

a. For the purposes of understanding this **Code of Practice**, the following definitions are provided. Please note these definitions are not included in the OHS Legislation, but are helpful in applying the legislation.

- i. **“emergency incident”** means the circumstances giving rise to a specific emergency operation;
- ii. **“emergency operation”** means activities relating to rescue, fire suppression, emergency medical care and special operations, and includes the response to the scene of an incident and all functions performed at the scene;
- iii. **“firefighter”** means a worker whose duties include:
 - i. emergency operations, fire inspection and fire investigation, and
 - ii. training for the activities mentioned in subclause (i); and includes a worker whose duties include directing any or all of the activities mentioned in subclauses (i) and (ii);

Note: For the purposes of this document the terms “worker” and “firefighter” can be used interchangeably.

Firefighters may be employed as volunteer, part time, full time or any combination of these.

- iv. **“standard operating procedure”** or **“standard operating guideline”** means an operational directive prepared by an employer that establishes a standard course of action for the emergency incidents to which a firefighter is required to respond;

- v. “**structural firefighting**” means the activities of rescue, fire suppression and property conservation involving buildings, enclosed structures, vehicles, vessels, aircraft or other large objects that are involved in a fire or emergency incident.
2. **Training of firefighters** is addressed in Part 1 of the OHS Code under the definition of “competent”.
- a. Three characteristics are used to describe a worker as competent: (*see OHS Code Explanation Guide for more detail*)
 - i. Adequately qualified,
 - ii. Suitably trained, and
 - iii. With sufficient experience to safely perform work without supervision or with only a minimal degree of supervision.
 - b. The required training provided to a *firefighter* must:
 - i. Be provided before the *firefighter* is permitted to engage in emergency operations, except for on-the-job training assignments conducted under close supervision;
 - ii. Be provided by competent persons. (A competent person includes a person who has expertise or abilities in subject areas whether or not the person is a member of a fire department);
 - iii. Address occupational health and safety hazards associated with each of the operational assignments;
 - iv. Match the duties, functions and role that the *firefighter* is expected to perform;
 - v. Address procedures required to perform operational assignments including sudden changes in conditions;
 - vi. Address the incident management system and personnel accountability systems used by the fire department;

- vii. Address the safe operation of equipment that is required to perform the operational assignments; and
 - viii. Be reviewed periodically in consultation with workers to ensure its adequacy.
- c. Although not specifically required in the OHS Code, records of the training provided to *firefighters* should be retained and could include, amongst other things,
- i. Names of persons receiving training,
 - ii. Nature of the training, and
 - iii. Dates when training was provided, and
 - iv. Name of training officer and /or agency.

Please note there are mandatory retention periods for driver training records that can be found in the Traffic Safety Act (T-6 RSA 2000) and its Regulations. Please see the Alberta Infrastructure and Transportation website for further information at www.infra.gov.ab.ca

3. Part 2: Hazard Assessment, Elimination and Control:

- a. Section 7 of the OHS Code requires an employer to assess a worksite for hazards, determine how hazards will be dealt with, record all of this, communicate the procedures to workers and re-evaluate the entire process at regular intervals.

The requirement for a written hazard assessment prior to the start of work is neither possible nor practical during *emergency operations* at an *emergency incident* worksite. It is possible however, to achieve an acceptable result respecting firefighter safety in advance of an emergency operation.

The following points outline the planning process that must be followed at minimum to ensure safe operations at an *emergency incident* and compliance with the OHS legislation. These points recognize a fire department may provide and perform any number or type of emergency services, at varying degrees of complexity, based on the resources of the municipality/owner and the technical

expertise available to that fire department. Taken together, they will constitute a written plan that encompasses the requirements of the Hazard Assessments outlined in Part 2 of the OHS Code.

- i. Each employer must determine exactly what emergency service(s) the fire department will be authorized to provide and identify the level or standard to which each service will be performed. This includes response to structural fires, wildland fires, and various rescue situations including technical rescue, dangerous goods and Chemical, Biological, Radiological and Nuclear (CBRN) incidents among others.
- ii. Once these decisions have been made, this service level determination would be committed to writing that might be in the form of bylaw, policy or guideline. The employer must then clearly communicate to *firefighters* what is expected from them as workers when responses are made. The means of communicating and maintaining this information is through the collection of guidelines, (commonly referred to as *standard operating procedures or guidelines* (SOP's or SOG's)) and policies which describe the authorized activities of the fire service and how the activities are to be performed as required by sub-section 3(b)(i) above. These documents form the basis of the written plan.
- iii. The guidelines and policies required in subsection (ii) must include:
 1. Identification of the standard firefighting functions or evolutions expected of firefighters based on the emergency services to be offered, including functions or evolutions that must be performed simultaneously;
 2. The minimum number of *firefighters* required to safely perform each identified firefighting function or evolution;

3. The specific worker safety rules, procedures, and first aid and medical attention services for *firefighters* to be followed at each type of emergency incident;
 4. The number and types of firefighting vehicles, equipment and *firefighters* required for the initial response to each type of *emergency incident* to which *firefighters* might reasonably be expected to respond that includes policies or procedures to be followed where minimum staffing or equipment levels cannot be met;
 5. A guideline or policy on the minimum training a fire fighter must be given before being considered competent to perform certain emergency operations functions as identified in subsection 3(b)(i) above.
 6. A detailed description of the incident management system to be followed at an emergency incident, and
 7. A detailed description of the personnel accountability system to be used at each emergency incident.
- b. All *firefighters* employed in the fire department must receive instruction on how to receive instructions in identifying the various hazards a firefighter might encounter and describe, to the extent possible, the actions to be taken that will limit or eliminate exposure to those hazards.
 - c. A fire department is not necessarily required to rewrite the guidelines, pre-fire plans, policies or *standard operating procedures* that it currently has in place. Existing documentation should be reviewed and organized to ensure that it addresses all the topics identified in subsection 3(b). All of this must be effectively communicated to *firefighters*.
 - d. Section 9 of the OHS Code requires an employer to either eliminate or control hazards to the lowest level possible. In the fire service, engineering and PPE are an effective and mandatory means for improving fire fighter safety but

they are not sufficient in and of themselves without the addition of administrative tools. Administrative controls required include an effective incident management system as mentioned in sub-section 3(b)(iii)(6) above and an effective personnel accountability system as contemplated in sub-section 3(b)(iii)(7). The incident management system must ensure:

- i. Roles and responsibilities are clearly defined for each worker attending the scene of an emergency incident;
- ii. Effective communication enables *firefighters* to understand their responsibilities during an assigned task;
- iii. Effective co-ordination prevents conflicting activities and ensures that a proper sequence is followed while conducting an assigned task. This becomes increasingly important as more agencies are involved in mitigation activities;
- iv. Adequate risk assessment and management is conducted prior to intervention; and
- v. Proper assignment of sufficient numbers of adequately trained *firefighters* to conduct an assigned task.

A personal accountability system must enable the:

- i. Identification of *firefighters* arriving at the scene of an incident;
 - ii. Identification of *firefighters* entering and leaving hazardous areas; and
 - iii. Tracking of *firefighters* and other support personnel by both location and function.
- e. Both the Incident Management System and Personnel Accountability System may be satisfied by a number of systems that are available and recognized by the fire service. The type and complexity of these systems will depend on local conditions and anticipated operations.

4. Part 3: Specifications and Certifications

- a. Part 3 of the OHS Code applies to all firefighting equipment and requires that equipment be:
 - i. Inspected according to manufacturer's specifications to ensure *firefighter* safety while the equipment is being used;
 - ii. Clearly marked with the limitations of the equipment based on current standards;
 - iii. Training must be provided to every firefighter required to use the equipment on the selection, pre-use inspection and the actual use of the equipment and that each firefighter be trained regarding equipment limitations;
 - iv. Used within the known limitations and in a manner that does not endanger the health or safety of a firefighter; and
 - v. Maintained according to manufacturer's specifications.
- b. The provisions of Part 3 are not intended to hinder the development of some fire hall inventions where the invention is safe for use. However, the implications of doing so must be understood and caution exercised. A product modified without the consent of the manufacturer, or without having been certified by a professional engineer, may exceed the safe performance limits of the product, void the product warranty, and result in the employer being held liable for any consequences resulting from use of the modified product.
- c. The fabrication of invented devices must be done by persons competent to perform that work. Welding must be done by a competent welder; electrical work by a competent electrician or electronics specialist; final mechanical design by someone competent in assessing loads, forces, etc.; non-destructive testing (NDT) by someone competent in NDT testing and evaluation; etc. Even a seemingly simple invented device, when coupled to a system that controls or influences the release of energy e.g. water under pressure or

hydraulic or pneumatic systems, or “improves” the way that a breathing-air system operates for example, can result in harm to workers and others.

- d. Consider the implications of device failure or misuse before putting the device into service. If there is any question as to the safety of the device, have it certified by a professional engineer.
- e. Where existing equipment that is currently certified by a certification and testing body, manufacturer or engineer is modified however; the certification will require review and renewal. The employer must either get the manufacturer to approve the new use or obtain certification of the equipment by a professional engineer.
- f. All fire department pumping apparatus, water tank trucks, ladder trucks, aerial devices, mini-pumpers, special services firefighting vehicles and combinations of these should be designed and constructed in accordance with a commonly accepted Alberta or industry standard. For example, compliance with CAN/ULC-S515-04, Automobile Fire Fighting Apparatus and with the manufacturer’s recommended specifications would be considered an acceptable design standard. CAN/ULC-S515-04 is not a legislated standard but it is the commonly relied upon and accepted standard for specifying automotive firefighting apparatus in Alberta. Ongoing maintenance and operation of vehicles would be subject to the provisions of the Traffic Safety Act (T-6 RSA 2000) and its Regulations.

5. Part 4: Hazardous Substances

- a. Part 4 of the OHS Code applies to firefighting as it is written and includes exposures that might occur during any *emergency operation* and not just those exposures possible during designated hazardous materials or dangerous goods responses.
- b. Employers whose *firefighters* may be exposed to harmful substances must complete a hazard assessment as outlined in section 3 of this **Code of Practice**. Key requirements include identification of potential exposures,

development of protective procedures and training of *firefighters* in those procedures. It is not necessary to develop a written SOG/SOP regarding every possible chemical a *firefighter* might be exposed to in your service. What is expected is that procedures will be developed and personal protective equipment will be supplied and mandated that will protect the health and safety of *firefighters* when they respond at your stated service level. The policy or procedure would also cover

- i. the training and awareness levels to be received by each *fire fighter*
 - ii. the means by which they can obtain the information on an exposure to any known substance and the decontamination requirements,
 - iii. limitations of his/her PPE
 - iv. what the department does in the event of a response to an incident where there may be an exposure to that substance, and
 - v. The location of Material Safety Data Sheets (MSDS) and similar resources.
- c. Decontamination capabilities or facilities must be provided or arranged, based on the potential exposures that *firefighters* might reasonably expect based on your stated service level. This includes the ability to decontaminate their person, clothing, equipment and apparatus. No *firefighter* should be permitted to leave any worksite or the firehall where there is a possibility they may be carrying harmful substances on their person or clothing.
- d. The Code requires employers to maintain documentation of *firefighter* exposures to specific harmful substances in limited circumstances (asbestos, silica and coal dust); the steps taken to mitigate the exposure and any ongoing monitoring. In all other cases reporting, record keeping and ongoing monitoring must, at a minimum, be in compliance with Worker's Compensation Board policies. See sections 32 and 33 of the Workers' Compensation Act (W-15 RSA 2000)

6. Part 5: Confined Spaces

- a. A confined space definition is provided in Part 1 of the OHS Code and is expanded upon in the OHS Code. It includes tanks and other structures not intended for human occupancy. It does not generally apply to houses and other normally inhabited structures.
- b. If a fire department is providing emergency rescue services involving a confined space entry, it must comply with the requirements of this Part. Testing the atmosphere of a burning structure for toxic, flammable or explosive substances may be impractical. It is made unnecessary if complete respiratory protective equipment and other personal protective equipment appropriate to the conditions within the confined space are used.
- c. If a confined space entry is being made in other than a burning structure, and the site hazard assessment identifies a potential hazard, then pre-entry atmospheric testing must be done using a calibrated test instrument.
- d. A written code of practice (SOP/SOG) must be developed and training in its requirements and procedures must be provided to any *firefighter* assigned to these duties.
- e. The records requirement of section 58 of the Code concerning entries is satisfied by retaining the incident command sheets and run reports for the stated timeframe.
- f. Accountability systems as described in sub-section 3(e) of this **Code of Practice** are required for emergency confined space entry rescue. These accountability systems must provide a comparable or superior level of worker safety to the permitting systems described in subsection 47(1) of the OHS Code.
- g. An effective rescue plan that gets *firefighters* out of the confined space without causing further injury to the injured worker and without placing firefighters in undue peril must be developed with training provided to all affected *firefighters*.

7. Part 6: Cranes, Hoisting and Lifting Devices

- a. If a fire department is utilizing cranes, hoists, winches or similar pieces of equipment with rated load capacities of 2,000 kilograms or more, this section applies as written. Most fire departments do not operate this type of equipment.
- b. This section requires that an employer ensure that the proper lifting device is selected and used for the task, that it be labeled with its rated load capacity, that only trained *firefighters* operate the lifting device and that a log be maintained that records inspection, use and maintenance activities for the lifting device.

8. Part 7: Emergency Preparedness and Response

- a. This section applies as written. A fire department may have already addressed this Part thorough the planning required under Part 2 Hazard Assessment, Elimination and Control.
- b. Part 7 of the OHS Code should be viewed as an opportunity for fire departments to plan for how *firefighters* and other workers at an incident will be looked after if things go wrong and a *firefighter* is injured, not how the *emergency operation* will be mitigated or how victims of the *emergency incident* will be cared for. Every fire department should develop an SOG/SOP covering the points listed in subsection 116 of the OHS Code.

9. Part 8: Entrances, Walkways, Stairways and Ladders

- a. With the exception of having top ensure the presence of primary and secondary escape routes, this Part does not apply to fire department *emergency operations*. Note: see fall protection below.
- b. This Part does apply to firehalls.

10. Part 9: Fall Protection

- a. The “rescue personnel exemption” presented in Part 9 of the OHS Code *does not* exempt firefighters from using fall protection equipment and practices. It

does exempt firefighters from using the equipment and practices specified in Part 9, allowing the use of alternative equipment and practices. Whereas Part 9 specifies the use of “industrial”-type fall protection equipment and practices, the exemption allows firefighters to use alternate equipment and practices. The practices used must provide an effective measure of worker safety and address the unique hazards that a rescue or firefighting worksite presents. The practices must also be documented in the department’s SOG’s/SOP’s. A fall protection plan, as required by section 143 of the OHS Code, must be prepared.

11. Part 10: Fire and Explosion Hazards

- a. This Part applies to the fire service in all activities, including training. Part 10 was never intended to apply to burning buildings or exploding structures. Section 165 of this part does not apply to emergency situations.
- b. Although Subsection 162(1) prohibits a worker from entering an area that exceeds 20 percent of the lower explosive level of a flammable or explosive substance, 162(2) allows entry of a competent *firefighter* who is responding in an emergency.
- c. Nevertheless, routine entry of a firefighter into an area in which there is a flammable or explosive atmosphere should be discouraged because of the potential for a fire or explosion with life-threatening consequences. An on-site hazard assessment should critically review the need to enter the area against the alternatives of not entering the area, or dispersing/diluting the atmosphere below the lower explosive limit of the flammable or explosive substance present and then entering the area after atmospheric testing with a calibrated test instrument confirms it is safe to do so.
- d. *Standard Operating Guidelines/Procedures* need to be developed as a part of the planning process on how a fire department is going to provide for the safety of *firefighters* working in *emergency operations* involving the fire and explosion hazards identified in this Part.

12. Part 11: First Aid

- a. The rules identified in this Part apply to the fire department personnel while dealing with the *emergency incident*. All requirements of this Part apply as written to all fire department activities including all record keeping identified in Sections 183 and 184.
- b. Key requirements include:
 - i. Fire departments are required to provide first aid supplies, equipment and staff and must supply it in accordance with Table 7 of the OHS Code, based on the numbers of personnel attending.
 - ii. Emergency transportation of injured *firefighters* must be considered and arranged as a part of the department's written SOG/SOP's. This does not imply that an ambulance is required on site.
 - iii. Firefighters must report injuries to the employer at the earliest practicable opportunity.
 - iv. Employers must retain records of acute illnesses or injuries, including exposures to harmful substances, on any worker as required in Section 183 of the Code.
- c. The required first aid providers at an *emergency operation* may be assigned to perform other duties as long as they remain available and in a fit condition to immediately provide those first aid duties required by the Code.

13. Part 12: General Safety Precautions

- a. Only the provisions of sections 186, 191, 194 and 195 apply to the fire department during emergency operations.
- b. Subsection 186(1) requires lighting at a work site to be sufficient to allow work to be done safely. This means that additional light sources may need to be placed in the work area to allow firefighters to perform their duties.

- c. Section 191 describes the requirements applicable to firefighters acting as designated signalers and to equipment operators being guided by those signalers.
- d. Section 194 requires that firefighters providing traffic control be provided with training, retro-reflective clothing, signage and illuminated signal lights. It also provides guidance for employers on the steps that must be taken to protect firefighters performing their duties on roadways where traffic may be dangerous. Again, documented SOG's/SOP's are required for this type of work assignment.
- e. Section 195 places duties on the employer to ensure that ice is thick enough to support the load placed on it in the event that firefighters must work on an ice surface. The section only applies if the water beneath the ice is more than 1 metre deep.

14. Part 13: Joint Work Site Health and Safety Committee

- a. This Part does not directly apply to the fire service.

15. Part 14: Lifting and Handling Loads

- a. This Part applies to the fire service, as written.
- b. The hazard assessment required in Section 210 of the OHS Code for manually handling a load that could injure a worker should be considered in the development of standard operating procedures/guidelines and is part of the hazard assessment process considered in Part 2.

16. Part 15: Locking Out

- a. This Part does not apply to *emergency operations*. Section 212(1) outlines the areas where locking out is required, and includes servicing, repairing, testing or adjusting. As Fire departments do not do any of these activities during emergency operations, this section does not apply. Never the less, an emergency response service should always ensure that electrical energy has been isolated prior to applying a wetting agent to a fire.

- b. A fire department should develop SOP/SOG's outlining safe work procedures when dealing with rescue, extrication or other emergency activities around equipment presenting potential hazards to workers.

17. Part 16: Noise Exposure

- a. This Part applies as written to *firefighters*.
- b. Employers must take all reasonable measures to reduce noise levels to which firefighters are exposed. Noise reduction strategies may include engineering controls, considering noise levels in equipment and apparatus at the time of purchase and the retrofitting of current equipment/apparatus with noise suppression technology. An example of where engineering has helped reduce noise exposure is the movement of sirens from the roof of apparatus to the front bumper, reducing noise levels in the passenger compartment.
- c. Where noise reduction is not reasonably possible, the employer must provide hearing protection and training on its use. Tables located in Schedule 3 of the OHS Code provide information on levels of permissible exposure and appropriate hearing protection that must be employed.
- d. A workplace noise exposure assessment must be undertaken to determine what noise level *firefighters* might be exposed to at routine emergency operations. If the results of the assessment indicate that noise levels exceed exposure limits listed in Schedule 3, Table 1 of the OHS Code, it will be necessary to develop and implement a noise management program as required in Section 221.
- e. If it is identified that *firefighters* are being exposed to excessive noise, audiometric monitoring must be provided, at the employer's expense. Section 223 provides detailed instructions on what that testing entails.

18. Part 17: Overhead Power Lines

- a. The safe limits of approach to energized overhead power lines identified in Section 225 are applicable to the fire service.

- b. *Standard operating procedures/guidelines* and training including preplanning with utility providers is essential to safe emergency operations around energized overhead utility lines.

19. Part 18: Personal Protective Equipment

- a. Based upon the hazard assessment performed under Part 2, the employer must ensure that such personal protective equipment (PPE) as is required to protect the *firefighter* from the hazards of the job is used. The hazard assessment may indicate the need for:
 - barrier devices to protect against exposure to blood and bodily fluids
 - eye/face protection during vehicle extraction
 - balaclava under headwear as protection against heat exposure and fire
 - skin protection against contact with chemicals
 - protection against contact with an operating chainsaw, etc.
- b. The only firefighting standards identified in this Part are:
 - i. Section 233 requiring *firefighter* footwear to comply with the listed NFPA or CSA standards; and
 - ii. Section 237 allowing an employer to consider head protection complying with NFPA 1971 or 1977 where the hazards a *firefighter* might be exposed to requires special protection, such as in structural or wildland firefighting.
- c. In all other cases the employer must be able to demonstrate that he has provided acceptable protection levels for the hazards faced by *firefighters* based on a hazard assessment of the department's operations. The use of clothing and equipment that complies with such standards as CSA, ANSI, NFPA, CGSB and other recognized agencies should be identified in departmental purchasing policies and procedures.
- d. Care must be taken not to assume that equipment certified or intended to protect against one hazard can effectively protect against another. For

instance, bunker gear provides effective protection against the hazards of structural firefighting conditions but actually adds to the hazard level a *firefighter* faces when dealing with a water rescue. PPE must be provided based on the hazard assessment done in compliance with the requirements of Part 2.

- e. Section 245 of the OHS Code identifies the need to develop and implement a code of practice governing the selection, maintenance and use of respiratory protective equipment. Section 247 provides direction on what must be considered when providing respiratory protection. Self-contained breathing apparatus (SCBA) may not be the only respiratory protective gear required by a fire department. The manufacturer's maintenance schedule should be referenced as a part of the required code of practice.
- f. Employers must ensure that air used in SCBA and airline equipment meets the requirements of CSA Standard Z180.1-00, Compressed Breathing Air and Systems. Regular testing by competent persons is essential.
- g. Sections 244 and 250 require that employers ensure *firefighters* who must use respiratory protective equipment that depends on an effective face seal are provided with equipment that fits them properly. Fit testing must be provided to all firefighters and equipment must be made available in the correct sizing. It also requires that any person requiring this type of respiratory protective equipment be clean-shaven where the face piece seals to the skin of the face.
- h. Firefighters are required to use the PPE provided described in subsection 228(2). This includes any person exposed to the hazards of the workplace, including incident commanders and other officers.

20. Part 19: Powered Mobile Equipment

- a. This section applies to the safe operation, fueling and maintenance of all fire department vehicles, including apparatus, cars, trucks and off-road vehicles such as snowmobiles and ATV's.

- b. *Firefighters* assigned to operate powered mobile equipment must be competent and authorized by the employer and to do so in a safe manner.
- c. Inspections and maintenance, including pre and post trip inspections, in accordance with the manufacturer's specifications, is required on all powered mobile equipment and records must be maintained.
- d. Equipment that must be carried in the passenger compartment must be stored or affixed in such a manner that it cannot become a projectile in case of an accident or emergency stop.
- e. There are special requirements for all terrain vehicles (ATV), including a prohibition on the use of three wheeled ATV's.

21. Part 20: Radiation Exposure

- a. Part 20 applies to all worksites, including *emergency operations*.

22. Part 21: Rigging

- a. Part 21 applies to all worksites, including firefighting and rescue applications.
- b. Ropes, cables and all equipment associated with lifting personnel or materials must be inspected, maintained and used in compliance with this Part.
- c. The use of "home made" or makeshift rigging components that are load bearing is prohibited.
- d. Maximum load ratings of all rigging must be available to workers at the site.
- e. Any standard operating procedures/guidelines adopted by fire departments must follow manufacturer's recommendations for the equipment and follow best industry best practices. If those procedures vary from those outlined in the Code, they must provide for a comparable or superior level of *firefighter* safety.

23. Part 22: Safeguards

- a. Where a manufacturer has provided a guard or offers one as an option for the safe operation of a piece of equipment, it must remain in place and be used as

intended. Please see Section 4 of this **Code of Practice** for implications when changing or altering designs.

24. Part 23: Scaffolds and Temporary Work Platforms

- a. Those sections of this Part dealing with fire apparatus employing elevated ladders, booms or platforms apply to all fire department activities.
- b. Fire apparatus with elevated ladders, booms and platforms should be designed in accordance with CAN/ULC-S515-04 as the minimum acceptable design standard (See Section 4 of this Code of Practice).
- c. Section 138 of the OHS Code allows *firefighters* to use alternate means of fall protection during emergency operations.

25. Part 24: Toilets and Washing Facilities

- a. Employers must provide drinking fluids at all work sites in adequate supplies. These fluids must include potable water and be made available in a sanitary manner in amounts sufficient for the numbers of *firefighters* and the conditions in which they are working.
- b. Section 356 of the OHS Code requires that an employer make arrangements for access to toilet facilities for *firefighters* at temporary worksites, including emergency operations. Pre-planning must consider *firefighter* rest and recovery (rehabilitation) and personal needs.

26. Part 25: Tools, Equipment and Machinery

- a. This Part applies to all work sites, including those involving *emergency operations*.

27. Part 26: Ventilation Systems

- a. This Part is meant to apply primarily to the firehall and other buildings in a normal mode, not to buildings affected by fire and other emergencies. However, the requirements of this Part do apply in situations such as when a technical rescue team uses portable ventilation systems during a confined space rescue. In such cases the team may be dealing with airborne

contaminants; hazardous fumes, gases, or particulates; a flammable atmosphere; or an atmosphere lacking in oxygen. Sections 386 through 388 specify requirements that must be met when ventilation systems are used in such situations.

28. Part 27: Violence

- a. This section applies to all fire department activities.
- b. When the hazard assessment required in Section 7 is developed, violence in the workplace must be considered. A policy and procedure specific to workplace violence must be developed.
- c. Training must be provided to *firefighters* on how to recognize workplace violence, what policies and procedures the department has developed and what their role in the process might be.

29. Part 28: Working Alone

- a. This Part applies to all worksites, including *emergency operations*. Provisions must be made to keep track of all *firefighters*, including those who might have to be away from the main body of *firefighters*. It must provide them with the means of contacting assistance should it be required and for the department to check on their status at reasonable intervals.
- b. Standard operating procedures/guidelines must be developed to cover each task that might require someone to work alone. Examples of lone worker situations may include incident commanders, inspectors, investigators, and tanker operators.

30. Part 29: Workplace Hazardous Materials Information System

- a. All hazardous products used by a fire department must be used, stored and handled in accordance with this Part.
- b. Fire department personnel are required to receive training in WHMIS in accordance with section 397 of the OHS Code.

- c. The WHMIS requirements apply to the fire department, products that it uses and its operations, not to hazardous products that it may encounter at an *emergency operation*.

31. Part 30: Demolition

- a. If a fire department must fully demolish a structure in the course of its suppression activities, section 419 as it pertains to the disconnection of utilities applies. Critical utility disconnections include natural gas, propane and electricity.

32. Diving Operations

- a. Part 31 applies to all diving operations provided by fire departments.
- b. Fire department diving operations cannot be classified as sport diving.

33. Part 32: Excavating and Tunneling

- a. Although this section does not normally apply to fire department *emergency operations*, all due care must be taken, including the development of standard operating guidelines/procedures, training of *firefighters* and provision of adequate shoring and other necessary materials before committing to respond to emergencies involving excavations and tunneling.
- b. Any SOG/SOP's developed must comply with fire industry best practices.

34. Part 34: Explosives

- a. Many fire departments provide fireworks and pyrotechnic services in their community. All sections of this Part dealing with fireworks must be complied with, including storage, transportation, handling, qualifications and safe work procedures/practices.

35. Part 34: Forestry

- a. This Part does not apply to the fire service.

36. Part 35: Health Care and Industries With Biological hazards

- a. This part applies to the fire service in all situations, including *emergency operations*. It requires an employer to establish policies and procedures regarding biohazardous materials, to provide *firefighters* with adequate training and to supply appropriate protection, including sharps containers to minimize the likelihood of *firefighter* exposures.
- b. Policies and procedures must be developed and implemented to deal with post-exposure management for *firefighters* who have been exposed to biohazardous materials.

37. Part 36: Mining

- a. This part does not apply to the fire service.

38. Part 37: Oil and Gas Wells

- a. This Part does not apply to the fire service.

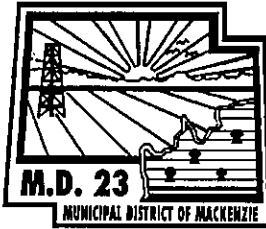
39. Part 38: Residential Roofing

- a. This Part does not apply to the fire service.

40. Part 39: Tree Care Operations

- a. This Part does not apply to the fire service.

Version Control: December 13, 2005



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 556/06 105 Avenue Cold Mix Asphalt Local Improvement

BACKGROUND / PROPOSAL:

The 2006 budget includes the construction of cold mix asphalt along 105 Avenue from 99 to 100 Street in La Crete.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council approved the local improvement plan and gave first reading to Bylaw 556/06 at the March 7, 2006 council meeting. Administration has provided notice to all affected landowners and has not received any valid petition against the bylaw.

COSTS / SOURCE OF FUNDING:

2006 Budget

RECOMMENDED ACTION:

Motion 1: requires 2/3

That second reading be given to Bylaw 556/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

Motion 2: requires 2/3

That third reading be given to Bylaw 556/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

Author: M. Driedger	Reviewed:	Acting C.A.O.: <i>[Signature]</i>
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**BYLAW NO. 556/06
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as "the Municipality")

IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete as a local improvement project.

WHEREAS:

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project has been filed with the Municipality's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$35,000.00 and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$24,500.00
Benefiting Owners	\$10,500.00
Total Cost	\$35,000.00

The local improvement tax will be collected for Five (5) years and the total amount levied annually against the benefiting owners is \$2,378.36.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY
ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Cold Mix Asphalt on 105 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the 7th day of March, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Second Reading given on the ____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Third Reading and Assent given on the ____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Schedule A to Bylaw No. 556/06

Annual Levy For The 105 Avenue from 99 to 100 Street
Local Improvement Project

1. Properties to be assessed:	
• Lot 1, Block 20, Plan 9825484	
• Lot 4, Block 19, Plan 9825602	
2. Total Frontage	1402.30 feet
3. Total Levy	\$10,500.00
4. Total Levy per Front Foot	\$7.49
5. Annual Unit Rate per Front Foot Payable for a Period of Five (5) years at 4.298%	\$1.70
6. Total Yearly Assessment against all properties to be assessed	\$2,378.36

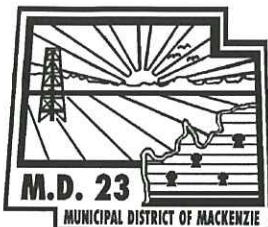
Schedule B to Bylaw No. 556/06

Annual Levy For The 105 Avenue Local Improvement Project

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Front Foot	Amount of Annual Assessment
2	\$1.70	\$2,378.36

- 2. Total number of parcels 2
- 3. Total annual assessments \$2,378.36
- 4. Term of annual assessments 5 Years
- 5. Total assessment against all parcels \$10,500.00



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Acting CAO/ Director of Corporate Services
Title:	Borrowing Bylaw 564/06 – Gravel Crushing Equipment

BACKGROUND / PROPOSAL:

Council approved \$1,750,000 for the purchase of Gravel Crushing Equipment as an amendment to the 2006 Capital Budget during February 22, 2006 meeting.

This bylaw received its first meeting on March 7, 2006.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The bylaw was advertised in the local papers for two weeks. Administration has not received any objections to this bylaw.

COSTS / SOURCE OF FUNDING:

A budget for annual interest and principle payments will be included in the MD's annual operating budget once the borrowing is made.

RECOMMENDED ACTION:

Motion 1: Requires 2/3

That second reading be given to Bylaw 564/06, being a bylaw authorizing a debenture borrowing in the amount of \$1,750,000 for the Gravel Crushing Equipment purchase.

Motion 1: Requires 2/3

That third and final reading be given to Bylaw 564/06, being a bylaw authorizing a debenture borrowing in the amount of \$1,750,000 for the Gravel Crushing Equipment purchase.

Author: YW	Review Date:	C.A.O.: <i>Acting</i>
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BYLAW NO. 564/06
BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
(hereinafter referred to as "the Municipality")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) up to a maximum of \$1,750,000, for the purpose of financing the Gravel Crushing Equipment purchase.

WHEREAS, the Council of the Municipality has decided to issue a by-law pursuant to Section 258 of the *Municipal Government Act* to authorize the financing and the purchasing of the Gravel Crushing Equipment; and

WHEREAS, quotes have been obtained and the total cost of the project is estimated to be \$1,750,000; and

WHEREAS, in order to complete the project it will be necessary for the Municipality to borrow the sum of \$1,750,000 for a period not to exceed 15 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

WHEREAS, The estimated lifetime of the project financed under this by-law is equal to, or in excess of 10 years; and

WHEREAS, the principal amount of the outstanding debt of the Municipality at December 31, 2005 is \$7,720,087 and no part of the principal or interest is in arrears; and

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing the upgrade of the Gravel Crushing Equipment purchase the sum of ONE MILLION SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$1,750,000) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Municipality at large.
2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this by-law, namely the Gravel Crushing Equipment purchase.
3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed FIFTEEN (15) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10) percent.
4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

First Reading given on the 7 day of March, 2006.

Bill Neufeld, Reeve

C. Woodward, Executive Assistant

Second Reading given on the day of , 2006.

Bill Neufeld, Reeve

C. Woodward, Executive Assistant

Third Reading and Assent given on the day of , 2006.

Bill Neufeld, Reeve

C. Woodward, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 565/06 98 Avenue Cold Mix Asphalt Local Improvement

BACKGROUND / PROPOSAL:

The 2006 budget includes the construction of cold mix asphalt along 98 Avenue from 99 to 100 Street in La Crete.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council approved the local improvement plan and gave first reading to Bylaw 565/06 at the March 7, 2006 council meeting. Administration has provided notice to all affected landowners and has not received any valid petition against the bylaw.

COSTS / SOURCE OF FUNDING:

2006 Budget

RECOMMENDED ACTION:

Motion 1: requires 2/3

That second reading be given to Bylaw 565/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

Motion 1: requires 2/3

That third reading be given to Bylaw 565/06 being a bylaw to approve a local improvement charge for cold mix asphalt along 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete be approved.

Author: M. Driedger	Reviewed:	Acting. C.A.O.: <i>[Signature]</i>
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**BYLAW NO. 565/06
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as "the Municipality")

IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete as a local improvement project.

WHEREAS:

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project has been filed with the Municipality's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$35,000.00 and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$24,500.00
Benefiting Owners	\$10,500.00
Total Cost	\$35,000.00

The local improvement tax will be collected for Five (5) years and the total amount levied annually against the benefiting owners is \$2,378.36.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY
ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Cold Mix Asphalt on 98 Avenue from 99 Street to 100 Street in the Hamlet of La Crete local improvement project the sum of Ten Thousand Five Hundred Dollars (\$10,500.00) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the 7th day of March, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Second Reading given on the ____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Third Reading and Assent given on the ____ day of _____, 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant

Schedule A to Bylaw No. 565/06

Annual Levy For The 98 Avenue from 99 to 100 Street
Local Improvement Project

1. Properties to be assessed:

- Lot 18, Block 5, Plan 9020454
- Lot 13, Block 5, Plan 8921327
- Lot 12, Block 15, Plan 7620383
- Lot 13, Plan 9221798
- Lot 14, Block 15, Plan 0227583

2. Total Frontage	1263.50 feet
3. Total Levy	\$10,500
4. Total Levy per Front Foot	\$8.31
5. Annual Unit Rate per Front Foot Payable for a Period of Five (5) years at 4.298%	\$1.88
6. Total Yearly Assessment against all properties to be assessed	\$2,378.36

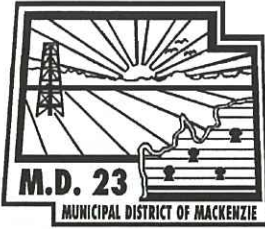
Schedule B to Bylaw No. 565/06

Annual Levy For The 98 Avenue Local Improvement Project

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Front Foot	Amount of Annual Assessment
5	\$1.88	\$2,378.36

- 2. Total number of parcels 5
- 3. Total annual assessments \$2,378.36
- 4. Term of annual assessments 5 Years
- 5. Total assessment against all parcels \$10,500.00



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	March 22, 2006
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Community Aggregate Payment Levy Bylaw 569/06

BACKGROUND / PROPOSAL:

In May 2005, the Government of Alberta passed Bill 28 Municipal Government Amendment Act. One of the amendments put forward under Bill 28 was the introduction of a new tax tool called the Community Aggregate Payment Levy. This amendment gives municipalities the ability to pass a Community Aggregate Payment Levy Bylaw.

MGA, Division 7.1:

Section 409.1(2):

A community aggregate payment levy bylaw authorizes the council to impose a levy in respect of all sand and gravel business operating in the municipality to raise revenue to be used toward the payment of infrastructure and other costs in the municipality.

Section 409.2:

A levy imposed under this Division must be paid by the persons who operate sand and gravel operations in the municipality.

The concept of a Community Aggregate Payment Levy was developed collaboratively by the Aggregate Resource Development Task Force, which consisted of representatives from the Alberta Association of Municipal Districts and Counties, the Alberta Sand and Gravel Association, and the Alberta Roadbuilders and Heavy Construction Association.

Matters related to the levy and the maximum levy that a municipality may impose have been established by Alberta Regulation 263/2005 after consultation with stakeholders (Alberta Regulation 263/2005 is attached). This regulation came into force on January 1, 2006 and will expire on December 31, 2010, at which time it will be reviewed for relevancy and necessity.

Author:	Reviewed:	Acting C.A.O.: <i>[Signature]</i>
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It is important to mention, that community aggregate payment levy is defined as tax, which means that the remedies in the MGA for the recovery of taxes would apply in situations where a sand and gravel operator has failed to pay the required levy.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Annually, the MD of Mackenzie spends considerable amount of funds towards repairing and maintaining rural and urban roads within the municipality.

Administration has prepared a Community Aggregate Payment Bylaw for Council's review. The revenue raised by the Levy would be utilized on infrastructure that requires upgrades in structure and for other road maintenance costs in the municipality.

COSTS / SOURCE OF FUNDING:

If this bylaw is approved, estimated operating revenue will be budgeted on annual basis under Transportation Department.

RECOMMENDED ACTION:

Motion 1: Requires 2/3

That first reading be given to Bylaw 569/06, being a Community Aggregate Payment Levy bylaw.

Motion 2: Requires 2/3

That second reading be given to Bylaw 569/06, being a Community Aggregate Payment Levy bylaw.

Motion 3: requires unanimous

That consideration be given to go to third reading of Bylaw 569/06, being a Community Aggregate Payment Levy bylaw.

Motion 4: Requires 2/3

That second reading be given to Bylaw 569/06, being a Community Aggregate Payment Levy bylaw.

Author:	Reviewed:	C.A.O.:
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BYLAW NO. 569/06
BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
(hereinafter referred to as "the Municipality")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the Municipality the imposition of a levy in respect of all sand and gravel businesses operating in the Municipal District of Mackenzie.

WHEREAS, pursuant to the provisions contained in the Municipal Government Act (Alberta), section 409.1, the Council of the Municipality is authorized to pass a community aggregate payment levy bylaw to impose a levy in respect of all sand and gravel businesses operating in the Municipality to raise revenue to be used toward the payment of infrastructure and other costs in the Municipality; and

WHEREAS, Alberta Regulation 263/2005 made pursuant to section 409.3 of the said Act specifies that any Bylaw passed pursuant to section 409.1 must contain certain provisions including the maximum levy which may be imposed under the Bylaw; and

WHEREAS, the Council of the Municipality has determined that it is in the best interests of the residents of the Municipal District of Mackenzie #23 that a Bylaw be passed pursuant to section 409.1 of the said Act to impose a levy in respect of all sand and gravel businesses operating in the Municipality; and

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

DEFINITIONS:

1. In this Bylaw:

- a) "Act" means the Municipal Government Act R.S.A. 2000 c. M-26;
- b) "Aggregate" means sand and gravel or both as found naturally or stockpiled;

- c) "Municipality" means the Municipal District of Mackenzie #23;
- d) "Crown" means the Crown in the right of Alberta or Canada;
- e) "Levy" means the community Aggregate payment levy as authorized by this Bylaw;
- f) "Operator" means a person engaged in extracting Aggregate for Shipment;
- g) "Pit" means a location where Aggregate can be, is or has been extracted from its naturally occurring location;
- h) "Shipment" means a quantity of Aggregate hauled from the Pit where it was extracted.

OPERATOR REPORTING REQUIREMENTS:

- 2. All Operators in the Municipality shall report all Shipments of Aggregate in tones from any Pit within the boundaries of the Municipality on a quarterly basis within fourteen (14) days of March 31st, June 30th, September 30th and December 31st in each calendar year, such report to be in the form attached as Schedule "A" to this Bylaw.
- 3. The Municipality shall record the Aggregate shipped by each Operator for each quarter on an Aggregate shipped tonnage roll based upon the report or reports filed by each Operator pursuant to section 2 of this Bylaw.
- 4. The Municipality shall send a levy notice under this Bylaw to each Operator setting out the amount of the Levy payable by the Operator based upon the Aggregate shipped tonnage roll recorded by the Municipality pursuant to section 3 of this Bylaw within thirty (30) days of March 31st, June 30th, September 30th and December 31st in each calendar year.
- 5. In the case of any Operator who shall be unable to provide a measurement of weight for the amount of the Aggregate in any Shipment, the Operator shall use the following conversion rates to record Shipments in tones for the purpose of reporting under section 2 of this Bylaw:
 - a) 1 cubic meter = 1.365 tonnes for sand; and
 - b) 1 cubic meter = 1.632 tonnes for gravelwhere 1 cubic meter is equal to 1.308 cubic yards.

LEVY RATE, PAYMENT AND COLLECTION OF LEVY:

6. The uniform Levy Rate for all Shipments of Aggregate from Pit within the Municipality shall be \$.25 per tonne of Aggregate and the amount of the Levy for each quarter to be imposed upon an Operator shall be determined by multiplying the number of tones of Aggregate for each quarter , as shown on the Aggregate shipped tonnage roll provided for in section 3 of this Bylaw, by the Levy Rate as specified by this Bylaw.
7. An amount owing to the Municipality by an Operator as shown on the Levy notice sent to the Operator pursuant to section 4 of this Bylaw shall be paid by the Operator within thirty (30) days of the date or mailing of the Levy notice.
8. An Operator shall provide the Municipality with written notice of a mailing address to which all notices under this Bylaw and Division of Part 10 of the Act may be sent.

EXEMPTIONS FROM LEVY:

9. No Levy under this Bylaw shall be imposed by the County on the following Shipments of Aggregate:
 - a) A Shipment from a Pit owned or leased by the Crown for a use or project that is being undertaken by or on behalf of the Crown;
 - b) A Shipment from a Pit owned or leased by a municipality for a use or a project that is being undertaken by or on behalf of a municipality;
 - c) A Shipment from a Pit owned or leased by the Crown of a municipality for a use or a project that is being undertaken by or on behalf of the Crown of a municipality; and
 - d) A Shipment which is required pursuant to a road haul agreement or a development agreement for the construction, repair or maintenance of a road or roads described in the said agreement that is necessary to provide access to the Pit from which the Aggregate is extracted.
10. An Operator shall report all Shipments of Aggregate as provided for in this Bylaw even though one or more of such Shipments may be exempt under this Bylaw from the Levy.

PENALTIES:

11. Any person who fails to comply with any provisions of this Bylaw shall be guilty of an offence and liable on summary conviction to a fine of not more than One Thousand (\$1,000) Dollars.

EFFECTIVE DATE:

12. This bylaw shall become effective on the date on which this Bylaw is passed pursuant to the Act.

First Reading given on the	Day of April, 2006.
<u>Bill Neufeld, Reeve</u>	<u>C. Woodward, Executive Assistant</u>
Second Reading given on the	Day of April, 2006.
<u>Bill Neufeld, Reeve</u>	<u>C. Woodward, Executive Assistant</u>
Third Reading and Assent given on the	Day of April , 2006.
<u>Bill Neufeld, Reeve</u>	<u>C. Woodward, Executive Assistant</u>

Schedule "A"

SAND AND GRAVEL SHIPMENTS QUARTELY REPORT

This report must be received by the Municipality within fourteen (14) days from the last day of the reporting period. Four three-month reporting periods are: January – March, April – June, July – September and October – December of each year.

Name of Operator	
Mailing Address of Operator	
Telephone Number	
Fax Number	
E-mail Address	

Location of Sand/Gravel Pit	
Reporting Period (enter quarter)	

Name of Owner of Parcel where Pit is located	
Mailing Address of Owner of Parcel	
Telephone Number	
Fax Number	
E-mail Address	

Total sand and gravel that you shipped from this pit in the reporting period (tonnes)	
	TOTAL A

Shipments exempt from Community Aggregate Payment Levy	
E1) Total sand and gravel that you shipped from this pit, pursuant to a road haul agreement or a development agreement, for the construction, repair or maintenance of access roads to this pit (tonnes)	

Please complete sections E2 to E4 only if this pit is:

- Owned by the Government of Alberta or a municipality, or
- Leased by the Government of Alberta or a municipality from another party

E2) Total sand and gravel that you shipped from this pit to Government of Alberta projects in the reporting periods (tonnes)	
E3) Total sand and gravel that you shipped from this pit to the Municipal District projects in the reporting period (tonnes)	
E4) Total sand and gravel that you shipped from this pit to projects of other municipalities (excluding the Municipal District) in the reporting period (tonnes)	

Total Exempted Shipments [Add E1+E2+E3+E4] (tonnes)	
	TOTAL B

The Shipments subject to Community Aggregate Payment Levy	
	TOTAL A minus TOTAL B

The weight of sand and gravel in individual shipments may be estimated if weigh scales area unavailable. The conversion rated to be used in estimating the tonnage are as follows:

1 cubic meter = 1.365 tonnes ,for sand

1cubis meter = 1.632 tonnes, for gravel where 1 cubic meter = 1.308 cubic yards

ALBERTA REGULATION 263/2005

Municipal Government Act

COMMUNITY AGGREGATE PAYMENT LEVY REGULATION

Table of Contents

- 1 Definitions
- 2 General application of Regulation
- 3 Community aggregate payment levy bylaw
- 4 Amount of levy
- 5 Levy rate
- 6 Exemptions from levy
- 7 Person liable to pay levy
- 8 Application of Act
- 9 Effective date of community aggregate
payment levy bylaw
- 10 Expiry
- 11 Coming into force

Definitions

1 In this Regulation,

- (a) "Act" means the *Municipal Government Act*;
- (b) "Crown" means the Crown in right of Alberta or Canada;
- (c) "levy" means community aggregate payment levy;
- (d) "sand and gravel operator" means a person engaged in extracting sand and gravel for shipment;
- (e) "shipment" means a quantity of sand and gravel hauled from the pit from which it was extracted.

General application of Regulation

- 2** This Regulation applies to all municipalities that have passed a community aggregate payment levy bylaw.

Community aggregate payment levy bylaw

3(1) A community aggregate payment levy bylaw must

- (a) state when sand and gravel operators must report shipments, in tonnes,
- (b) state the date or dates on which the municipality will send out levy notices, and the date by which the levy is payable,
- (c) require the tonnage of sand and gravel in an operator's shipment to be recorded on a sand and gravel shipped tonnage roll,
- (d) specify that the shipped tonnage roll is based on the tonnage of sand and gravel in an operator's shipment, as reported by the operator,
- (e) set the uniform levy rate to be applied throughout the municipality, subject to the maximum levy rate, and
- (f) set the uniform conversion rate of
 - (i) 1 cubic metre = 1.365 tonnes, for sand, and
 - (ii) 1 cubic metre = 1.632 tonnes, for gravel

where 1 cubic metre is equal to 1.308 cubic yards.

(2) Where a sand and gravel operator is unable to provide a measurement of weight for the amount of sand and gravel in a shipment, the operator must use the conversion rates set out under subsection (1)(f) to record shipments, in tonnes, for the purposes of reporting under subsection (1)(d).

(3) A community aggregate payment levy bylaw may require that the community aggregate payment levy be paid monthly or by quarterly payments in the year in which a shipment occurs.

Amount of levy

4 The amount of levy to be imposed in respect of a sand and gravel operator is calculated by multiplying the number of tonnes of sand and gravel recorded on the sand and gravel shipped tonnage roll referred to in section 3(1)(c) for that operator by the levy rate.

Levy rate

5(1) The levy rate is set by the municipality and is subject to the maximum levy rate established under subsection (2).

(2) The maximum levy rate is \$0.25 per tonne of sand and gravel.

(3) A municipality must set a uniform levy rate to be applied throughout the municipality.

Exemptions from levy

6(1) No levy may be imposed on the following classes of shipments of sand and gravel:

- (a) a shipment from a pit owned or leased by the Crown for a use or project that is being undertaken by or on behalf of the Crown;
- (b) a shipment from a pit owned or leased by a municipality for a use or project that is being undertaken by or on behalf of a municipality;

(c) a shipment from a pit owned or leased by the Crown or a municipality for a use or project that is being undertaken by or on behalf of the Crown or a municipality.

(2) No levy may be imposed on shipments of sand and gravel that are subject to another tax, levy or payment that is established by and payable to a municipality.

(3) No levy may be imposed on shipments of sand and gravel that are required pursuant to a road haul agreement or a development agreement for construction, repair or maintenance of roads identified in the agreement, that is necessary to provide access to the pit from which the sand and gravel is extracted.

Person liable to pay levy

7 For the purposes of section 409.2 of the Act, a person who purchases a sand and gravel business or in any other manner becomes liable to be shown on the sand and gravel shipped tonnage roll as liable to pay a levy must give the municipality written notice of a mailing address to which notices under Division 7.1 of Part 10 of the Act may be sent.

Application of Act

8 Except as modified by this Regulation, Parts 10 to 12 of the Act apply in respect of a community aggregate payment levy and a community aggregate payment levy bylaw, and for that purpose a reference in those Parts

- (a) to a tax includes a community aggregate payment levy,
- (b) to a tax bylaw or a tax rate bylaw includes a community aggregate payment levy bylaw, and
- (c) to a tax roll includes a sand and gravel shipped tonnage roll.

Effective date of community aggregate payment levy bylaw

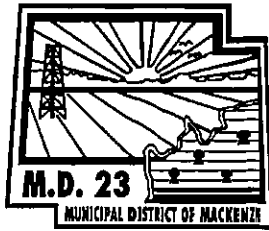
9 A community aggregate payment levy bylaw has no effect before January 1, 2006.

Expiry

10 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on December 31, 2010.

Coming into force

11 This Regulation comes into force on January 1, 2006.



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item No:

Meeting: Regular Council Meeting

Meeting Date: April 11, 2006

Presented By: Joulia Whittleton, Acting CAO/Director of Corporate Services

Title: Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete

BACKGROUND / PROPOSAL:

Bylaw 486/05 to impose a local improvement tax in respect of all lands that directly benefit from the Sidewalk, Curb and Gutter on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete received third reading on April 12, 2005.

The total cost of the project was estimated at \$63,800 with \$19,140 to benefiting owners.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The final cost came in at \$75,600 with \$22,680 to benefiting owners.

Section 403(3) of the Municipal Government Act states:

"If, after local improvement tax rate has been set, it is discovered that the actual cost of the local improvement is higher than the estimated cost on which the local improvement tax rate is based, the council may revise, once only over the life of the local improvement, the rate with respect to future years so that the local improvement tax bylaw will raise sufficient revenue to pay the actual cost of the local improvement."

Due to higher final cost, and pursuant to MGA section 403(3), Administration is asking to approve the local improvement charge based on actual cost of this project.

COSTS / SOURCE OF FUNDING:

This project was funded out of the 2005 budget. The local improvement charge will be collected over the period of 10 years and will be recorded as revenue over the same period.

RECOMMENDED ACTION:

Motion 1: Requires 2/3

That first reading be given to Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

Motion 2: Requires 2/3

That second reading be given to Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

Motion 3: Requires *unanimous*

That consideration be given to go to third and final reading for Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

Motion 4: Requires 2/3

That third and final reading be given to Bylaw 570/06 being a bylaw to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

Author:	Reviewed:	<i>Acting</i> C.A.O.:	<i>JH</i>
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**BYLAW NO. 570/06
OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as "the Municipality")

IN THE PROVINCE OF ALBERTA

This bylaw is to amend Bylaw 486/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalk on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete.

WHEREAS, the Council of the Municipality has approved Bylaw 486/05 pursuant to the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Sidewalk, Curb and Gutter on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete local improvement project;

AND WHEREAS, the Sidewalk, Curb and Gutter on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete local improvement project has been completed;

AND WHEREAS, as per Bylaw 486/05, the estimated project cost was:

Municipality at Large	\$44,660.00
Benefiting Owners	\$19,140.00
Total Cost	\$63,800.00

AND WHEREAS, the actual project cost is:

Municipality at Large	\$52,920.00
Benefiting Owners	\$22,680.00
Total Cost	\$75,600.00

AND WHEREAS, pursuant to the *Municipal Government Act* if, after local improvement tax rate has been set, it is discovered that the actual cost of the local improvement is higher than the estimated cost on which the local improvement tax rate is based, the council may revise, once only over the life of the local improvement, the rate with respect to future years so that the local improvement tax bylaw will raise sufficient revenue to pay the actual cost of the local improvement.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of raising sufficient revenue to pay the actual cost of the Sidewalk, Curb and Gutter on 101 Avenue from 101 Street to 102 Street in the Hamlet of La Crete local improvement project:
 - a) The benefiting owners cost be increased by Three Thousand Five Hundred Forty Dollars (\$3,540) to Twenty Two Thousand Six Hundred and Eighty Dollars (\$22,680);
 - b) That total levy per front foot be increased from \$17.89 to \$21.20;
 - c) That annual unit rate per front foot payable for a period of 10 years at 4.162% be increased from \$2.22 to \$2.63;
 - d) That total yearly assessment against all properties be increased from \$2,378.86 to 2,818.83.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the _____ day of _____, 2006.

Bill Neufeld, Reeve
Assistant

Christine Woodward, Executive

Second Reading given on the _____ day of _____
2006.

Bill Neufeld, Reeve
Assistant

Christine Woodward, Executive

Third Reading and Assent given on the _____ day of _____
2006.

Bill Neufeld, Reeve
Assistant

Christine Woodward, Executive

Schedule A to Bylaw No. 570/6

Annual Levy For 101 Avenue from 101 Street to 102 Street Local Improvement Project

1. Properties to be assessed:

- Lot 3, Block 17, Plan 7921881 - 120.04 feet
- Lot 4, Block 17, Plan 7921881 - 220.00 feet
- Lot 5, Block 17, Plan 7921881 - 120.00 feet
- Lot 1, Block 4, Plan 3969TR – 180 feet
- Lot 2, Block 4, Plan 3969TR – 160 feet
- Lot 3, Block 4, Plan 3969TR – 120 feet
- Lot 4, Block 4, Plan 3969TR – 150 feet

2. Total Frontage	1,070.04 feet
3. Total Levy	\$22,680.00
4. Total Levy per Front Foot	\$ 21.20
5. Annual Unit Rate per Front Foot Payable for a Period of Ten (10) years at 4.162%	\$2.63
6. Total Yearly Assessment against all properties to be assessed	\$2,818.83

Approval given this _____ day of _____ 2006.

Bill Neufeld, Reeve

Christine Woodward, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Acting CAO/Director of Corporate Services
Title:	REDI's request for ranking potential business opportunities in the REDI region

BACKGROUND / PROPOSAL:

REDI has submitted this request October 31, 2005 (the letter is attached). No reply was sent to date.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

As mentioned in the letter, this information will be used in developing a marketing plan for the region.

COSTS / SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

Review and rate the attached list.

Author: YW	Review Date:	Acting C.A.O.: 
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**Regional Economic
Development Initiative**
for Northwest Alberta

incredible!

Mr. Bill Neufeld
Reeve, MD of Mackenzie #23
Box 640
Fort Vermilion, AB T0H 1N0

October 31, 2005

Dear Reeve Neufeld:

RE: Your assistance is needed in developing a marketing plan for the region

As part of our 2005-06 operations plan, REDI is developing a marketing plan for the region. This plan will focus specifically on attracting business, investment and entrepreneurs to Northwest Alberta.

To do this, the REDI Board is asking each member municipality to submit its business and investment attraction priorities to REDI.

In 2004, REDI conducted a Products & Services Needs Survey that was distributed to residents around the region. Later that year, consulting firm Meyers Norris Penny held community focus groups in the region to assist in developing REDI's Business Plan and Economic Needs Assessment report. From that research, we have compiled a list of **Potential Business Opportunities in the REDI Region**. Enclosed are two versions of the list: one of all opportunities identified and a second list of the opportunities organized by community.

We are requesting that your council review these lists and **provide REDI with your Top 10 business/investment priorities for your community**. Feel free to add additional opportunities to the list. We will use your rankings to help target our marketing efforts.

Enclosed is a ranking sheet to fill out and return to REDI by November 30, 2005.

If you have any questions about this project, please call REDI Co-Manager Sara Chamberlain at (780) 624-6114.

Thank you. We look forward to your feedback.

Sincerely,

Clark McAskile

Clark McAskile
REDI, Chair

Phone: 780.926.7314

Box 210, High Level, AB T0H 1Z0
www.rediregion.ca

Fax: 780.926.2162



**Regional Economic
Development Initiative**
for Northwest Alberta

REDI Region Potential Business Opportunities Priority Ranking Form

Please indicate below your organization's top 10 priorities (1 being highest and 10 being lowest) of the types of business and investment opportunities REDI should be trying to attract to the region.

Please refer to the enclosed "List of Potential Business Opportunities" for suggested opportunities that were provided by community members through surveys and focus groups.

Name of your organization: _____

Ranking	Business Type
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

To share comments and feedback, please feel free to attach additional pages.

Please return this form by fax or mail to REDI by **November 30, 2005**. Thank you!
Fax: (780) 926-2162 Mail: Box 210, High Level, AB T0H 1Z0

List of Potential Business Opportunities in the REDI Region

As identified through REDI surveys & community focus groups

Abattoir facilities (High Level)	Computer products/electronics (High Level, La Crete, Rainbow Lake)
Aboriginal instruction (Fort Vermillion)	Craft/hobby supply and retail stores (High Level, La Crete)
Advanced life support ambulance (Zama)	Dairy farms (La Crete)
Air services (La Crete)	Day home/care facilities (Rainbow Lake, Zama)
Alfalfa pellet plant	Dental services (High Level, La Crete, Rainbow Lake, Zama, Paddle Prairie)
Apartment building (Rainbow Lake, Zama)	Distribution and warehousing centre for the north (High Level)
Aurora borealis tourist viewing area (High Level, Zama)	Doctors (Fort Vermillion, High Level, La Crete, Rainbow Lake, Paddle Prairie, Zama)
Auto dealers (La Crete)	Drug store (High Level)
Bakery (High Level)	Dry cleaning service (La Crete, High Level)
Banking & insurance services (High Level, La Crete)	ESL programs (La Crete)
Bed & breakfast (High Level)	Ethanol plant (High Level, Fort Vermillion, La Crete)
Big box stores - <i>Wal-Mart, Canadian Tire, Sears</i> (High Level, La Crete, Zama, Fort Vermillion, Paddle Prairie, Rainbow Lake)	Farm implement distributor (High Level)
Books, video and music store (High Level)	Farming (Paddle Prairie)
Bottle depot (Zama)	Fast food restaurants (High Level, Rainbow Lake, La Crete, Zama, Fort Vermillion)
Bottled water manufacturer (High Level, La Crete)	Full-service post office (Zama)
Bus system improved (La Crete)	Funeral home (La Crete)
Cabin rental (La Crete)	Furniture and cabinetry manufacturing plant (High Level, Rainbow Lake, La Crete)
Camping and tourist facilities (Fort Vermillion, High Level, La Crete)	Furniture store/home decor (High Level, La Crete)
Canneries/ jam factory (La Crete)	Gas station (High Level, La Crete)
Canola processing plant	Grain processing (Fort Vermillion)
Car/truck wash (High Level, Rainbow Lake, La Crete, Zama)	Greenhouse (Rainbow Lake, Zama)
Cattle, wild boar ranch (Paddle Prairie)	Grocery store (Fort Vermillion, Zama)
Cheese factory (La Crete)	Hardware store (High Level, Rainbow Lake, Zama)
Children's clothing and toys (High Level, La Crete)	Hog processing (High Level)
Clothing store (Fort Vermillion, High Level, La Crete, Rainbow Lake)	House cleaning services (High Level)
Community owned oil and gas company (Paddle Prairie)	Housing development (Zama)

Hunting supplies store (High Level)
 Indoor shooting range (La Crete)
 Interpretive centre-owl capital of North America (High Level)
 Investors (Rainbow Lake)
 Liquor store (La Crete)
 Local people selling their farm produce (La Crete)
 Log home manufacturing (La Crete)
 Logging and timber operations (Rainbow Lake)
 Long term care/home care for the elderly (High Level)
 Lube bay (La Crete)
 Market for dairy (La Crete)
 Meat/poultry processing (High Level, Paddle Prairie, Fort Vermilion, La Crete)
 Medical specialists (Fort Vermilion, High Level, La Crete, Rainbow Lake)
 Medical/professional building (High Level, La Crete)
 Medicinal plant factory (High Level)
 Mental health services (La Crete, High Level)
 Motel (Zama)
 Movie theatre (High Level, Rainbow Lake, La Crete)
 MRI clinic (High Level, La Crete)
 Musical instrument store (High Level)
 Natural healthcare practitioners (La Crete, High Level, Zama)
 Non smoking restaurant (High Level)
 Nursery (High Level)
 Nursing/Nursing assistant training school (High Level, Fort Vermilion, La Crete)
 Office supplies (La Crete)
 Oil refinery (High Level, Zama)
 Peat moss (Zama)
 Photo lab (La Crete)
 Plastics manufacturing plant (High Level)
 Pre-fabricated/ manufactured homes (High Level, La Crete)
 Private medical clinic (High Level)
 Produce processing plant (La Crete)
 Professional services (Rainbow Lake, High Level, La Crete)
 Pulp mill (La Crete)
 Restaurants - Fine dining (La Crete)
 Restaurants - High end (High Level, La Crete)
 Retail greenhouse (Fort Vermilion)
 Retail mall (Fort Vermilion)
 River lots (La Crete)
 Safety company (Zama)
 Spa (High Level)
 SPCA (Rainbow Lake)
 Sport/fitness facility (High Level, La Crete, Rainbow Lake, Fort Vermilion, Zama)
 Sports equipment (La Crete, Rainbow Lake)
 Steam cleaning service (La Crete)
 Storage facility (Zama)
 Student housing (High Level)
 Sulphur processing (Zama)
 Surveying company (High Level)
 Taxidermy (La Crete)
 Teleconferencing facilities (High Level)
 Tour guides (Zama, La Crete)
 Tourism information centre (La Crete)
 Town mall (High Level)
 Trade school (High Level, Fort Vermilion)
 Tree farming (Paddle Prairie)
 Tree planting (Paddle Prairie, Zama)
 Truck service garage (La Crete)
 Truck stop (Fort Vermilion)
 Used energy recycling (Rainbow Lake)
 Veterinary clinic (High Level)
 Vision care (La Crete, High Level)
 Water slide park (High Level)
 Wilderness adventure tours (High Level, Zama)
 Wildlife viewing (High Level, Zama)
 Youth centre (Zama)

List of Potential Business Opportunities – Sorted By Community

As identified through REDI surveys & community focus groups

High Level

Abattoir facilities	Furniture and cabinetry manufacturing plant	Professional services
Aurora borealis tourist viewing area	Furniture store/home decor	Recruiting program for doctors and nurses
Bakery	Gas station	Restaurant – non smoking
Banking & insurance services	Hardware store	Restaurants – high end
Bed & breakfast	Hog processing facility	Spa
Big box stores - <i>Wal-Mart, Canadian Tire, Sears</i>	House cleaning services	Sport/Fitness facility
Book store	Hunting supplies store	Student housing
Bottled water manufacturer	Interpretive centre-owl capital of North America	Surveying company
Camping and tourist facilities	Long term care/home care for elderly	Teleconferencing facilities
Canola processing plant	Meat/poultry processing facility	Town mall
Car/truck wash	Medical specialists	Trade school
Children's clothing and toys	Medical/professional building	Veterinary clinic
Clothing store	Medicinal plant factory	Video store
Coal bed methane	Mental health services	Vision care
Computer products/electronics	Movie theatre	Water slide park
Craft/hobby supply and retail stores	MRI clinic	Wilderness adventure tours
Dental services	Music store	Wildlife viewing
Distribution and warehousing centre for the north	Musical instrument store	
Doctors	Natural healthcare practitioners	
Drug store	Nursery	
Dry cleaning service	Nursing/nursing assistant training school	
Ethanol plant	Oil refinery	
Farm implement distributor	Plastics manufacturing plant	
Fast food restaurants	Pre-fabricated/ manufactured homes	
Feed lot	Private medical clinic	

Fort Vermilion

Aboriginal course instruction
Alfalfa pellet plant
Big box stores - *Wal-Mart, Canadian Tire, Sears*
Camping and tourist facilities
Canola processing plant
Clothing store
Doctors
Ethanol plant
Fast food restaurants
Feed lot
Grain processing
Grocery store
Meat/poultry processing facility
Medical specialists
Nursing/nursing assistant training school
Professional services
Retail greenhouse
Retail mall
Sport/fitness facility
Trade school
Truck stop

Zama

Advanced life support ambulance
Apartment building
Aurora borealis tourist viewing area
Bottle depot
Car/truck wash
Day home/care facilities
Dental services
Doctors
Fast food restaurants
Full-service post office
Greenhouse
Grocery store
Hardware store
Housing development
Motel
Natural healthcare practitioners
Oil refinery
Peat moss
Safety company
Sport/fitness facility
Storage facility
Sulphur processing
Tour guides
Tree planting
Wilderness adventure tours
Wildlife viewing
Youth centre

Rainbow Lake

Apartment building
Big box stores - *Wal-Mart, Canadian Tire, Sears*
Car/truck wash
Clothing store
Computer products/electronics
Day home/care facilities
Dental services
Doctors
Fast food restaurants
Furniture and cabinetry manufacturing plant
Greenhouse
Hardware store
Investors
Logging and timber operations
Medical specialists
Movie theatre
Professional services
SPCA
Sport/fitness facility
Sports equipment store
Used energy recycling

La Crete

Air services
Alfalfa pellet plant
Auto dealers
Banking & insurance services
Big box stores - *Wal-Mart, Canadian Tire, Sears*
Bottled water manufacturer
Bus system - improved
Cabin rental
Camping and tourist facilities
Canneries/ jam factory
Canola processing plant
Car/truck wash
Cheese factory
Children's clothing and toys
Clothing store
Computer products/electronics
Craft/hobby supply and retail stores
Dairy farms
Dental services
Doctors
Dry cleaning service
ESL programs
Ethanol plant
Fast food restaurants
Feed lot
Funeral home
Furniture and cabinetry manufacturing plant
Furniture store/home decor
Gas station
Indoor shooting range

Liquor store
Local people selling their farm produce
Log home manufacturing
Lube bay
Market for dairy
Meat/poultry processing facility
Medical specialists
Medical/professional building
Mental health services
Movie theatre
MRI clinic
Natural healthcare practitioners
Nursing/nursing assistant training
Oats, timothy plant
Office supplies
Photo lab
Pre-fabricated/ manufactured homes
Produce processing plant
Professional services
Pulp mill
Restaurant – fine dining
Restaurant – high end
River lots
Sport/fitness facility
Sports equipment
Steam cleaning service
Taxidermy
Tour guides
Tourism information centre
Truck service garage
Vision care

Paddle Prairie

Big box stores - *Wal-Mart, Canadian Tire, Sears*
Cattle, wild boar ranch
Community owned oil & gas company
Doctors
Farming
Meat/poultry processing
Tree farming
Tree planting



M.D. of Mackenzie No. 23

RFD

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Acting CAO
Title:	2006 Municipal Census

BACKGROUND / PROPOSAL:

The 2006 budget included funds to conduct a municipal census. However, recruitment efforts have not produced sufficient enumerators to service our region. A minimum of 12 to 15 people would be required, and with 12 census takers, it would take approximately 2 ½ to 3 months to cover the MD. These figures are based on our 2001 census and consultations with Barb Spurgeon.

Consultation with Alberta Municipal Affairs indicated that the figures from the 2006 Federal Census will supersede the municipal figures for the Official Population List for 2007. The Municipal Affairs grants for 2006 will not be affected or adjusted by a municipal census, as they use official population numbers on hand in the spring in order to determine the funding as approved.

RECOMMENDED ACTION:

That Council consider having a municipal census in two years, at mid point between the federal censuses.

MOTION:

That the 2006 municipal census for the Municipal District of Mackenzie #23 be cancelled.

Author: CMW	Review Date:	C.A.O.: <i>Acting</i> 
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M.D. of Mackenzie No. 23

Request for Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Acting CAO
Title:	Ratepayers' Meetings

BACKGROUND / PROPOSAL:

At the October 26, 2005 Annual Organizational Meeting, Council set the dates for annual Council meetings to be held in La Crete, High Level and Zama. At that time, the Zama ratepayers' meeting was also set for the same day, May 24th.

The Ratepayers' Meeting dates for Fort Vermilion, La Crete, and High Level rural have not yet been set. Administration is requesting that Council set those dates, which will then be advertised for the public. These should take place between mid-and late-May.

RECOMMENDED ACTION:

That the following dates be set and advertised for ratepayers' meetings:

Fort Vermilion: time date location

La Crete: time date location

High Level: time date location

Author: C. Woodward	Review Date:	C.A.O.: <i>Acting</i> <i>JH</i>
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M.D. of Mackenzie No. 23

RFD

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Acting CAO
Title:	Managing Aboriginal Consultation

BACKGROUND / PROPOSAL:

This conference is June in Vancouver, and includes the Dene Tha' First Nation, Alberta, Alberta Justice, Aboriginal Affairs and Northern Development Alberta and other leading experts. Given the importance of getting it right at the start and demystifying the government's role in the consultation process, aboriginal consultation is a key aspect of a broader relationship. The Tallcree have recently and specifically asked for the MD to recognize their government status and to develop tools for engaging in aboriginal consultation.

If three people attend, a fourth will have their conference fees paid by the Institute.

RECOMMENDED ACTION:

That _____, _____, _____
be approved to attend the Canadian Institute's Aboriginal Consultation conference June 27 to 30.

Author: CMW

Review Date:

C.A.O.:

Acting

AD

ABORIGINAL CONSULTATION

Best Practices and Leading-Edge Strategies for
Managing Aboriginal Consultation

Hear from leading
experts including:

June 28 & 29, 2006

Interactive Learning Sessions: June 27 & 30, 2006

Hyatt Regency Hotel, Vancouver

Alberta Justice and Attorney General

Aboriginal Affairs and Northern
Development, Alberta

Blake, Cassels & Graydon LLP

Dene Tha' First Nation, Alberta

Devlin Gallego

Energy Mines and Petroleum
Resources, BC

Fackon Martineau DuMoulin LLP

Grand Council of the Crees, Quebec

Hupacasath First Nation, BC

Indigenous Visions Inc.

Indigenity Consulting Group Inc.

Innu Development Limited
Partnership, Labrador

Law Office of Bill Gallagher

Lawson Lundall LLP

Maurice Law, Calgary

Ministry of the Environment, BC

Native Law Centre of Canada

Samson Cree Nation, Alberta

Tbrasen Gas

Trans-Canada Pipelines Ltd.

Union of BC Indian Chiefs

Western Lakota Energy Services Ltd.

Get the latest updates on Aboriginal consultation from a seasoned
faculty of leading industry, Aboriginal and Government speakers:

- How is the duty of Aboriginal consultations shaping the face of industry across Canada?
- Getting it right at the start: consulting when you can, not only when you must
- Demystifying the government's role in the consultation process
- How can you risk manage consultation to mitigate potential economic loss?
- Aboriginal consultation as one aspect of a broader relationship: recent developments

AND MUCH MORE!

Opening Keynote Session Examining the Changing Environment for Aboriginal Consultation

James (Sákéj) Youngblood Henderson, I.P.C.

Professor and Research Director,
Native Law Centre of Canada
University of Saskatchewan

Brian McGuigan

Senior Policy Advisor to the
Deputy Minister, Aboriginal Affairs
and Northern Development, Alberta

New This Year!

**Practical Pointers, Guidelines
and Tools for Engaging in
Aboriginal Consultation**

Andy Ackerman

Manager, Environmental Stewardship
Ministry of the Environment, BC



see inside for details

Official Publication

Oilweek



Get up-to-the-minute information on your legal duty to consult, reduce your economic risk — and protect yourself from the unbridled chaos that can befall those who do not understand their obligations.

Are you fully prepared for Aboriginal consultation in all its various manifestations? Are you familiar with the fallout from the latest Supreme Court of Canada cases? Do you have the strategies and tools you need to adequately protect your economic interests as you engage in consultation? In short, do you know what is really required of you?

Experts agree the legal duty to consult is becoming increasingly complex and requires a higher degree of creativity than it did previously. **Failure to consult properly is a serious risk that can become an unfortunate cost of doing business in cutting-edge, bet-the-company lawsuits.**

This conference will provide a rare opportunity to **bring together Industry, Aboriginal and Government experts** to share their insights on how to manage creative consultation that works for you and that reduces risk to your reputation and your wallet, including:

- Understanding the critical drivers in Aboriginal consultation: resource rights, revenue sharing, treaty or non-treaty standing, environmental protection

- Avoiding ambush: how to tame Aboriginal consultation and make it work for you
- Reducing your risk exposure: understanding the different manifestations of Aboriginal consultation, and where each is needed
- Understanding how the Crown's role has changed over the past year, and how that affects you
- Getting the edge in creative consultation to increase your economic rewards and form lasting partnerships

Don't get caught unprepared! Come and meet the experts who will tell you what you need to know to consult effectively at *The Canadian Institute's "Aboriginal Consultation 2006"* Conference, on June 28 & 29, 2006, and its interactive learning sessions on June 27 & 30, 2006. Each session is planned so as to allow ample time at the end for questions and answers.

Spaces will go quickly so register now to ensure your place by calling toll free 1-877-927-7936 faxing toll free 1-877-927-1563 or online at www.canadianinstitute.com.

We look forward to seeing you at the conference!

SPEAKERS

Our Chair

Ron Maurice
Senior Partner
Maurice Law, Calgary

Our Faculty:

Andy Ackerman
Manager, Environmental Stewardship
Ministry of the Environment, BC

Keith Bergner
Partner
Lawson Lundell LLP

Cheryl Brooks
Indigenuity Consulting Group Inc.

Chief Victor Buffalo
Samson Cree Nation, Alberta

Sandy Carpenter
Partner
Fasken Martineau DuMoulin LLP

Carol Crowe
Indigenous Visions Inc.

Art Cunningham
Senior Aboriginal Relations Advisor
Community, Safety and Environment
TransCanada PipeLines Ltd.

Christopher Devlin
Partner, Devlin Gailus

Past Chief Stephen Didzena
Dene Tha' First Nation, Alberta

Derek Doyle
Special Advisor to the Deputy Minister
of Energy Mines and Petroleum
Resources, and Past Commissioner
of Oil and Gas for BC

Bruce Falstead
Aboriginal Relations Manager
Terasen Gas

Caroline Findlay
Associate Counsel
Blake, Cassels & Graydon LLP

Bill Gallagher
Strategist, Law Office of Bill Gallagher

**James (Sákéj) Youngblood
Henderson, I.P.C.**
Professor and Research Director
Native Law Centre of Canada
University of Saskatchewan

Bart Jack
Chief Executive Officer,
Innu Development Limited
Partnership, Labrador

Elson McDougald
President, Western Lakota
Energy Services Ltd.

Brian McGuigan
Senior Policy Advisor to the Deputy
Minister, Aboriginal Affairs and
Northern Development, Alberta

Dr. Ted Moses
Former Grand Chief, Grand Council
of the Crees, Quebec

Chief Stewart Phillip
President
Union of BC Indian Chiefs

Stan Rutwind, Q.C.
Team Leader, Aboriginal Law
Alberta Justice and Attorney General

Chief Judith Sayers
Hupacasath First Nation
British Columbia

Marvin Storrow, Q.C.
Partner Emeritus
Blake, Cassels & Graydon LLP

Charles Willms
Partner
Fasken Martineau DuMoulin LLP

**Interactive Learning Session
Tuesday, June 27, 2006**

1:00 Registration Opens and Coffee is Served

1:30 The Fundamentals of Interest-Based Negotiations in Northern Resource Development



Bill Gallagher

Strategist, Law Office of Bill Gallagher

Part I - Establishing a Cultural Framework for Interest-Based Negotiations Evolving Politics and Economics in the North: An Overview

- Why the North is steadily evolving towards more formalized arrangements that reflect a transition from positional to interest-based negotiations
- Strategically managing territorial, regulatory and Aboriginal expectations
- Exploring the evolution of Aboriginal empowerment in the resource sector
- Analysing recent First Nation wins in Treaty 8 and the ramifications for industry

Part II - Conducting Successful Business Negotiations Based on Shared Interests

A successful negotiation process has but one goal. Only in truly developing mutual understanding can you plant the seeds for a successful Aboriginal ratification vote.

- Understanding Aboriginal traditions and lifestyle
- What is the significance of traditional lands and uses?
- Elders and oral tradition: why you need to pay attention to these
- What is traditional environmental knowledge, and how does it affect you?
- Funding a First Nations negotiating team
- "Interest based" negotiations vs. "positional" negotiations
 - identifying shared interests
 - creating a relationship based on trust
 - when to start public meetings and community consultations
 - the importance of a CEO-level commitment
 - keeping corporate management on board
 - managing undertakings and rumours
 - keeping the corporate negotiating team on the same page
 - getting an agreement under current market conditions
 - managing First Nations fiscal expectations
 - drafting your agreement: clauses to include, clauses to avoid

Bill Gallagher is a strategist and a seasoned resource negotiator with 25 years of experience reconciling resource disputes and related issues across Canada. Bill helped Inco's team conclude impact and benefits agreements at Voisey's Bay with the Innu Nations and Labrador Inuit. He also helped forestry companies navigate New

continued..

continued..

Brunswick's 'war in the woods' — and energy companies deal with eco-terrorism. Bill's career has been a mix of successful treaty negotiations, corporate regulatory applications and senior governmental regulatory responsibilities in energy and private practice. Bill has presented numerous sessions to industry and Aboriginal groups on 'how to get the strategy right' in these changing times.

4:30 Interactive Learning Session Concludes

Wednesday, June 28, 2006

8:00 Registration Opens and Coffee is Served

9:00 Opening Remarks from the Chair

Ron Maurice

Senior Partner, Maurice Law, Calgary

9:15 Examining the Changing Environment for Aboriginal Consultation: The Year in Review and Future Trends

Over the last year, expectations for consultation have changed dramatically. This keynote session will redefine consultation in light of ongoing legal challenges and explore how the legal environment may change in future.

James (Sákéj) Youngblood Henderson, I.P.C.

Professor and Research Director
Native Law Centre of Canada
University of Saskatchewan

Brian McGuigan

Senior Policy Advisor to the Deputy Minister
Aboriginal Affairs and Northern Development, Alberta

- How is the duty of Aboriginal consultation shaping the face of industry across Canada?
- Forging the path ahead: striving for excellence in Aboriginal relations
- Addressing the changing role of government in Aboriginal consultation
- What are the expectations for participation in consultation? Is there a requirement to satisfy all expectations?
- Examining the most important developments over the past year and how they are changing the features of consultation in Canada
- Identifying opportunities for improvement for industry, government and Aboriginal groups in the consultation process
- Understanding dialogical governance
 - what does it mean?
 - how effective is it?
 - should you engage in it?
 - how might you employ it?

10:15 Networking Refreshment Break

Opening Keynote Session

10:30 The Legal Duty to Consult: How is Consultation Being Defined Now?

Keith Bergner

Partner
Lawson Lundell LLP

Sandy Carpenter

Partner
Fasken Martineau DuMoulin LLP

Christopher Devlin

Partner
Devlin Gailus

Ron Maurice

Senior Partner
Maurice Law
Calgary

Panel

- What is the latest legal definition of consultation, and what does it mean for you?
- Highlighting the ongoing changes in the legal consultation landscape
- What impact will these changes in the consultation landscape have on:
 - industry
 - government
 - Aboriginal groups
- Determining the procedural definition used by the government
- What are the legal obligations of the First Nations, the Crown and industry in consultation?
- What is the future for consultation? What outstanding questions still need to be addressed?

12:30 Networking Luncheon for Delegates and Speakers 

2:00 Outlining the Duty of the Crown: What is the Government's Consultative Role?

Stan Rutwind, Q.C.

Team Leader
Aboriginal Law
Alberta Justice and Attorney General

- Investigating the latest policy developments and their impact on government consultation strategies
- Demystifying the government's role in the consultation process
- What are the legalities of the Crown's duty to consult?
 - understanding how the Crown's duty to consult has changed over the past year
- Determining how this shift in responsibility will affect industry and Aboriginal groups
- What is the "Honour of the Crown" and how will it influence the execution of consultation?
- Outlining the ways in which industry fits into the process
- Predicting regulatory changes that may still be on the way

2:45 Networking Refreshment Break

3:00 Investigating the Major Changes in Alberta Consultation Policies and Future Trends

Bill Gallagher

Strategist, Law Office of Bill Gallagher

Brian McGuigan

Senior Policy Advisor to the Deputy Minister
Aboriginal Affairs and Northern Development, Alberta

- Highlighting the biggest and most dramatic change in consultation in Alberta over the past year
- Measuring the impact these changes have had on industry
- Revealing the consultation challenges facing industry and Aboriginal groups in Alberta — and the means necessary to overcome them
- What other important changes are expected on the horizon?
- Understanding new policy developments and their implications for all parties involved in the consultation process in Alberta

4:00 Best Practices for Creating Successful Partnerships between Aboriginal Groups and Industry

Chief Victor Buffalo

Samson Cree Nation, Alberta

Elson McDougald

President
Western Lakota Energy Services Ltd.

- Risk managing creative consultation to ensure mutual economic benefit
- Case study of Western Lakota's partnership with Aboriginal communities
 - what worked for Western Lakota?
 - why did it work?
 - might it work for you?
- Successful strategies that meet the needs of both partners in Aboriginal consultation
- How can you consult creatively to form partnerships that will last?
 - exploring new and innovative consultation strategies
- Prospering in a 50-50 partnership
- Examining one type of investment opportunity that exists for Aboriginal communities
- How to design and deliver a training program to meet the needs of the partnership
 - components of a training program
- Changing from rig ownership to shareholder equity positions
 - what is involved?
 - why might you consider this?
 - when might you do it?

5:00 Chair's Recap & Conference Adjourns

Revenue Sharing Case Study

Thursday, June 29, 2006

8:30 Coffee is Served ☞

9:00 Opening Remarks from the Chair

Ron Maurice
Senior Partner
Maurice Law
Calgary

9:15 Establishing a New Relationship with First Nations: Examining the Changing Environment for Aboriginal Relations across Canada

Moderator:

Marvin Storrow, Q.C.
Partner Emeritus
Blake, Cassels & Graydon LLP

Panel:

Stephen Didzena
Past Chief, Dene Tha' First Nation
Alberta

Derek Doyle
Special Advisor to the Deputy Minister of
Energy Mines and Petroleum Resources, and
Past Commissioner of Oil and Gas for BC

Chief Stewart Phillip
President
Union of BC Indian Chiefs

Charles Willms
Partner
Fasken Martineau DuMoulin LLP

- The new mandates: the cases and the questions they have spawned
- Tracking progress: where are we now, where are we going, and how can we get there?
- Understanding the legal rules and how to use them
- Managing the conversion to a new, mutually beneficial relationship

11:00 Networking Refreshment Break

11:15 Practical Pointers, Guidelines and Tools for Engaging in Aboriginal Consultation

Andy Ackerman
Manager, Environmental Stewardship
Ministry of the Environment, BC

- Understanding the First Nations, industry and government issues that you need to address
- How can you deal with contentious issues? Some practical advice to ease the way
- Exploring practical pointers, savvy suggestions, guidelines and tools for consultation at the local level
- Who's who in government? Who to work with in government on these issues

12:00 Networking Luncheon for Delegates and Speakers 

1:30 Identifying Consultation Changes in the Forestry and Mining Industries

Caroline Findlay
Associate Counsel
Blake, Cassels & Graydon LLP

- Outlining legislative and policy changes in the forestry and mining sectors, and how industry is adapting its consultation strategies to coincide with them
- Understanding forestry and mining consultation strategies and evaluating the associated levels of success
- Identifying new and innovative industry consultation methods
- What issues are becoming difficult and costly to resolve?
- What degree of project delay is industry experiencing and how are companies responding?
- Exploring the changes that forestry and mining would like to see from government to expedite and aid in the consultation process
- How do the measures of success for the forestry and mining industries differ from other industries?

2:15 Examining the Consultation Strategies Used by Energy Companies

In order to gain mutually beneficial relationships with Aboriginal communities, organizations must work to build internal capacity to address their roles in these relationships. This presentation will, in part, reflect the view that consultation is one element of a broader relationship with Aboriginal communities. As such, it will provide a foundation to lead into the following presentation on "Building Bridges".

Art Cunningham
Senior Aboriginal Relations Advisor
Community, Safety and Environment
TransCanada PipeLines Ltd.

Bruce Falstead
Aboriginal Relations Manager
Terasen Gas

- Building corporate capacity for effective Aboriginal consultation
 - what does corporate capacity mean?
 - why is it important for a company to begin internally to build capacity?
 - how can you build corporate capacity?
- Determining the successful strategies that energy companies are using to consult
- Exploring how energy companies are adapting their consultation strategies to coincide with legislative and policy changes
- What degree of project delay is industry experiencing, and how are companies responding?
- Identifying new and innovative industry consultation methods

Resource Case Study

Keynote Panel Session

Reconstructing Relationships Roundtable

- Predicting the changes that industry would like to see from government — expediting and aiding Aboriginal consultation
- How do oil and gas companies measure the success of their consultations?

3:15 Networking Refreshment Break

3:30 Building Bridges: Highlighting the Expectations of the Communities Engaged in Consultation across Canada

This conference culminates with a roundtable discussion that will bring together members of the consultation community, specialists in building bridges to highlight the expectations of all involved in consultation. In order that all have an opportunity to be heard, ample time will be allotted for questions and comments from conference attendees.

Cheryl Brooks
Indigenuity Consulting Group Inc.

Carol Crowe
Indigenous Visions Inc.

Bart Jack
Chief Executive Officer
Innu Development Limited Partnership
Labrador

Dr. Ted Moses
Former Grand Chief
Grand Council of the Crees
Quebec

Chief Judith Sayers
Hupacasath First Nation
British Columbia

- Key considerations when planning to consult with an Aboriginal group
- Getting it right at the start: consulting when you can, not only when you must
- Ensuring that Aboriginal groups are equal partners at the bargaining table
- What you need to know about Aboriginal groups before you consult
- Determining the ways in which consultations can vary from one Aboriginal group to another
- What are the expectations of Aboriginal groups?
- Building trust: best practices for communication and relationship building
- Defining “meaningful consultation” and predicting how to realize it
- Accommodation options: what are Aboriginal groups looking for in a business partner?

5:00 Chair's Recap and Conference Concludes

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WHO YOU WILL MEET

Presidents and CEOs, VPs, Directors and Managers of Aboriginal Affairs, Business Development, Economic Development, Stakeholder Relations, Planning, Northern Affairs, Public Relations, Consultants, Negotiators, Policy Analysts, Partners and In-House Counsel in:

- Oil and Gas Companies
- Forestry Companies
- Energy Service Companies
- Mining Companies
- Pipeline Companies
- Power Generators
- Power Transmission
- Government
- Industry Consultants
- Negotiators
- Law Firms

Plus: Chiefs, Elders and Economic Development Officers from:

- Aboriginal Communities

WHAT LAST YEAR'S DELEGATES SAID ABOUT THIS CONFERENCE:

"[I liked the] direct examples about good consultation models"

Thérèse Lajeunesse, Director Aboriginal Affairs, Parks Canada

"[I liked the] real-life examples / case studies... most current information on state of law and policy developments"

Morag McPherson
Environmental Assessment Officer, Environment Canada

"Lots of information of value"

Ed Dziengielewski, Councillor, Northern Sunrise County

ACCREDITATION



June 28-29, 2006: Conference Proper

This program has been accredited by the Specialty Committees of the Law Society of Upper Canada towards the professional development requirement for certification.

Civil Litigation 11.5 hours

Environmental Law 11.5 hours

June 27 & June 30, 2006: Interactive Learning Sessions

These programs have been accredited by the Specialty Committees of the Law Society of Upper Canada towards the professional development requirement for certification.

Civil Litigation 3.0 hours

Environmental Law 3.0 hours

9:00 a.m. — 12:00 p.m.
(Registration opens at 8:30 a.m.)

1:00 p.m. — 4:00 p.m.
(Registration opens at 12:30 p.m.)

9:00 A Holistic Guide to Building Sustainable Relationships between Business and Aboriginal Groups

B

Carol Crowe, Indigenous Visions Inc.

Ensuring meaningful change among diverse communities begins with an understanding of traditions and policies that are different from yours. Once you dig deep enough, you frequently find that shared interests and common goals underlie the surface differences. In this workshop, Carol Crowe will teach you to "dig deep" to find the common interests that you can use as a platform as you build your sustainable relationships.

- Understanding the evolving relationship between industry and Aboriginal groups
- What effect will the current consultation landscape have on partnerships between industry and Aboriginal groups in the future?
- Finding common ground to begin negotiations
- Identifying shared interests, and communicating needs and goals
- How treaties, land claims and title may affect your relationship
- For industry – understanding Aboriginal traditions and politics
- For Aboriginal groups – understanding industry policies and procedures
- How to deal with changing politics in Aboriginal groups during consultation while fostering a long-lasting relationship
- How to successfully communicate your message

Benefit from this interactive learning opportunity. Register today!

Carol Crowe, principal of Indigenous Visions Inc., is based in Calgary Alberta. Carol brings 24 years' business experience and a vast knowledge in indigenous government, community relations, land and environmental management relating to negotiations and consultations on traditional and treaty lands. Carol's consulting includes facilitation of policy issues for provincial, federal, and Indigenous governments, industry clients and educational institutions. She designs and delivers interactive workshops with an array of topics including cross-culture awareness, Indigenous land and environmental management, information and policy development, business development, and joint venture to local, provincial, and national forums. In addition to a nomination for a National Aboriginal Achievement Award and a variety of national profiles, Carol was featured on the Aboriginal Peoples Television Network "Profiles of Success" program. In 2003 Carol received a Global TV "Women of Vision" award in the category of business and entrepreneurship. In 2004 she received an Esquao Award in Business from the Institute for the Advancement of Women.

1:30 Understanding How to Explore the Legal Impact of Recent Supreme Court Decisions on the Consultation Process

C

Keith Bergner

Lawyer, Lawson Lundell LLP, Vancouver

The climate of Aboriginal consultation is changing quickly and dramatically. The best way to understand the changes is to work through them. This highly interactive learning session will allow you to do just that. Come and learn from this expert in Aboriginal law, who will guide you through these changes and help you to understand them, with the ultimate goal of enabling you to predict the impacts that will affect you.

Specific areas of discussion will include:

- Canvassing the Supreme Court of Canada decisions
- In-depth study of how to understand these decisions and their impact on you
- What do these decisions mean for the different players in consultation (i.e. industry, Aboriginal groups and government)?
- What level of consultation is now required?
- Remedies for a breach of duty to consult
- Trends in Supreme Court of Canada rulings: in what direction are the courts taking us?
- What potential economic ramifications could the Supreme Court decisions pose for industry and government?
- Updates on the *Mikisew Cree* Case
- Do Aboriginal groups have VETO power? If so, when?

Don't miss this in-depth learning opportunity. Register today!

Keith Bergner, a Partner with Lawson Lundell LLP, represents clients in the areas of Aboriginal law, administrative and constitutional law, litigation and regulatory/energy law. He has appeared before numerous regulatory tribunals and all levels of Superior and Appellate Courts, including the Supreme Court of Canada. Keith's practice includes advising governments and private sector clients on Aboriginal law matters, with a particular emphasis on the North. After beginning his legal practice in Vancouver, Keith moved North to anchor Lawson Lundell's Yellowknife office from 1999 to 2002. He has continued to devote a significant portion of his practice to northern issues since returning to Vancouver in 2003. Within the area of Aboriginal law, Keith has been involved in matters regarding Aboriginal rights and title claims, trespass to Indian Reserves, and taxation on Indian Reserves. Keith advises governments and public sector clients regarding the extent of the duty of consultation and compensation for infringement of Aboriginal rights or title by major industrial projects. Keith is familiar with and works frequently with the numerous Land Claims Agreements in the Northwest Territories, Nunavut and British Columbia.

ABORIGINAL CONSULTATION

Best Practices and Leading-Edge Strategies for
Managing Aboriginal Consultation

Interactive Learning Sessions
June 27 & 30, 2006

Hyatt Regency Hotel
Vancouver

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ATTENTION MAILROOM: If undeliverable to addressee,
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- Conference & Two Interactive Learning Sessions A and/or B and/or C \$2685 + \$187.95 (7%) GST = \$2872.95
- Conference & All Interactive Learning Sessions A, B, and C \$3180 + \$222.60 (7%) GST = \$3402.60
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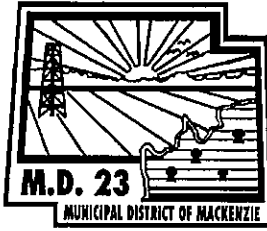
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Capital projects 2006 Progress Report and Year to-date
Operating	Income Statement
Agenda Item No:	

BACKGROUND / PROPOSAL:

Status report on our 2006 capital projects.
Operating revenues and expenditures figures for the period ended March 31, 2006.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the capital project progress report and the year-to-date operating income statement be received for information.

Author: Karen Kennedy

Reviewed:

Acting
C.A.O.:

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Administration								
Video Conferencing Equipment	223,000	223,000	45,780	177,220	79%	50%	July 30/06	Installed satellites equipment, requests for proposals are being sent out for video-conferencing equipment, purchased a server; purchased laptops fro councilors.
NT Servers		15,000	12,910	2,090	14%	75%	June 30/06	Purchased one servers; SuperNet is expected to be operational in eraly April.
Zama Trailer		90,000		90,000	100%	1%	August 30/06	Obtaining quotes
Medical clinic		800,000		800,000	100%			Carried forward from 2005
PC's, Peripherals & Equipment		12,500	8,962	3,538	28%	50%	June 30/06	Purchased laptops and desk tops, a color printer for La Crete office and a printer for Fort Vermilion office.
Computer Hardware and Software		15,200	8,763	6,437	42%	75%	June 30/06	Purchased hardware and software - APC backup units (will be installed next week - waiting for Red Line Electric to install a plug); purchased wireless equipment for FV Ambulance and wirelese equipment to connect LC main office to LC ambulance office; will be reneweing Antivirus subscriptions shortly..
Energy Audit	7,900	15,800		15,800	100%	5%	August 30/06	Preparing all necessary documentation for ATCO Sense.
Total		\$1,171,500	\$76,414	\$1,095,086	93%			
Fire Services								
FV Fire Hall Mezzanine		25,000		25,000	100%	0%		waiting for bids
Rescue Boat - FVFD		20,000		20,000	100%			researching
Pumper Truck		281,875		281,875	100%			on order
Zama Rescue Vehicle		225,000		225,000	100%			arriving mid April
Fire Trailer and Storage Shed		4,635		4,635	100%	100%		complete
Zama Fuel Break		60,000		60,000	100%			working with SRD
LCFD - Painting MCI Unit		4,500		4,500	100%			not complete
Training Development Lot		9,709		9,709	100%			wait for summer
Total		\$630,719	\$0	\$630,719	100%			
Ambulance Services								
EMS Facility - High Level		350,000	344,694	5,306	2%			waiting for deficiencies to be completed
Disaster Services Radio Broadcasting		23,859		23,859	100%			working on prices
Cardiac Monitors		68,000		68,000	100%			working on prices
Two Ambulances		91,534	74,494	17,040	19%	99%		waiting for final invoice
Evacuation Sidewalk - LC		7,031		7,031	100%			being tendered
Concrete Pad Replacement - LC		6,334		6,334	100%			being tendered
LC Ambulance - Concrete Pad Replacement		22,000		22,000	100%			being tendered
LC Ambulance - Capital		33,123	22,910	10,213	31%			not complete
Total		\$601,881	\$42,098	\$159,783	27%			
Enforcement								
Radar Unit		55,000		5,000	100%			not complete
Patrol Vehicle		3,082	590	2,492	81%			waiting for supplies
Total		\$8,082	\$590	\$5,000	62%			

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Transportation								
La Crete Public Works Concrete Pad		8,500		8,500	100%			Currently putting together specifications for proposals
Kelln Solar Light System		8,000		8,000	100%	10%	30-Jun-06	Three solar lights have been ordered
Patrol Vehicle		54,000	48,075	5,925	11%			
4 Trucks @ 33,000 each		132,000	114,787	17,213	13%	100%	28-Feb-06	Completed
Tandem Replacement (was \$160,000 in 2007)		203,000	373,898	(170,898)	-84%	100%	28-Feb-06	Completed
Front Utility Blade Attachment for Graders		20,000	22,005	(2,005)	-10%	100%	28-Feb-06	Completed
Hwy 697 and 88 Connector Intersection (new)		147,200		147,200	100%	5%		
Road Construction Requests		160,000		160,000	100%	5%	30-Sep-06	Surveys have been completed
Paved Accesses on Access Roads (new)		60,000		60,000	100%			
94th Avenue Type Iia Intersection (new)		100,000		100,000	100%			Cancelled
94th Avenue Widening (new)		156,750		156,750	100%			Cancelled
LC 105 and 98 Ave Cold Mix (was \$50,000 in 2005)		70,000	604	69,396	99%	5%	30-Sep-06	Local Improvement Bylaw is receiving 2nd and 3rd reading at Council meeting, tenders close April 20, 2006
LC 101 Ave - 102 to 103 St. Curb, Gutter, Sidewalk		448,500	4,215	444,285	99%	5%	30-Sep-06	Local Improvement Bylaw passed, tenders close April 20, 2006
LC 101 Ave - 103 to 104 St. Curb, Gutter, Sidewalk	122,340	280,000	2,249	277,751	99%	5%	30-Sep-06	Local Improvement Bylaw passed, tenders close April 20, 2006
LC 101 Ave - 104 to 106 St. Curb, Gutter, Sidewalk		470,000	3,752	466,248	99%	5%	30-Sep-06	Local Improvement Bylaw passed, tenders close April 20, 2006
LC 101 Ave - 106 to 107 St. Curb, Gutter, Sidewalk		255,000	2,030	252,970	99%	5%	30-Sep-06	Local Improvement Bylaw passed, tenders close April 20, 2006
Gravel Crusher		1,750,000		1,750,000	100%	2%		Debenture bylaw is receiving 2nd and 3rd reading at council meeting
Vehicle for crusher employee		30,000		30,000	100%			
FV 45th Street - New Sidewalk		50,124		50,124	100%			
GIS Hardware & Software		20,000	3,189	16,811	84%	15%	31-Dec-06	Dispatch Unit Upgrade completed
Gravel Exploration		50,000	1,226	48,774	98%		31-Dec-06	Ongoing exploration in Zama, Fort Vermilion and La Crete
FV Shop Upgrade		11,000	4,480	6,520	59%	40%	30-Jun-06	Ongoing
MIMS		250,000		250,000	100%			Continuing research into MIMS
Shoulder Pulls (was \$100,000 in 2005)	193,740	80,500		80,500	100%			
Road Reconstruction		100,000		100,000	100%			
Brush Clearing West La Crete Pit Haul Road (new)		36,000		36,000	100%	5%	30-Apr-06	Contract is in the process of being awarded with work to commence shortly
BF 75204 (new)		25,000		25,000	100%			
Asphalt Seal Coat (new)		20,000		20,000	100%			
Drainage Improvements Industrial Area East of 100 Street (new)		230,000	6,803	223,197	97%			
LC 99 Street - 109 to 98 Avenue - Grading (new)	460,000	920,000	4,592	915,408	100%			Waiting on results of Resource Road application
River Road - 54 Street to Hwy 88 (was \$330,000 in 2008)	52,260	365,000	3,065	361,935	99%	5%	30-Sep-06	Tenders close April 20, 2006
Zama Beach Road	10,380	930,000	1,360	928,640	100%	5%	30-Sep-06	Tenders close April 20, 2006
River Road from 41 Street East Airport		520,000	3,955	516,045	99%	5%	30-Sep-06	Tenders close April 20, 2006
Minor Small Equipment		32,750	18,032	14,718	45%	35%	31-Dec-06	Traffic Counter has been purchased, miscellaneous equipment purchased
Streetlights along 94 Avenue - Ridgeview School		13,900		13,900	100%	5%	31-Jul-06	ATCO has been informed to go ahead with the installation of the street lights
Husky south Resource Road		50,000		50,000	0%			Waiting on results of Resource Road application
Rocky Lane Eastern Curve		18,521	816	17,705	96%			Currently in the process of registering the new road
Gravel Exploration		11,335		11,335	100%			Ongoing exploration in Zama, Fort Vermilion and La Crete
Run-off Pond for the FV Salt Storage Area		14,110		14,110	100%			
Assumption Bypass	1,017,000	2,106,507		2,106,507	100%	2%		EXH is currently preparing tender documents
Bridge - BF 76738	15,000	25,000		25,000	100%			Waiting on AIT's approval to go ahead with repairs
Bridge - BF 813368	220,000	250,000		250,000	100%			Waiting on AIT's approval to go ahead with repairs
Waterline repl. & Street Work - 50th Ave FV		10,240		10,240	100%			
Waterline repl. & Street Work - Mackenzie Housing		11,631		11,631	100%			
Total		\$10,504,568	\$619,134	\$9,885,434	94%			

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Airport Transportation								
Decommission underground fuel tanks at FV Airport		22,500		22,500	100%			
REDI	130,205	\$130,205		130,205	100%			
Total		\$152,705	\$0	\$152,705	100%			
Water Services								
Air Blower at FV Raw Water Reservoir		9,000	7,485	1,515	17%	90%		Waiting on some final invoices
Tower Road Water main	177,068	258,000	5,527	252,473	98%	5%	30-Sep-06	Contract award to be finalized at Council meeting
SCADA	562,000	562,000		562,000	100%	1%		Waiting for approval of funding under the Alberta Water Wastewater program
Zama Water Treatment System	2,693,850	4,414,881	21,828	4,393,053	100%	2%		Approved for funding from AIT under the Alberta Water Wastewater Program
La Crete Water Treatment System	261,054	261,054		261,054	100%	90%		Final inspection needs to be done
Remote meter reader		12,500		12,500	100%	1%		Waiting on ATCO
La Crete 98th Ave Water		9,104		9,104	100%	95%		Spring clean up to be done
Interior Finishing LC Storage Shed		9,000		9,000	100%	2%	31-Aug-06	Proposals are currently being prepared for concrete work
Old La Crete Water Treatment Plant Roof Repair		77,000		77,000	100%	2%	31-Aug-06	Currently advertising for proposals
Mobile Home Park CC Repair		30,000	30,000	-	0%	5%		Agreement has been reached with the mobile home park owner
Zama source of Water Study		24,498		24,498	100%	5%		Drilling another well at another location
Total		\$5,667,037	\$64,840	\$5,602,197	99%			
Sewer Services								
Zama Wastewater Upgrade - Phase II	2,127,450	4,000,000	21,669	3,978,331	99%			Approved for funding from AIT under the Alberta Water Wastewater Program
Tower Road Sewer Main and Servicing		310,000		310,000	100%	5%	30-Sep-06	Contract award to be finalized at Council meeting
FV 46th Ave - new line installation		38,108	284	37,824	99%	80%		Lot servicing and clean up to be done in spring
Video Inspection Program		15,000		15,000	100%	0%		?
Gravity Sewer Line		24,101		24,101	100%	95%		Spring clean up to be done
Upgrade FV Main Lift Station	128,250	217,000	2,230	214,771	99%	1%		Waiting on Alberta Transportation for funding approval
La Crete Lagoon Study		26,500		26,500	100%	0%		To be done in summer
FV 46th Ave - Old Line Replacement		26,209	233	25,976	99%	95%		Spring clean up to be done
Total		\$4,656,918	\$24,416	\$4,632,502	\$8			
Waste Disposal Services								
Waste Transfer Station Upgrade - TMA Zama		15,000		15,000	100%	2%	30-Jun-06	Approved for funding from the Tire Marshalling Association
Total		\$15,000	\$0	\$15,000	100%			
Planning & Development								
LC Office Building - Study		48,428	1,482	46,946	97%			In progress
FV & Zama Community Development Plan		30,500		30,500	100%			In progress
Total		\$78,928	\$1,482	\$77,446	98%			
Agricultural Services								
Rosenburger Drainage - Lines 3 & 7	494,755	494,755		494,755	100%			
Blue Hills Erosion		216,000		216,000	100%			
FV South Drainage		179,678	2,836	176,842	98%			
Rosenburger Drainage - Line 4&8		75,000		75,000	100%			
Total		\$965,433	\$2,836	\$962,597	100%			
Parks & Playgrounds								
108th Street Park Playground		7,500		7,500	100%	2%	31-Aug-06	Proposals are currently being prepared for concrete work
Washrooms at FV Parks		50,000		50,000	100%			
Zama Beautification Program		100,000		100,000	100%			
Total		\$157,500	\$0	\$157,500	100%			
Grand Total		\$24,610,271	\$1,231,809	\$23,378,462	95%			

*MD of Mackenzie # 23
Finance department report
March 31, 2006*

<i>Variations:</i>	<i>Date of a note addition</i>	
<i>Note -1</i>		Sale of Land - code 1-**-**-**-424:
	<i>Mar-06</i>	\$30,200 - proceeds from a sale of land in FV
<i>Note -2</i>		Other Revenue - code 1-**-**-**-597:
	<i>Mar-06</i>	Ambulance department - received \$5,476 from Alberta Government

Investment Report - Term Deposits:

<i>1</i>	<i>January 18/2006</i>	
	<i>Term Deposit</i>	\$2,000,000
	<i>Interest Rate</i>	3.55%
	<i>Maturity Date</i>	April 18/2006

**MD of Mackenzie
Summary of All Units
March 31, 2006**

Note 1

Note 2

	2005 Actual	2006 Actual	2006	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
100-TAXATION	\$23,303,771		\$17,099,224	(\$17,099,224.00)	-100%
124-FRONTAGE	\$174,543		\$274,656	(\$274,656.00)	-100%
420-SALES OF GOODS & SERVICES	\$218,156	\$111,769	\$695,242	(\$583,472.89)	-84%
421-SALE OF WATER -METERED	\$1,098,979	\$201,311	\$1,057,770	(\$856,459.02)	-81%
422-SALE OF WATER-BULK	\$326,721	\$113,111	\$359,151	(\$246,039.71)	-69%
424-SALE OF LAND	\$1,419	\$30,464	\$19,100	\$11,363.83	59%
510-PENALTIES & COSTS ON TAXES	\$79,147	\$45,124	\$99,000	(\$53,875.83)	-54%
511-PENALTIES ON AR & UTILITIES	\$27,322	\$8,172	\$20,000	(\$11,827.89)	-59%
520-LICENSES & PERMITS	\$13,255	\$2,490	\$15,600	(\$13,110.00)	-84%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$9,000		\$9,000.00	
522-MUNICIPAL RESERVE REVENUE	\$29,369	\$192		\$192.06	
526-SAFETY CODE PERMITS	\$271,529	\$22,138	\$250,000	(\$227,862.34)	-91%
525-SUBDIVISION FEES	\$77,190	\$24,955	\$90,000	(\$65,045.00)	-72%
530-FINES	\$63,179	\$11,939	\$50,000	(\$38,061.00)	-76%
531-SAFETY CODE COUNCIL	\$5,366	\$412	\$4,000	(\$3,587.52)	-90%
550-INTEREST REVENUE	\$273,703	\$62,705	\$163,800	(\$101,095.36)	-62%
560-RENTAL & LEASE REVENUE	\$40,017	\$4,000	\$34,400	(\$30,400.00)	-88%
570-INSURANCE PROCEEDS	\$960				
592-OIL WELL DRILLING	\$80,125	\$2,940	\$75,000	(\$72,059.65)	-96%
597-OTHER REVENUE	\$255,734	\$11,710	\$114,900	(\$103,190.12)	-90%
840-PROVINCIAL GRANTS	\$1,030,966	\$108,895	\$961,004	(\$852,108.82)	-89%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$87,000				
930-CONTRIBUTION FROM OPERATING RESE	\$65,000		\$317,300	(\$317,300.00)	-100%
950-DRAWN FROM ALLOWANCE	\$37,000				
990-OVER/UNDER TAX COLLECTIONS	(\$40,699)				
TOTAL REVENUE	\$27,519,752	\$771,328	\$21,700,147	(\$20,928,819.26)	-96%
EXPENDITURE					
110-WAGES & SALARIES	\$3,024,859	\$925,018	\$4,450,925	\$3,525,907.15	79%
132-BENEFITS	\$467,196	\$152,063	\$797,938	\$645,874.74	81%
136-WCB CONTRIBUTIONS	\$67,376	\$172	\$80,982	\$80,809.95	100%
142-RECRUITING	\$59,832		\$20,000	\$20,000.00	100%
150-ISOLATION COSTS	\$13,215	\$4,000	\$12,000	\$8,000.00	67%
151-HONORARIA	\$250,477	\$22,850	\$369,725	\$346,875.00	94%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$331	\$37	\$2,000	\$1,963.43	98%
211-TRAVEL & SUBSISTENCE	\$207,240	\$33,438	\$251,000	\$217,562.17	87%
212-PROMOTIONAL EXPENDITURE	\$16,156	\$1,615	\$25,500	\$23,885.00	94%
214-MEMBERSHIP/CONFERENCE FEES	\$46,099	\$30,870	\$72,045	\$41,174.98	57%
215-FREIGHT	\$63,080	\$11,720	\$73,650	\$61,930.25	84%
216-POSTAGE	\$26,468	\$8,358	\$24,000	\$15,641.54	65%
217-TELEPHONE	\$157,363	\$41,566	\$175,410	\$133,843.65	76%
221-ADVERTISING	\$50,081	\$11,510	\$49,900	\$38,390.26	77%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,348	\$790	\$5,700	\$4,910.46	86%
231-AUDIT/ACCOUNTING	\$5,985		\$44,000	\$44,000.00	100%
232-LEGAL	\$23,055	\$4,606	\$41,000	\$36,394.24	89%
233-ENGINEERING CONSULTING	\$134,032	\$6,906	\$121,000	\$114,093.74	94%
235-PROFESSIONAL FEES	\$1,588,776	\$151,258	\$1,316,980	\$1,165,722.01	89%
236-ENHANCED POLICING	\$96,362	\$10,303	\$134,000	\$123,696.80	92%
239-TRAINING & EDUCATION	\$73,341	\$30,865	\$118,390	\$87,524.51	74%
242-COMPUTER PROG/DATA PROCESSING	\$37,691	\$1,449	\$43,000	\$41,551.00	97%
251-BRIDGE REPAIR & MAINTENANCE	\$1,999		\$9,000	\$9,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$137,002	\$20,493	\$155,450	\$134,957.49	87%
253-EQUIPMENT REPAIR	\$164,753	\$15,243	\$163,100	\$147,857.26	91%
255-VEHICLE REPAIR	\$67,364	\$15,215	\$87,150	\$71,935.01	83%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$728,567	\$39,245	\$857,850	\$818,604.97	95%
262-BUILDING & LAND RENTAL	\$15,909	\$6,362	\$56,900	\$50,538.14	89%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$80,246	\$22,672	\$89,180	\$66,507.55	75%
266-COMMUNICATIONS	\$87,618	\$17,446	\$84,925	\$67,479.18	79%
267-AVL MAINTENANCE	\$67,891	\$8,851	\$94,900	\$86,048.63	91%
271-LICENSES & PERMITS	\$4,676	\$382	\$4,380	\$3,997.74	91%
272-DAMAGE CLAIMS	\$635		\$15,000	\$15,000.00	100%
273-TAXES	\$5,485		\$6,500	\$6,500.00	100%
274-INSURANCE	\$184,704		\$231,720	\$231,720.00	100%
342-ASSESSOR FEES	\$217,987		\$216,500	\$174,934.00	81%
290-ELECTION COSTS		\$41,566	\$1,800	\$1,800.00	100%
511-GOODS AND SUPPLIES	\$635,316	\$122,553	\$539,300	\$416,747.23	77%
521-FUEL & OIL	\$367,723	\$56,076	\$523,000	\$466,924.09	89%
531-CHEMICALS/SALT	\$213,639	\$36,763	\$219,000	\$182,237.12	83%
532-DUST CONTROL	\$216,551		\$172,250	\$172,250.00	100%
533-GRADER BLADES	\$90,438	\$86,538	\$100,000	\$13,461.86	13%
534-GRAVEL	\$1,202,700	\$14,892	\$1,541,000	\$1,526,107.94	99%
535-GRAVEL RECLAMATION COST	\$23,934		\$75,000	\$75,000.00	100%
543-NATURAL GAS	\$71,307	\$38,372	\$116,292	\$77,920.05	67%
544-ELECTRICAL POWER	\$250,474	\$56,463	\$305,370	\$248,906.68	82%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,169,367	\$326,350	\$1,200,457	\$874,107.50	73%
735-GRANTS TO OTHER ORGANIZATIONS	\$1,476,341	\$911,317	\$1,254,944	\$343,627.13	27%
747-SCHOOL FOUNDATION PROGRAMS	\$6,722,877				
750-SENIORS FOUNDATION	\$325,755				
762-CONTRIBUTED TO CAPITAL	\$788,761		\$1,030,969	\$1,030,969.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,898,864		\$2,826,877	\$2,826,877.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$590,190		\$112,145	\$112,145.00	100%
810-INTEREST & SERVICE CHARGES	\$4,678	\$693	\$3,500	\$2,806.96	80%
831-INTEREST-LONG TERM DEBT	\$411,387		\$363,099	\$363,099.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$800,014		\$884,628	\$884,628.00	100%
921-BAD DEBT EXPENSE	\$9,975	\$446	\$56,816	\$56,370.11	99%

MD of Mackenzie
Summary of All Units
 March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
922-TAX CANCELLATION/WRITE OFFS	\$22,265	\$2,732	\$60,000	\$57,267.93	95%
992-COST OF LAND SOLD			\$12,000	\$12,000.00	100%
TOTAL EXPENDITURES	\$27,469,752	\$3,290,064	\$21,700,147	\$18,410,083.45	85%
SURPLUS	\$50,000	(\$2,518,736)		(\$2,518,735.81)	

MD of Mackenzie
00-Taxes
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$23,303,771		\$17,099,224	(\$17,099,224.00)	-100%
990-OVER/UNDER TAX COLLECTIONS	(\$40,699)				
TOTAL REVENUE	\$23,263,073		\$17,099,224	(\$17,099,224.00)	-100%
EXPENDITURE					
SURPLUS	\$23,263,073		\$17,099,224	(\$17,099,224.00)	-100%

**MD of Mackenzie
11-Council
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESE			\$87,300	(\$87,300.00)	-100%
TOTAL REVENUE			\$87,300	(\$87,300.00)	-100%
EXPENDITURE					
132-BENEFITS	\$2,991	\$409	\$6,550	\$6,140.85	94%
151-HONORARIA	\$169,000	\$21,600	\$265,850	\$244,250.00	92%
211-TRAVEL & SUBSISTENCE	\$96,064	\$8,217	\$111,800	\$103,583.22	93%
212-PROMOTIONAL EXPENDITURE			\$5,000	\$5,000.00	100%
214-MEMBERSHIP/CONFERENCE FEES	\$3,445	\$6,695	\$10,000	\$3,305.00	33%
217-TELEPHONE	\$7,522	\$1,585	\$12,120	\$10,535.41	87%
221-ADVERTISING		\$33		(\$33.30)	
290-ELECTION COSTS			\$1,800	\$1,800.00	100%
511-GOODS AND SUPPLIES	\$12,557	\$751	\$15,450	\$14,699.46	95%
TOTAL EXPENDITURES	\$291,579	\$39,289	\$428,570	\$389,280.64	91%
SURPLUS	(\$291,579)	(\$39,289)	(\$341,270)	\$301,980.64	-88%

**MD of Mackenzie
12-Administration
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$26,583	\$5,298	\$20,000	(\$14,702.50)	-74%
510-PENALTIES & COSTS ON TAXES	\$79,147	\$45,124	\$99,000	(\$53,875.83)	-54%
550-INTEREST REVENUE	\$273,703	\$62,705	\$163,800	(\$101,095.36)	-62%
592-OIL WELL DRILLING	\$80,125	\$2,940	\$75,000	(\$72,059.65)	-96%
597-OTHER REVENUE	\$35,186	\$3,564	\$15,000	(\$11,436.23)	-76%
840-PROVINCIAL GRANTS	\$32,830		\$32,378	(\$32,378.00)	-100%
950-DRAWN FROM ALLOWANCE	\$37,000				
TOTAL REVENUE	\$564,574	\$119,630	\$405,178	(\$285,547.57)	-70%
EXPENDITURE					
110-WAGES & SALARIES	\$726,773	\$210,497	\$811,886	\$601,389.05	74%
132-BENEFITS	\$124,967	\$31,944	\$140,031	\$108,087.39	77%
136-WCB CONTRIBUTIONS	\$19,202	\$172	\$15,172	\$14,999.95	99%
142-RECRUITING	\$59,832		\$20,000	\$20,000.00	100%
151-HONORARIA	\$1,000		\$13,500	\$13,500.00	100%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$331	\$37	\$2,000	\$1,963.43	98%
211-TRAVEL & SUBSISTENCE	\$36,903	\$11,593	\$45,600	\$34,007.49	75%
212-PROMOTIONAL EXPENDITURE	\$16,156	\$1,615	\$20,500	\$18,885.00	92%
214-MEMBERSHIP/CONFERENCE FEES	\$14,748	\$7,892	\$24,000	\$16,108.45	67%
215-FREIGHT	\$3,511	\$1,279	\$4,900	\$3,621.31	74%
216-POSTAGE	\$26,468	\$8,358	\$24,000	\$15,641.54	65%
217-TELEPHONE	\$58,818	\$14,301	\$60,200	\$45,899.36	76%
221-ADVERTISING	\$13,267	\$4,263	\$10,000	\$5,736.90	57%
223-SUBSCRIPTIONS & PUBLICATIONS	\$2,931	\$763	\$3,200	\$2,437.21	76%
231-AUDIT/ACCOUNTING	\$5,985		\$44,000	\$44,000.00	100%
232-LEGAL	\$14,640	\$3,197	\$17,000	\$13,803.23	81%
235-PROFESSIONAL FEES	\$33,072	\$2,873	\$78,000	\$75,126.95	96%
239-TRAINING & EDUCATION	\$11,721	\$550	\$25,000	\$24,449.58	98%
242-COMPUTER PROG/DATA PROCESSING	\$37,691	\$1,449	\$43,000	\$41,551.00	97%
252-BUILDING REPAIRS & MAINTENANCE	\$45,547	\$6,144	\$51,100	\$44,955.72	88%
253-EQUIPMENT REPAIR	\$790	\$606	\$3,000	\$2,394.05	80%
255-VEHICLE REPAIR	\$2,210	\$81	\$900	\$819.03	91%
262-BUILDING & LAND RENTAL		\$1,490		(\$1,489.86)	
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$64,066	\$17,270	\$68,000	\$50,729.75	75%
266-COMMUNICATIONS		\$687		(\$686.70)	
271-LICENSES & PERMITS		\$36		(\$36.00)	
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$5,485		\$6,500	\$6,500.00	100%
274-INSURANCE	\$35,413		\$43,125	\$43,125.00	100%
342-ASSESSOR FEES	\$217,987	\$41,566	\$216,500	\$174,934.00	81%
511-GOODS AND SUPPLIES	\$60,806	\$12,489	\$64,000	\$51,510.98	80%
521-FUEL & OIL	\$11,538	\$2,006	\$9,300	\$7,293.73	78%
543-NATURAL GAS	\$6,593	\$3,192	\$10,620	\$7,427.81	70%
544-ELECTRICAL POWER	\$16,157	\$3,787	\$18,050	\$14,263.40	79%
710-GRANTS TO LOCAL GOVERNMENTS	\$915,406	\$200,000	\$940,000	\$740,000.00	79%
762-CONTRIBUTED TO CAPITAL	\$121,280		\$140,600	\$140,600.00	100%
810-INTEREST & SERVICE CHARGES	\$4,678	\$693	\$3,500	\$2,806.96	80%
921-BAD DEBT EXPENSE			\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$22,265	\$2,732	\$60,000	\$57,267.93	95%
TOTAL EXPENDITURES	\$2,738,237	\$593,560	\$3,047,184	\$2,453,623.64	81%
SURPLUS	(\$2,173,663)	(\$473,930)	(\$2,642,006)	\$2,168,076.07	-82%

**MD of Mackenzie
23-Fire Department
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$33,037	\$13,723	\$85,000	(\$71,276.86)	-84%
597-OTHER REVENUE		\$161		\$160.50	
TOTAL REVENUE	\$33,037	\$13,884	\$85,000	(\$71,116.36)	-84%
EXPENDITURE					
110-WAGES & SALARIES	\$52,420	\$15,090	\$70,301	\$55,210.84	79%
132-BENEFITS	\$8,499	\$3,649	\$12,557	\$8,908.29	71%
136-WCB CONTRIBUTIONS	\$741		\$1,891	\$1,891.00	100%
151-HONORARIA	\$68,502	\$500	\$76,000	\$75,500.00	99%
211-TRAVEL & SUBSISTENCE	\$6,661	\$338	\$9,500	\$9,162.31	96%
214-MEMBERSHIP/CONFERENCE FEES	\$1,282	\$470	\$4,500	\$4,030.00	90%
215-FREIGHT	\$826	\$198	\$1,500	\$1,301.77	87%
217-TELEPHONE	\$25,036	\$5,817	\$22,000	\$16,183.17	74%
221-ADVERTISING	\$175	\$200	\$1,000	\$800.00	80%
223-SUBSCRIPTIONS & PUBLICATIONS	\$417		\$1,000	\$1,000.00	100%
232-LEGAL		\$596	\$2,000	\$1,404.15	70%
235-PROFESSIONAL FEES	\$19,748	\$1,828	\$46,500	\$44,671.90	96%
239-TRAINING & EDUCATION	\$29,276	\$3,194	\$34,000	\$30,805.65	91%
252-BUILDING REPAIRS & MAINTENANCE	\$11,727	\$1,747	\$44,000	\$42,252.76	96%
253-EQUIPMENT REPAIR	\$43,724	\$1,991	\$33,000	\$31,008.79	94%
255-VEHICLE REPAIR	\$4,880	\$238	\$16,000	\$15,762.09	99%
262-BUILDING & LAND RENTAL			\$17,800	\$17,800.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$9,997	\$5,127	\$12,480	\$7,352.80	59%
266-COMMUNICATIONS	\$32,374	\$9,040	\$29,745	\$20,704.92	70%
267-AVL MAINTENANCE	\$20,805	\$1,734	\$32,850	\$31,116.17	95%
274-INSURANCE	\$22,941		\$27,025	\$27,025.00	100%
511-GOODS AND SUPPLIES	\$42,207	\$16,330	\$84,000	\$67,669.87	81%
521-FUEL & OIL	\$1,761	\$67	\$7,250	\$7,182.66	99%
531-CHEMICALS/SALT	\$170		\$6,500	\$6,500.00	100%
543-NATURAL GAS	\$8,169	\$4,231	\$14,448	\$10,217.49	71%
544-ELECTRICAL POWER	\$14,374	\$2,347	\$14,880	\$12,532.60	84%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647	\$80,647	\$80,647		
762-CONTRIBUTED TO CAPITAL	\$14,500		\$66,000	\$66,000.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000		\$225,000	\$225,000.00	100%
921-BAD DEBT EXPENSE	\$8,087		\$35,000	\$35,000.00	100%
TOTAL EXPENDITURES	\$679,944	\$155,380	\$1,029,374	\$873,994.23	85%
SURPLUS	(\$646,907)	(\$141,496)	(\$944,374)	\$802,877.87	-85%

MD of Mackenzie
25-Ambulance / Municipal Emergency
March 31, 2006

Note 2

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$37,507	\$67,252	\$477,184	(\$409,932.18)	-86%
560-RENTAL & LEASE REVENUE	\$7,200				
597-OTHER REVENUE	\$152,849	\$5,476		\$5,476.04	
840-PROVINCIAL GRANTS	\$226,672		\$226,672	(\$226,672.00)	-100%
930-CONTRIBUTION FROM OPERATING RESE	\$65,000				
TOTAL REVENUE	\$489,228	\$72,728	\$703,856	(\$631,128.14)	-90%
EXPENDITURE					
110-WAGES & SALARIES	\$120,591	\$198,750	\$1,079,000	\$880,250.31	82%
132-BENEFITS	\$8,431	\$19,950	\$159,409	\$139,459.50	87%
136-WCB CONTRIBUTIONS	\$202		\$19,206	\$19,206.00	100%
211-TRAVEL & SUBSISTENCE	\$8,224	\$3,690	\$10,000	\$6,310.06	63%
214-MEMBERSHIP/CONFERENCE FEES	\$3,027	\$1,435	\$4,000	\$2,565.00	64%
215-FREIGHT	\$1,231	\$659	\$1,250	\$590.65	47%
217-TELEPHONE	\$3,549	\$5,302	\$8,000	\$2,698.05	34%
221-ADVERTISING	\$329	\$355	\$2,000	\$1,644.68	82%
223-SUBSCRIPTIONS & PUBLICATIONS		\$27	\$1,000	\$973.25	97%
232-LEGAL	\$757	\$89	\$2,000	\$1,911.13	96%
235-PROFESSIONAL FEES	\$572,748	\$1,754	\$45,000	\$43,246.49	96%
239-TRAINING & EDUCATION	\$9,136	\$19,391	\$25,000	\$5,608.65	22%
252-BUILDING REPAIRS & MAINTENANCE	\$34,034	\$5,105	\$24,000	\$18,894.83	79%
253-EQUIPMENT REPAIR	\$2,427	\$466	\$4,000	\$3,534.23	88%
255-VEHICLE REPAIR	\$5,061	\$1,036	\$14,000	\$12,964.43	93%
262-BUILDING & LAND RENTAL			\$4,872	\$15,928.00	77%
266-COMMUNICATIONS	\$26,494	\$2,216	\$34,000	\$31,783.71	93%
267-AVL MAINTENANCE	\$3,285	\$274	\$12,775	\$12,501.26	98%
271-LICENSES & PERMITS	\$87	\$54		(\$54.00)	
274-INSURANCE	\$5,685		\$16,000	\$16,000.00	100%
511-GOODS AND SUPPLIES	\$191,426	\$18,427	\$42,000	\$23,572.86	56%
521-FUEL & OIL	\$1,138	\$4,293	\$21,000	\$16,706.59	80%
543-NATURAL GAS	\$217	\$2,654	\$18,000	\$15,346.43	85%
544-ELECTRICAL POWER	\$2,452	\$1,562	\$13,500	\$11,937.98	88%
762-CONTRIBUTED TO CAPITAL			\$395,859	\$395,859.00	100%
921-BAD DEBT EXPENSE			\$14,316	\$14,316.00	100%
TOTAL EXPENDITURES	\$1,000,532	\$292,360	\$1,986,115	\$1,693,755.09	85%
SURPLUS	(\$511,305)	(\$219,632)	(\$1,282,259)	\$1,062,626.95	-83%

MD of Mackenzie
26-Enforcement Services
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
520-LICENSES & PERMITS	\$525	\$345	\$600	(\$255.00)	-43%
530-FINES	\$63,179	\$11,939	\$50,000	(\$38,061.00)	-76%
560-RENTAL & LEASE REVENUE	\$11,300	\$3,500	\$12,000	(\$8,500.00)	-71%
597-OTHER REVENUE	\$67,699		\$99,900	(\$99,900.00)	-100%
TOTAL REVENUE	\$142,704	\$15,784	\$162,500	(\$146,716.00)	-90%
EXPENDITURE					
110-WAGES & SALARIES	\$191,698	\$47,764	\$208,581	\$160,816.56	77%
132-BENEFITS	\$25,940	\$11,073	\$38,207	\$27,134.00	71%
136-WCB CONTRIBUTIONS	\$1,752		\$3,977	\$3,977.00	100%
151-HONORARIA	\$3,150		\$5,000	\$5,000.00	100%
211-TRAVEL & SUBSISTENCE	\$8,048	\$1,344	\$9,000	\$7,656.49	85%
214-MEMBERSHIP/CONFERENCE FEES	\$3,016	\$600	\$2,000	\$1,400.00	70%
215-FREIGHT		\$104		(\$103.95)	
217-TELEPHONE	\$11,185	\$4,716	\$15,500	\$10,783.62	70%
221-ADVERTISING	\$895		\$2,000	\$2,000.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS			\$500	\$500.00	100%
232-LEGAL	\$1,732		\$2,000	\$2,000.00	100%
235-PROFESSIONAL FEES	\$6,164	\$220	\$19,000	\$18,780.00	99%
236-ENHANCED POLICING	\$96,362	\$10,303	\$134,000	\$123,696.80	92%
239-TRAINING & EDUCATION	\$2,557	\$2,278	\$8,000	\$5,721.52	72%
252-BUILDING REPAIRS & MAINTENANCE	\$3,564	\$623	\$1,000	\$377.38	38%
253-EQUIPMENT REPAIR	\$1,603		\$3,000	\$3,000.00	100%
255-VEHICLE REPAIR	\$7,007	\$3,035	\$8,000	\$4,964.60	62%
262-BUILDING & LAND RENTAL			\$17,800	\$17,800.00	100%
266-COMMUNICATIONS	\$14,086	\$1,706	\$3,500	\$1,793.81	51%
267-AVL MAINTENANCE	\$2,188	\$182	\$3,650	\$3,467.67	95%
274-INSURANCE	\$3,217		\$5,175	\$5,175.00	100%
511-GOODS AND SUPPLIES	\$14,744	\$5,832	\$12,000	\$6,167.98	51%
521-FUEL & OIL	\$7,793	\$1,262	\$11,250	\$9,987.56	89%
543-NATURAL GAS	\$498	\$645	\$7,440	\$6,795.43	91%
544-ELECTRICAL POWER	\$819	\$1,110	\$7,800	\$6,689.67	86%
762-CONTRIBUTED TO CAPITAL			\$5,000	\$5,000.00	100%
TOTAL EXPENDITURES	\$408,017	\$92,799	\$533,380	\$440,581.14	83%
SURPLUS	(\$265,314)	(\$77,015)	(\$370,880)	\$293,865.14	-79%

MD of Mackenzie
32-Transportation
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$45,413		\$58,702	(\$58,702.00)	-100%
420-SALES OF GOODS & SERVICES	\$67,235	\$10,821	\$55,500	(\$44,679.15)	-81%
570-INSURANCE PROCEEDS	\$960				
597-OTHER REVENUE		\$2,510		\$2,509.57	
840-PROVINCIAL GRANTS	\$423,714		\$423,714	(\$423,714.00)	-100%
930-CONTRIBUTION FROM OPERATING RESE			\$230,000	(\$230,000.00)	-100%
TOTAL REVENUE	\$537,322	\$13,330	\$767,916	(\$754,585.58)	-98%
EXPENDITURE					
110-WAGES & SALARIES	\$1,178,960	\$277,278	\$1,295,200	\$1,017,921.69	79%
132-BENEFITS	\$185,072	\$48,217	\$255,830	\$207,613.24	81%
136-WCB CONTRIBUTIONS	\$27,961		\$23,655	\$23,655.00	100%
150-ISOLATION COSTS		\$4,000	\$12,000	\$8,000.00	67%
211-TRAVEL & SUBSISTENCE	\$15,221	\$2,924	\$19,000	\$16,076.42	85%
214-MEMBERSHIP/CONFERENCE FEES	\$1,032		\$2,075	\$2,075.00	100%
215-FREIGHT	\$16,069	\$1,823	\$17,500	\$15,677.37	90%
217-TELEPHONE	\$26,994	\$4,494	\$32,660	\$28,165.94	86%
221-ADVERTISING	\$9,164	\$2,049	\$6,900	\$4,850.52	70%
232-LEGAL	\$3,081	\$89	\$5,000	\$4,911.13	98%
233-ENGINEERING CONSULTING	\$81,546	\$3,934	\$50,000	\$46,066.00	92%
235-PROFESSIONAL FEES	\$517,612	\$79,643	\$515,000	\$435,357.14	85%
239-TRAINING & EDUCATION	\$4,126	\$2,605	\$5,200	\$2,595.00	50%
251-BRIDGE REPAIR & MAINTENANCE	\$1,999		\$9,000	\$9,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$26,117	\$4,475	\$11,450	\$6,974.75	61%
253-EQUIPMENT REPAIR	\$73,965	\$10,921	\$92,500	\$81,578.84	88%
255-VEHICLE REPAIR	\$26,659	\$4,173	\$28,000	\$23,827.39	85%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$270,262	\$12,250	\$323,000	\$310,750.46	96%
262-BUILDING & LAND RENTAL	\$15,709				
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$1,438	\$275	\$3,000	\$2,725.00	91%
266-COMMUNICATIONS	\$10,253	\$2,653	\$13,600	\$10,947.10	80%
267-AVL MAINTENANCE	\$38,325	\$6,388	\$38,325	\$31,937.50	83%
271-LICENSES & PERMITS	\$4,361	\$292	\$4,180	\$3,887.74	93%
272-DAMAGE CLAIMS	\$635		\$5,000	\$5,000.00	100%
274-INSURANCE	\$66,835		\$77,050	\$77,050.00	100%
511-GOODS AND SUPPLIES	\$182,958	\$39,186	\$198,900	\$159,714.50	80%
521-FUEL & OIL	\$301,054	\$42,945	\$410,500	\$367,554.77	90%
531-CHEMICALS/SALT	\$83,603	\$20,736	\$80,000	\$59,263.84	74%
532-DUST CONTROL	\$216,551		\$172,250	\$172,250.00	100%
533-GRADER BLADES	\$90,438	\$86,538	\$100,000	\$13,461.86	13%
534-GRAVEL	\$1,202,700	\$14,892	\$1,541,000	\$1,526,107.94	99%
535-GRAVEL RECLAMATION COST	\$23,934		\$75,000	\$75,000.00	100%
543-NATURAL GAS	\$10,712	\$5,014	\$12,456	\$7,441.76	60%
544-ELECTRICAL POWER	\$77,008	\$18,331	\$85,200	\$66,869.23	78%
762-CONTRIBUTED TO CAPITAL	\$233,388		\$153,760	\$153,760.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$2,434,502		\$2,351,877	\$2,351,877.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$97,300				
831-INTEREST-LONG TERM DEBT	\$155,914		\$139,700	\$139,700.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$300,998		\$317,716	\$317,716.00	100%
TOTAL EXPENDITURES	\$8,014,459	\$696,124	\$8,483,484	\$7,787,360.13	92%
SURPLUS	(\$7,477,137)	(\$682,793)	(\$7,715,568)	\$7,032,774.55	-91%

**MD of Mackenzie
33-Airport
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$29,130	\$10,380	\$25,000	(\$14,620.00)	-58%
560-RENTAL & LEASE REVENUE		\$500		\$500.00	
TOTAL REVENUE	\$29,130	\$10,880	\$25,000	(\$14,120.00)	-56%
EXPENDITURE					
211-TRAVEL & SUBSISTENCE		\$62	\$1,500	\$1,437.86	96%
214-MEMBERSHIP/CONFERENCE FEES	\$1,000		\$2,400	\$2,400.00	100%
239-TRAINING & EDUCATION			\$500	\$500.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$238		\$1,000	\$1,000.00	100%
253-EQUIPMENT REPAIR	\$2,701	\$240	\$1,500	\$1,260.00	84%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$5,802		\$5,500	\$5,500.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,174		\$3,000	\$3,000.00	100%
274-INSURANCE	\$14,250		\$12,880	\$12,880.00	100%
511-GOODS AND SUPPLIES	\$308		\$2,000	\$2,000.00	100%
531-CHEMICALS/SALT	\$7,766		\$3,000	\$3,000.00	100%
543-NATURAL GAS	\$3,162	\$1,698	\$4,008	\$2,310.15	58%
544-ELECTRICAL POWER	\$4,354	\$765	\$5,160	\$4,395.49	85%
710-GRANTS TO LOCAL GOVERNMENTS	\$43,340		\$42,000	\$42,000.00	100%
762-CONTRIBUTED TO CAPITAL	\$10,251		\$22,500	\$22,500.00	100%
TOTAL EXPENDITURES	\$95,344	\$2,765	\$106,948	\$104,183.50	97%
SURPLUS	(\$66,214)	\$8,116	(\$81,948)	\$90,063.50	-110%

**MD of Mackenzie
41-Water Services
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$80,876		\$152,215	(\$152,215.00)	-100%
420-SALES OF GOODS & SERVICES	\$12,764	\$2,721	\$11,358	(\$8,637.20)	-76%
421-SALE OF WATER -METERED	\$820,641	\$153,535	\$783,970	(\$630,434.64)	-80%
422-SALE OF WATER-BULK	\$326,721	\$113,111	\$359,151	(\$246,039.71)	-69%
511-PENALTIES ON AR & UTILITIES	\$27,322	\$8,172	\$20,000	(\$1,827.89)	-59%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$9,000		\$9,000.00	
TOTAL REVENUE	\$1,268,323	\$286,540	\$1,326,694	(\$1,040,154.44)	-78%
EXPENDITURE					
110-WAGES & SALARIES	\$225,181	\$61,398	\$263,552	\$202,154.23	77%
132-BENEFITS	\$32,376	\$12,870	\$54,266	\$41,396.09	76%
136-WCB CONTRIBUTIONS	\$8,422		\$4,010	\$4,010.00	100%
150-ISOLATION COSTS	\$13,215				
211-TRAVEL & SUBSISTENCE	\$22,129	\$4,226	\$22,000	\$17,773.96	81%
214-MEMBERSHIP/CONFERENCE FEES	\$430	\$148	\$2,150	\$2,001.84	93%
215-FREIGHT	\$41,443	\$7,657	\$48,500	\$40,843.10	84%
217-TELEPHONE	\$19,162	\$4,709	\$18,480	\$13,771.42	75%
221-ADVERTISING	\$7,433		\$1,800	\$1,800.00	100%
232-LEGAL		\$585	\$1,000	\$415.00	42%
233-ENGINEERING CONSULTING	\$1,176		\$11,000	\$11,000.00	100%
235-PROFESSIONAL FEES	\$12,166	\$2,650	\$21,450	\$18,800.29	88%
239-TRAINING & EDUCATION	\$10,210	\$2,449	\$9,190	\$6,741.30	73%
252-BUILDING REPAIRS & MAINTENANCE	\$9,000	\$2,398	\$12,250	\$9,852.05	80%
253-EQUIPMENT REPAIR	\$23,293	\$94	\$13,400	\$13,306.19	99%
255-VEHICLE REPAIR	\$14,019	\$3,992	\$11,500	\$7,507.62	65%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$108,823	\$8,032	\$68,400	\$60,368.06	88%
266-COMMUNICATIONS	\$3,507	\$923	\$3,180	\$2,257.26	71%
271-LICENSES & PERMITS	\$227		\$200	\$200.00	100%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$19,111		\$28,175	\$28,175.00	100%
511-GOODS AND SUPPLIES	\$67,088	\$18,439	\$70,200	\$51,760.69	74%
521-FUEL & OIL	\$19,081	\$4,315	\$32,700	\$28,385.32	87%
531-CHEMICALS/SALT	\$82,764	\$16,027	\$89,500	\$73,473.28	82%
543-NATURAL GAS	\$38,461	\$19,396	\$44,400	\$25,004.29	56%
544-ELECTRICAL POWER	\$114,190	\$24,910	\$137,580	\$112,669.79	82%
762-CONTRIBUTED TO CAPITAL	\$72,948		\$202,000	\$202,000.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$599,357				
831-INTEREST-LONG TERM DEBT	\$222,446		\$197,489	\$197,489.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$423,286		\$482,749	\$482,749.00	100%
921-BAD DEBT EXPENSE	\$1,888	\$446	\$2,500	\$2,054.11	82%
TOTAL EXPENDITURES	\$2,212,831	\$195,662	\$1,858,621	\$1,662,958.89	89%
SURPLUS	(\$944,508)	\$90,877	(\$531,927)	\$622,804.45	-117%

MD of Mackenzie
42-Sewer Services
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$48,254		\$63,739	(\$63,739.00)	-100%
421-SALE OF WATER -METERED	\$278,338	\$47,776	\$273,800	(\$226,024.38)	-83%
TOTAL REVENUE	\$326,593	\$47,776	\$337,539	(\$289,763.38)	-86%
EXPENDITURE					
110-WAGES & SALARIES	\$127,625	\$40,248	\$179,831	\$139,583.00	78%
132-BENEFITS	\$18,000	\$7,562	\$37,341	\$29,779.03	80%
136-WCB CONTRIBUTIONS			\$2,763	\$2,763.00	100%
217-TELEPHONE	\$1,425	\$349	\$1,470	\$1,120.65	76%
232-LEGAL	\$50	\$50	\$1,500	\$1,449.60	97%
233-ENGINEERING CONSULTING	\$2,807		\$5,000	\$5,000.00	100%
235-PROFESSIONAL FEES	\$231		\$230	\$230.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$640		\$3,000	\$3,000.00	100%
253-EQUIPMENT REPAIR	\$12,140	\$816	\$6,500	\$5,684.16	87%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$20,633	\$304	\$26,000	\$25,696.45	99%
274-INSURANCE	\$5,136		\$5,750	\$5,750.00	100%
511-GOODS AND SUPPLIES	\$5,622	\$5,969	\$9,000	\$3,031.01	34%
531-CHEMICALS/SALT	\$4,565		\$5,000	\$5,000.00	100%
543-NATURAL GAS	\$3,496	\$1,543	\$4,920	\$3,376.69	69%
544-ELECTRICAL POWER	\$15,822	\$2,564	\$17,220	\$14,655.94	85%
762-CONTRIBUTED TO CAPITAL	\$249,802		\$45,250	\$45,250.00	100%
831-INTEREST-LONG TERM DEBT	\$33,026		\$25,910	\$25,910.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$75,731		\$84,163	\$84,163.00	100%
TOTAL EXPENDITURES	\$576,752	\$59,405	\$460,848	\$401,442.53	87%
SURPLUS	(\$250,159)	(\$11,630)	(\$123,309)	\$111,679.15	-91%

MD of Mackenzie
43-Solid Waste Disposal
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$10,376	\$1,205	\$9,600	(\$8,395.00)	-87%
TOTAL REVENUE	\$10,376	\$1,205	\$9,600	(\$8,395.00)	-87%
EXPENDITURE					
110-WAGES & SALARIES			\$7,795	\$7,795.00	100%
132-BENEFITS			\$1,845	\$1,845.00	100%
136-WCB CONTRIBUTIONS	\$337		\$608	\$608.00	100%
211-TRAVEL & SUBSISTENCE			\$1,000	\$1,000.00	100%
221-ADVERTISING	\$375		\$600	\$600.00	100%
232-LEGAL	\$364		\$500	\$500.00	100%
235-PROFESSIONAL FEES	\$243,265	\$33,022	\$230,800	\$197,778.47	86%
239-TRAINING & EDUCATION	\$500		\$500	\$500.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$3,421		\$1,900	\$1,900.00	100%
253-EQUIPMENT REPAIR	\$1,054		\$3,700	\$3,700.00	100%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$6,645		\$17,800	\$17,800.00	100%
511-GOODS AND SUPPLIES	\$1,248	\$157	\$2,000	\$1,843.08	92%
544-ELECTRICAL POWER	\$5,298	\$1,087	\$5,980	\$4,892.58	82%
TOTAL EXPENDITURES	\$262,506	\$34,266	\$275,028	\$240,762.13	88%
SURPLUS	(\$252,130)	(\$33,061)	(\$265,428)	\$232,367.13	-88%

MD of Mackenzie
51-Family & Community Services
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$217,046	\$54,559	\$218,240	(\$163,681.00)	-75%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$60,000				
TOTAL REVENUE	\$277,046	\$54,559	\$218,240	(\$163,681.00)	-75%
EXPENDITURE					
255-VEHICLE REPAIR	\$470		\$750	\$750.00	100%
274-INSURANCE	\$1,460		\$1,150	\$1,150.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906	\$5,727	\$22,906	\$17,179.50	75%
735-GRANTS TO OTHER ORGANIZATIONS	\$766,879	\$391,955	\$427,255	\$35,300.00	8%
764-CONTRIBUTED TO OPERATING RESERVE			\$58,545	\$58,545.00	100%
TOTAL EXPENDITURES	\$791,715	\$397,682	\$510,606	\$112,924.50	22%
SURPLUS	(\$514,669)	(\$343,123)	(\$292,366)	(\$50,756.50)	17%

MD of Mackenzie
61-Planning & Development
 March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$1,525	\$370	\$1,000	(\$630.00)	-63%
520-LICENSES & PERMITS	\$12,730	\$2,145	\$15,000	(\$12,855.00)	-86%
522-MUNICIPAL RESERVE REVENUE	\$29,369	\$192		\$192.06	
526-SAFETY CODE PERMITS	\$271,529	\$22,138	\$250,000	(\$227,862.34)	-91%
525-SUBDIVISION FEES	\$77,190	\$24,955	\$90,000	(\$65,045.00)	-72%
531-SAFETY CODE COUNCIL	\$5,366	\$412	\$4,000	(\$3,587.52)	-90%
560-RENTAL & LEASE REVENUE	\$16,960		\$14,000	(\$14,000.00)	-100%
TOTAL REVENUE	\$414,668	\$50,212	\$374,000	(\$323,787.80)	-87%
EXPENDITURE					
110-WAGES & SALARIES	\$293,066	\$60,254	\$378,657	\$318,402.67	84%
132-BENEFITS	\$48,849	\$13,423	\$68,400	\$54,976.93	80%
136-WCB CONTRIBUTIONS	\$6,603		\$7,300	\$7,300.00	100%
151-HONORARIA	\$4,575	\$125	\$1,500	\$1,375.00	92%
211-TRAVEL & SUBSISTENCE	\$8,286	\$652	\$12,000	\$11,348.44	95%
214-MEMBERSHIP/CONFERENCE FEES	\$1,239	\$965	\$4,000	\$3,035.00	76%
217-TELEPHONE	\$2,693	\$176	\$3,900	\$3,723.83	95%
221-ADVERTISING	\$17,468	\$3,294	\$20,000	\$16,706.46	84%
232-LEGAL	\$2,431		\$10,000	\$10,000.00	100%
235-PROFESSIONAL FEES	\$106,454	\$4,969	\$235,000	\$230,030.77	98%
239-TRAINING & EDUCATION	\$4,909	\$397	\$10,000	\$9,602.81	96%
255-VEHICLE REPAIR	\$2,396	\$46	\$5,000	\$4,953.78	99%
267-AVL MAINTENANCE	\$3,288	\$274	\$7,300	\$7,026.03	96%
274-INSURANCE	\$2,693		\$5,040	\$5,040.00	100%
511-GOODS AND SUPPLIES	\$7,160	\$1,218	\$10,000	\$8,781.78	88%
521-FUEL & OIL	\$9,400	\$911	\$11,500	\$10,589.26	92%
762-CONTRIBUTED TO CAPITAL	\$86,592				
764-CONTRIBUTED TO OPERATING RESERVE	\$29,369				
TOTAL EXPENDITURES	\$637,468	\$86,704	\$789,597	\$702,892.76	89%
SURPLUS	(\$222,800)	(\$36,492)	(\$415,597)	\$379,104.96	-91%

**MD of Mackenzie
63-Agriculture
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$2,600	(\$2,600.00)	-100%
560-RENTAL & LEASE REVENUE	\$4,558		\$8,400	(\$8,400.00)	-100%
840-PROVINCIAL GRANTS	\$101,172	\$54,336	\$60,000	(\$5,663.82)	-9%
TOTAL REVENUE	\$105,730	\$54,336	\$71,000	(\$16,663.82)	-23%
EXPENDITURE					
110-WAGES & SALARIES	\$82,844	\$13,738	\$96,440	\$82,701.80	86%
132-BENEFITS	\$11,689	\$2,968	\$18,675	\$15,707.42	84%
136-WCB CONTRIBUTIONS	\$2,156		\$1,750	\$1,750.00	100%
151-HONORARIA	\$4,250	\$625	\$7,125	\$6,500.00	91%
211-TRAVEL & SUBSISTENCE	\$5,630	\$394	\$9,300	\$8,905.92	96%
214-MEMBERSHIP/CONFERENCE FEES	\$4,021	\$557	\$3,170	\$2,613.44	82%
217-TELEPHONE	\$979	\$118	\$1,080	\$962.20	89%
221-ADVERTISING	\$975		\$1,500	\$1,500.00	100%
233-ENGINEERING CONSULTING	\$48,503	\$2,972	\$55,000	\$52,027.74	95%
239-TRAINING & EDUCATION	\$906		\$1,000	\$1,000.00	100%
253-EQUIPMENT REPAIR	\$3,057	\$109	\$2,500	\$2,391.00	96%
255-VEHICLE REPAIR	\$4,661	\$2,614	\$3,000	\$386.07	13%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$316,402	\$18,660	\$369,500	\$350,840.00	95%
262-BUILDING & LAND RENTAL	\$200		\$500	\$500.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,571		\$2,700	\$2,700.00	100%
266-COMMUNICATIONS	\$904	\$221	\$900	\$679.08	75%
274-INSURANCE	\$7,965		\$10,350	\$10,350.00	100%
511-GOODS AND SUPPLIES	\$6,650	\$91	\$9,000	\$8,908.60	99%
521-FUEL & OIL	\$13,458	\$276	\$15,000	\$14,724.20	98%
531-CHEMICALS/SALT	\$34,771		\$35,000	\$35,000.00	100%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200	\$30,000	\$30,500	\$500.00	2%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000		\$250,000	\$250,000.00	100%
TOTAL EXPENDITURES	\$832,790	\$73,343	\$923,990	\$850,647.47	92%
SURPLUS	(\$727,061)	(\$19,006)	(\$852,990)	\$833,983.65	-98%

MD of Mackenzie
64-Veterinary Service
 March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
151-HONORARIA			\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE	\$75		\$300	\$300.00	100%
235-PROFESSIONAL FEES	\$39,316	\$24,300	\$85,500	\$61,200.00	72%
TOTAL EXPENDITURES	\$39,391	\$24,300	\$86,550	\$62,250.00	72%
SURPLUS	(\$39,391)	(\$24,300)	(\$86,550)	\$62,250.00	-72%

**MD of Mackenzie
66-Subdivision
March 31, 2006**

Note 1

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$1,419	\$30,464	\$19,100	\$11,363.83	59%
TOTAL REVENUE	\$1,419	\$30,464	\$19,100	\$11,363.83	59%
EXPENDITURE					
221-ADVERTISING			\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES			\$2,500	\$2,500.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$1,419		\$3,600	\$3,600.00	100%
992-COST OF LAND SOLD			\$12,000	\$12,000.00	100%
TOTAL EXPENDITURES	\$1,419		\$19,100	\$19,100.00	100%
SURPLUS		\$30,464		\$30,463.83	

MD of Mackenzie
71-Recreation Boards
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$27,000				
TOTAL REVENUE	\$27,000				
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904	\$24,976	\$99,904	\$74,928.00	75%
735-GRANTS TO OTHER ORGANIZATIONS	\$552,762	\$359,067	\$666,894	\$307,827.13	46%
763-CONTRIBUTED TO CAPITAL RESERVE	\$32,081				
TOTAL EXPENDITURES	\$684,747	\$384,043	\$766,798	\$382,755.13	50%
SURPLUS	(\$657,747)	(\$384,043)	(\$766,798)	\$382,755.13	-50%

MD of Mackenzie
72-Parks & Playgrounds
March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$8,000	(\$8,000.00)	-100%
840-PROVINCIAL GRANTS	\$29,532				
TOTAL REVENUE	\$29,532		\$8,000	(\$8,000.00)	-100%
EXPENDITURE					
110-WAGES & SALARIES	\$25,699		\$59,682	\$59,682.00	100%
132-BENEFITS	\$384		\$4,827	\$4,827.00	100%
136-WCB CONTRIBUTIONS			\$650	\$650.00	100%
214-MEMBERSHIP/CONFERENCE FEES			\$500	\$500.00	100%
221-ADVERTISING			\$1,300	\$1,300.00	100%
235-PROFESSIONAL FEES	\$38,000		\$38,000	\$38,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$2,715		\$5,750	\$5,750.00	100%
259-STRUCTURAL R&M (ROADS, SEWERS, WA			\$47,650	\$47,650.00	100%
511-GOODS AND SUPPLIES	\$36,720	\$446	\$13,650	\$13,203.97	97%
521-FUEL & OIL	\$2,500		\$4,500	\$4,500.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$25,000		\$50,000	\$50,000.00	100%
TOTAL EXPENDITURES	\$131,018	\$446	\$226,509	\$226,062.97	100%
SURPLUS	(\$101,487)	(\$446)	(\$218,509)	\$218,062.97	-100%

**MD of Mackenzie
73-Tourism
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$12,859	\$12,109	\$13,250	\$1,141.25	9%
221-ADVERTISING		\$1,315	\$1,800	\$485.00	27%
511-GOODS AND SUPPLIES	\$5,822	\$3,218	\$7,100	\$3,882.45	55%
764-CONTRIBUTED TO OPERATING RESERVE	\$4,178				
TOTAL EXPENDITURES	\$22,859	\$16,641	\$22,150	\$5,508.70	25%
SURPLUS	(\$22,859)	(\$16,641)	(\$22,150)	\$5,508.70	-25%

**MD of Mackenzie
74-Library Service
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165	\$15,000	\$15,000		
735-GRANTS TO OTHER ORGANIZATIONS	\$126,500	\$130,295	\$130,295		
TOTAL EXPENDITURES	\$133,665	\$145,295	\$145,295		
SURPLUS	(\$133,665)	(\$145,295)	(\$145,295)		

**MD of Mackenzie
85-Requisitions
March 31, 2006**

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,722,877				
750-SENIORS FOUNDATION	\$325,755				
TOTAL EXPENDITURES	\$7,048,632				
SURPLUS	(\$7,048,632)				

MD of Mackenzie
97-Other Transfers
 March 31, 2006

	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2006</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$432,924				
764-CONTRIBUTED TO OPERATING RESERVE	\$432,924				
TOTAL EXPENDITURES	\$865,847				
SURPLUS	(\$865,847)				



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Acting CAO/Director of Corporate Services
Title:	Consultations with Aboriginals

BACKGROUND / PROPOSAL:

Administration was asked to draft a policy or procedure regarding consulting with aboriginals.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration has done some research on the current Provincial policies and done a search for any existing similar types of policies or bylaws in other municipalities.

On May 16, 2005, Alberta adopted the Government of Alberta's First Nations Consultation Policy on Land Management and Resource Development (attached). Alberta is in a process of developing guidelines setting out how the policy will be implemented. A Framework for Consultations Guidelines discussion paper is currently posted on AAMD&C website (attached). This paper has been posted on the website since October, 2005. Resolution 1-05F was passed at the last fall's AAMD&C convention (attached).

At this time, there are no bylaws or policies of this nature existing on a municipal level. We have been in contact with Municipal Affairs regarding their recommendation on a municipal position when it comes to entering into consultations with aboriginals on a municipal level. From our discussion, it is expected that as part of the provincial guidelines development, a guideline for municipalities will be developed. Administration will draft a policy or procedure to reflect that guideline.

COSTS / SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

For information.

Author: YW	Review Date:	C.A.O.: <i>Active</i> <i>Ad</i>
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DISCUSSION PAPER TO DEVELOP FRAMEWORK FOR CONSULTATION GUIDELINES
FOR DISCUSSION PURPOSES

July 29, 2005

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The Government of Alberta's
First Nations Consultation Policy on Land Management and
Resource Development
R

A
DISCUSSION PAPER

to develop

A FRAMEWORK FOR CONSULTATION GUIDELINES
F
T

The ideas presented in this discussion paper are intended to stimulate discussion. We would like to hear your ideas and feedback on what we have presented.

July 29, 2005

DISCUSSION PAPER TO DEVELOP FRAMEWORK FOR CONSULTATION GUIDELINES
FOR DISCUSSION PURPOSES

July 29, 2005

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DISCUSSION PAPER TO DEVELOP FRAMEWORK FOR CONSULTATION GUIDELINES
FOR DISCUSSION PURPOSES

July 29, 2005

Background

Through the *Aboriginal Policy Framework*, Alberta committed to consult with Aboriginal people when land management and resource development decisions may infringe their existing treaty or other constitutional rights in relation to provincial Crown lands. Beginning in September 2003 Alberta engaged industry and First Nations throughout Alberta in dialogue about consultation and what the government's consultation policy should address. The Government of Alberta's *First Nations Consultation Policy on Land Management and Resource Development* (Policy) was approved on May 16, 2005. The Policy outlines Alberta's approach to how it will meet its consultation responsibilities and Alberta's expectations of "Project Proponents"¹ and First Nations in achieving the goal of increasing certainty for all parties with respect to land management and resource development activities.

The Government of Alberta (Alberta) is now moving onto the next stage of this process by preparing consultation guidelines (Guidelines). Beginning in January 2005, Alberta spoke with small advisory groups about Guidelines and we have more recently sought further advice on what the process for developing Guidelines should look like. This paper is intended to engage First Nations and industry in dialogue about a Framework for Guidelines (Framework). Once that Framework is completed, Alberta will then begin a process to develop the Guidelines themselves.

The Framework will identify the procedures, criteria or tests that will be common in each of the industry- or regulation-specific Guidelines. The Guidelines will set out the detailed procedures for a specific regulated subject area. The primary objective in developing the Guidelines will be to seek opportunities for meaningful consultation within existing legislation and regulations. In doing so, the Guidelines will have to meet the standards set out in the Framework. Alberta's objective in this dialogue is to create an effective consultation process and to build, maintain, and foster strong working relationships among First Nations, industry and government.

Government Roles

Alberta will consult on strategic-level decisions or major projects and manage the consultation process. In doing so, Alberta sees three roles for government under the Policy:

1. FACILITATOR

Alberta is establishing a process in which consultation will occur and is engaging in activities to assist that process such as traditional use studies (TUS), assisting First Nations to build capacity to be consulted, and increasing First Nations' understanding of government and regulatory processes. This includes those activities identified in the Policy as "General Consultation." This role may also include consultation by Alberta with affected First Nations on strategic-level decisions or major projects. This is an important part of the government's role in the consultation process. Currently, Alberta consults on such things as access management plans, fisheries management, historical and resources impact assessments, environmental impact assessments, aspects of forest management, and more. Criteria on when the government will engage directly in consultations will be determined as Alberta develops the Guidelines.

¹"Project Proponent(s)" refers to parties who propose natural resource development(s) and, in some circumstances, may include government.

2. REGULATOR

Alberta has a role through the Policy and the Guidelines to identify what is expected of each party involved in consultation. Such expectations will become more detailed as we proceed and learn from our experiences, with the potential that the process may result in legislative and regulatory change.

3. DECISION-MAKER

Decision-makers, through existing regulatory processes, will consider the information flowing from the consultation process to determine whether consultation has been adequate in the circumstances of a particular application or decision.

What Alberta is Doing Now

In the Policy, Alberta commits to a range of activities referred to as General Consultation. Alberta's efforts are focused on:

- a) building relationships;
- b) improving methods of sharing information;
- c) identifying potential land-use conflicts;
- d) meeting Alberta's responsibilities to consult;
- e) building First Nations' capacity to be consulted; and
- f) discussing other topics of mutual interest (such as economic opportunities, as discussed on page 5).

These activities will be coordinated among Ministries and undertaken with all Alberta First Nations and are in addition to any activities specified in the Guidelines.

Provide First Nations with Information about Government

Alberta participates in information-sharing sessions with First Nations at the request of specific First Nations, or as initiated by individual Ministries. The Ministries share information about their respective roles and responsibilities, legislation, regulatory processes, and programs to help First Nations understand Alberta's business areas and programs.

Strive to Increase Alberta's Understanding and Knowledge of First Nations

Alberta has undertaken significant efforts to increase its understanding of First Nations by providing Aboriginal awareness training to staff and by building its own capacity to engage with First Nations. In addition, Alberta invites the opportunity to sit with First Nations to learn about their history and culture.

Alberta also seeks opportunities to include First Nations in other processes such as land-use planning. This is an important opportunity to identify First Nation land use and sensitive locations so as to avoid infringements in the future. Towards this goal, Alberta will ensure that the provincial land base is used as effectively as possible, recognizing traditional and other users. The government, in consultation with Albertans, will develop a comprehensive land-use policy for the province.

Building Capacity for Consultation

The Ministry of Aboriginal Affairs and Northern Development administers the First Nations Consultation Capacity Initiative on behalf of Alberta. This initiative assists First Nations to develop or enhance their

DISCUSSION PAPER TO DEVELOP FRAMEWORK FOR CONSULTATION GUIDELINES
FOR DISCUSSION PURPOSES

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internal processes for responding to requests for consultation on land and resource development. Enhanced capacity in First Nations supports implementation of the Policy and Guidelines, by assisting First Nations to develop methods to effectively participate in the consultation process.

Traditional Use Studies (TUS)

Alberta intends to move toward a long-term program of supporting TUS activities that will be an integral part of Alberta's overall consultation strategy.

Some First Nations are finding it helpful to share information about important traditional use locations. It is clear from this experience that TUS data can be a critical tool in an efficient and effective consultation process. TUS data can provide Alberta, industry and First Nations with a quick reference to determine when impacts to traditional use sites might occur, to assist in avoiding conflicting land uses, and to provide effective protection for important First Nations traditional use sites.

Where Alberta funds TUS, data-sharing is required. The use of TUS data will be governed by data-management agreements that are or will be negotiated with First Nations. Alberta has explored means to keep such data confidential, and will remain sensitive to First Nations' concerns respecting its use.

Where First Nations have shared TUS data with Alberta, this information will be used to:

1. assist Alberta with land or resource management planning to identify areas of potential infringement of First Nations rights if development proceeds;
2. determine which First Nations should be consulted with regard to a development project;
3. determine which First Nations should be consulted with regard to a development project;
4. engage existing referral systems or trigger mechanisms in Alberta's regulatory processes so that development proposals can be evaluated to see if impacts to TUS sites or locations might occur;
5. identify where potential conflicts may occur, to work with the Project Proponent and First Nation to mitigate impacts, and to determine suitable courses of action; and
6. apply measures to protect particularly significant TUS locations through existing or future legislative provisions.

Developing New Approaches

Alberta will look for opportunities to develop new practices and practical approaches to consultation. When those practices have proven to be effective and efficient, the Guidelines may be amended to reflect such approaches.

Economic Partnerships Initiative

At this time, Aboriginal Affairs and Northern Development is working on the First Nations Economic Partnerships Initiative. This new and separate initiative will promote partnerships and build capacity for First Nations in order to capitalize on economic opportunities. The initiative is currently being designed and guidelines for accessing the initiative's programs will be made available in the fall. For more information, please contact Janene Blenkhorn, Policy Coordinator, Aboriginal Initiatives, at 780-422-8979.

Developing Guidelines

Alberta will develop the Guidelines to facilitate First Nations consultation and will specify procedures and clarify roles related to the following activities:

DISCUSSION PAPER TO DEVELOP FRAMEWORK FOR CONSULTATION GUIDELINES
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1. Identifying projects that may require consultation.
2. Notifying potentially affected First Nations.
3. Providing First Nations with sufficient information, such as project location and description, construction timelines, etc.
4. Providing First Nations with reasonable time to consider the information provided.
5. Identifying (by First Nations) how the proposed project will impact use of the land and particularly how it will infringe on a First Nation Right and Traditional Use².
6. Reviewing consultation activities and considering First Nations concerns and whether mitigation /accommodation is required and, if so, what type of mitigation/accommodation is required.
7. Making and communicating the decision.

Project-Specific Consultation

While government may be engaging in consultations related to broad resource management initiatives, the Framework and the Guidelines are required for project-specific consultation. The Framework will identify the procedures, criteria or tests that will be common in each of the industry- or regulation-specific Guidelines. The Guidelines will set out the detailed procedures for a specific regulated subject area.

In preparing for the dialogue with First Nations and industry about the Framework, Alberta has identified four issues that the Framework needs to address. These four issues have created the biggest challenges. Our dialogue and your ideas will help find solutions—resolving these issues is key to making Alberta's consultation process efficient and effective for all concerned parties.

ISSUE 1: What projects require consultation?

Alberta intends to consult in those instances where significant impacts or potential infringements may occur. There are tens of thousands of dispositions³ issued every year in Alberta owing to the volume of land and resource development projects. Alberta has learned through feedback from First Nations and industry in our early discussions that consulting on every disposition is not practical. Consulting on every disposition will mean that too little attention is paid to the most important projects. Alberta's engagement in consultation related to broad resource-management initiatives will assist in identifying the important projects for consultation. Nevertheless, further discussion is required on this issue.

Alberta needs your help to develop an effective and efficient way for all parties to process the large volume of dispositions.

Key Discussion Points

In discussions so far, the following ideas have been suggested. Do you have other ideas?

- An idea that has already been implemented through data-sharing agreements is that TUS data should provide one key early-warning mechanism for determining when consultation on a disposition should be considered. For this strategy to work in dealing with the enormous volume of dispositions, TUS data must be routinely available for use in regulatory processes.

² A "Right or Traditional Use" includes use of public lands such as burial grounds, gathering sites, and historic or ceremonial locations and existing constitutionally protected rights to hunt, trap and fish and does not refer to proprietary interests in the land.

³ "Dispositions" include authorizations, licenses, permits, and approvals.

DISCUSSION PAPER TO DEVELOP FRAMEWORK FOR CONSULTATION GUIDELINES
FOR DISCUSSION PURPOSES

July 29, 2005

- While respecting the sensitive nature of the information, what's the most effective and efficient way to make traditional use data available?
- How do we manage in the interim until traditional use studies are complete?
- How do companies continue to access traditional use information that's available?
- What are the roles of the different parties related to completing traditional use studies and managing the data.

- Many projects require multiple dispositions. For example, development of one well site may require a subsurface lease, a surface lease, a road approval, a pipeline approval, and a water licence.
 - Can Alberta consult on all dispositions at the same time?
 - Or, can we bundle projects through a regional approach to consultation?
- Could broader land-use planning initiatives assist the process?
- In some industries, as many as 50% of dispositions are granted but never used. Can we consult once work is guaranteed to proceed?
- Different activities have varying effects on the land. Which activities pose the greatest concern?

ISSUE 2: Once projects have been determined to require consultation, which First Nations should be contacted?

The Guidelines need to set out a process for determining which First Nations should be notified about a particular project. One way to determine who should be notified for consultation is to consider TUS data that has been shared through data-sharing agreements.

Key Discussion Points

In discussions so far, the following ideas have been suggested. Do you have other ideas?

- How should Alberta use TUS data in determining which First Nations should be consulted?
- Some feedback has suggested that a geographic consultation area for each First Nation will be an effective mechanism to identify which First Nations should be consulted. What factors should be used to identify consultation areas?
 - available TUS information (in government, as identified by First Nations)
 - proximity of a First Nation to a project?
 - a previously demonstrated interest in an area?
 - existing information held by the Project Proponent or Alberta?
- Should there be a test such as a directly-affected test to determine which First Nation should be consulted?

DISCUSSION PAPER TO DEVELOP FRAMEWORK FOR CONSULTATION GUIDELINES
FOR DISCUSSION PURPOSES

July 29, 2005

ISSUE 3: Once it is determined which First Nations to consult with, how should they be contacted?

Guidelines must ensure that there is a clear procedure for notifying First Nations about a project. Alberta is particularly interested in hearing from First Nations on this issue. The notification procedure must allow for different First Nations to specify to whom the notice should be directed and to select from a list of delivery options (e.g., registered mail, email, fax, etc.).

Key Discussion Points

In discussions so far, the following ideas have been suggested. Do you have other ideas?

- One option is to have the First Nation designate a contact person through a Band Council Resolution and to have that person organize consultation on future projects.
- What do we do in cases where First Nations do not provide preferred methods of notification or key contact information?
- What steps should be included in the procedure?
 - Once a FN has been notified, what steps do the FNs need to take to respond to the notice?
 - In the notice sent to FNs, what information should be included?
 - What information should be required when First Nations respond to a notice?
- Are there other models that First Nations can use for consultation? E.g., regional consultation offices, tribal or treaty consultation offices, etc.

ISSUE 4: What criteria will be used to determine whether consultation has been adequate?

Guidelines should identify common criteria to be applied by Alberta decision-makers when determining whether consultation has been adequate. What criteria should be applied?

Key Discussion Points

In discussions so far, the following ideas have been suggested. Do you have other ideas?

The following have been suggested as criteria which could be used by decision-makers:

- Was the appropriate First Nation notified of the project?
- Was sufficient information provided?
- Has the First Nation provided feedback? Did they explain the specific concern?
- Was the concern related to a First Nations Right or Traditional Use?

- To what extent does the proposed project have the potential to adversely impact a First Nation Right or Traditional Use?
- What would be appropriate criteria to identify adverse impacts?
- Was reasonable time given for input, considering the nature of the impact?
- Was the feedback considered before the decision was made?
- Were reasonable efforts made to mitigate/accommodate the First Nations' concerns?

OTHER ISSUES?

We've identified the above issues in our discussions so far. Have we identified the right issues? Are there other issues that should be addressed in the Framework?

Implementing Consultation Guidelines

Once the Framework for Guidelines is complete, the Guidelines will be developed to achieve the following objectives:

- to implement the Policy effectively;
- to address the concerns of First Nations about impacts on First Nations' Rights and Traditional Uses;
- to design an effective and timely consultation process;
- to increase certainty for all participants and clarify roles and responsibilities in the consultation process; and
- to meet any legal obligations to consult.

Alberta will conduct the following key activities for implementing the Policy and Guidelines:

Year 1 (2005-06): Work with First Nations and industry to finalize the Guidelines by spring of 2006. Work with First Nations to identify how they wish to be consulted on projects. Assess whether regulatory change is required. Work with First Nations on internal capacity-building.

Year 2 (2006-07): Assess whether regulatory change is required and continue capacity-building.

Year 3 (2007-08): Begin regulatory change and continue capacity-building.

Year 4 (2008-09): Review of the Policy and the Guidelines.

**The Government of Alberta's
First Nations Consultation Policy
on Land Management and
Resource Development**

MAY 16, 2005

In September 2000, the Government of Alberta ("Alberta") released *Strengthening Relationships: The Government of Alberta's Aboriginal Policy Framework* ("APF"). The APF sets out the basic structure for Alberta policies to address Aboriginal issues in the province. Within the APF, Alberta committed to consult with Aboriginal people when *Land Management and Resource Development*¹ decisions may infringe their existing treaty or other constitutional rights.

The Government of Alberta recognizes and respects the treaties and the lands set aside under the treaties as First Nation reserve lands. Nothing in this document will abrogate or derogate from the treaties. Under Section 35 of the *Constitution Act, 1982*, existing Aboriginal and treaty rights of the Aboriginal peoples of Canada are recognized and affirmed. Alberta recognizes that some activities on provincial Crown lands affect existing treaty rights and other interests of First Nations in Alberta ("*Rights and Traditional Uses*"²).

Alberta has the constitutional mandate to manage public lands and the development of natural resources in the province for the benefit of all Albertans.

Alberta desires a practical consultation process that avoids or minimizes impacts on First Nations *Rights and Traditional Uses* and creates greater certainty. Alberta's objective is to build a "made-in-Alberta" policy approach that seeks to improve working relationships throughout the province.

Alberta's consultation process is intended to produce better communication, stronger relationships and easier resolution of issues between government and First Nations. The consultation process also seeks to encourage strong relationships, communication and easier resolution of issues between industry and First Nations. It will provide more effective procedures for addressing First Nations *Rights and Traditional Uses*. Alberta will seek to ensure that this consultation policy is coordinated with related measures that may be undertaken by the federal government.

Policy Statement

Alberta will consult with First Nations where Land Management and Resource Development on provincial Crown land may infringe First Nations *Rights and Traditional Uses*.

Purpose of this Policy

Alberta's *First Nations Consultation Policy on Land Management and Resource Development* (the "Policy") addresses the manner in which Alberta will consult with First Nations and defines the roles and responsibilities of all parties. This Policy is designed to create an approach to consultation that benefits all Albertans.

¹*Land Management and Resource Development* means activities arising from dispositions or decisions involving forestry, energy, and water, fish and wildlife management.

²*Rights and Traditional Uses* includes uses of public lands such as burial grounds, gathering sites, and historic or ceremonial locations, and existing constitutionally protected rights to hunt, trap and fish and does not refer to proprietary interests in the land.

The purpose of this Policy is to identify a consistent approach to consultation that will be applied by Alberta Government departments involved in *Land Management and Resource Development* decisions. This Policy is intended to define Alberta's role in the consultation process and to set out Alberta's expectations of First Nations and industry.

Alberta's Consultation Model

Alberta held a series of meetings and workshops across the province with First Nations and industry to receive feedback for development of this Policy. Development of this Policy is Alberta's first step. Where appropriate, Alberta will also create Consultation Guidelines to address specific questions about how consultation for *Land Management and Resource Development* should occur in relation to specific activities such as exploration, resource extraction, and management of forests, fish and wildlife. The Consultation Guidelines will be consistent with, and will provide for, implementation of this Policy.

Alberta will review this Policy four years after implementation to assess its approach and consider changes. During those first four years, Alberta will work with First Nations and industry to identify best practices and other strategies to improve Alberta's approach. Where appropriate, changes will be incorporated to allow Alberta's policy and approach to evolve.

Alberta recognizes that many First Nations and *Project Proponents*³ have longstanding and established relationships that are mutually satisfactory. It is Alberta's intention to foster these existing relationships.

Guiding Principles

Alberta believes that the following principles will result in meaningful consultation by bringing the appropriate parties together in a timely way. With this Policy, Alberta intends to provide a meaningful process in which First Nations, industry and government listen openly to each other before resource development and land management decisions are made.

1. Consultation must be conducted in good faith.
2. Alberta is responsible for managing the consultation process.
3. Consultation will occur before decisions are made, where *Land Management and Resource Development* may infringe First Nations *Rights and Traditional Uses*.
4. While each has very different roles, the consultation process requires the participation of First Nations, the *Project Proponent* and Alberta.
5. Alberta's consultation practices will be coordinated across departments.

³*Project Proponent* refers to Industry parties who propose natural resource developments. Alberta recognizes that in some circumstances the *Project Proponent* may be government.

6. Parties are expected to provide relevant information, allowing adequate time for the other parties to review it.
7. The nature of the consultation will depend on such factors as the extent of potential infringement, the communities affected, and the nature of the activities involved.
8. Consultation should be conducted with the objective of avoiding infringement of First Nations *Rights and Traditional Uses*. Where avoidance is not possible, consultation will be conducted with the goal of mitigating such infringement.
9. Consultation will occur within applicable legislative and regulatory timelines.

Alberta's Responsibilities

Alberta acknowledges it has a duty to consult with First Nations where legislation, regulations or other actions infringe treaty rights. Alberta will manage the consultation process and, where necessary, consult directly with First Nations where *Land Management and Resource Development* on provincial Crown land may infringe First Nations *Rights and Traditional Uses*. Consultation about *Land Management and Resource Development* will occur in two ways: through general consultation and relationship building, and through project-specific consultation.

General Consultation and Relationship Building

Alberta will pursue a broad range of practices that are not related to any specific development proposal but are intended to build relationships, to increase the flow of information between First Nations, industry and Alberta, and to avoid or mitigate impacts on First Nations *Rights and Traditional Uses*. These activities could change over time, depending on the circumstances of the communities or regions involved. These activities will introduce multi-party discussions into everyday work and lead to more effective working relationships and partnerships. For example, Alberta will:

1. Initiate sessions to share information with First Nations about roles and responsibilities of Alberta, on regulatory processes involved in approving resource development projects, and about trends of industrial development around their communities. Alberta will welcome the opportunity to attend information-sharing sessions initiated by First Nations to learn from their experiences related to resource development.
2. Work with First Nations to identify traditional uses of land that may be affected by *Land Management and Resource Development*, support relevant traditional use studies, and ensure that the information collected is used in project planning. Traditional use information will be used in accordance with agreements between the First Nation and Alberta.
3. Work with First Nations to identify practical arrangements on how to implement this Policy and subsequent Consultation Guidelines.

Project-Specific Consultation

Alberta expects the *Project Proponent* to consult with First Nations on proposed projects in accordance with this Policy and Consultation Guidelines and resolve issues where possible. A compliance-monitoring program will ensure that the consultation meets the intent of this Policy and Consultation Guidelines.

Alberta may consult directly with First Nations where major projects are proposed or Alberta's assessment indicates Alberta should engage in project-specific consultation. Assessments will be based on available information about the proposed activity and the First Nations in the relevant geographic area. The nature of the consultations will depend on factors such as the nature of the *Rights and Traditional Uses* identified by the First Nation as being affected by the project, the extent of the potential impact, the communities affected, and the nature of the industry involved.

Alberta will not engage directly in a consultation process for every proposed resource development activity. In most cases Alberta will require *Project Proponents* to conduct procedural aspects of project-specific consultation, but Alberta will retain responsibility to determine whether consultation has been adequate in the circumstances. However, when a specific activity is proposed for which Alberta will consult directly, a lead Ministry will:

1. Engage in meaningful consultation, keeping in mind applicable industry and regulatory timelines and the need for informed understanding among the parties. The consultation process will include gathering and assessing the necessary information from the *Project Proponent* and First Nations, assessing the potential for infringement of the First Nations *Rights and Traditional Uses*, and facilitating discussions between the *Project Proponent* and the First Nation.
2. Maintain a record of the consultation process, including how the First Nations concerns have been considered.
3. Statutory decision-makers will review all information provided during the consultation process, and fully consider the views of industry and the First Nation. In particular, methods to avoid, mitigate or otherwise address potential infringements of First Nations *Rights and Traditional Uses* will be considered and documented.
4. Where the decision is to be made by an independent decision-maker, such as the Alberta Energy and Utilities Board or the Natural Resources Conservation Board, Alberta may report on consultation to the relevant decision-maker.
5. Advise the First Nation and industry in writing of the outcome of the consultation.

Alberta's Expectations of Industry

Alberta expects industry to engage in consultation based on respect, open communication and co-operation. Those who propose natural resource developments are expected to consult with and consider the views of First Nations who could be affected by their developments. Industry should incorporate traditional use data when planning their operations. Alberta expects the

Project Proponent to avoid or mitigate infringement of First Nations *Rights and Traditional Uses*. Alberta's expectations of the *Project Proponent* are as follows:

1. Provide early notification to Alberta and to First Nations before development is authorized to proceed, to ensure they are reasonably informed about the *Project Proponent's* proposed activities. Information should include short-term and long-range plans in the area.
2. Discuss with First Nations when their proposed activities may infringe First Nations *Rights and Traditional Uses*.
3. Record and address issues or concerns identified by the First Nations and identify how infringements were avoided or mitigated.
4. Upon request, make available to Alberta its documentation and other information related to consultation.
5. Consider the circumstances of the project and avoid infringement of First Nations *Rights and Traditional Uses*. Where avoidance is not possible, the *Project Proponent* is expected to make reasonable efforts to mitigate the infringement.
6. Enter into dialogue with the First Nations regarding opportunities specific to an individual project toward achievement of a positive, sustainable outcome.

Alberta's Expectations of First Nations

Alberta expects First Nations to indicate clearly whether they wish to be consulted on a project. If so, they are expected to communicate openly and to work with industry and Alberta in good faith to identify *Rights and Traditional Uses* and work co-operatively toward resolution. Alberta's expectations of First Nations are as follows:

1. Work with Alberta to identify practical arrangements on how to implement this Policy and subsequent Consultation Guidelines.
2. Clearly identify which *Rights and Traditional Uses* may be infringed by *Land Management and Resource Development* activities.
3. When raising concerns to the *Project Proponent* or government about proposed developments, provide alternate solutions or approaches for resolving particular issues.
4. Initiate sessions for Alberta and the *Project Proponent* to increase awareness of that First Nation's *Rights and Traditional Uses*.
5. Upon request, make available to Alberta that First Nation's documentation and other information related to consultation.

6. Share traditional use information with Alberta and the *Project Proponent* to inform the *Land Management and Resource Development* review and decision-making process.

AAMD&C Executive

Endorsement of Building Relationships: The Final Report of the AAMD&C - AUMA Advisory Committee on Aboriginal Issues

Carried

WHEREAS Alberta's urban municipal governments recognize the importance and value of Aboriginal and First Nations peoples living within and adjacent to municipal boundaries;

AND WHEREAS the importance and value of building positive relationships with Aboriginal and First Nations communities is also recognized;

AND WHEREAS social and economic benefits for all Albertans can be realized through the development and enhancement of relations between municipal governments and Aboriginal peoples / First Nations communities;

THEREFORE BE IT RESOLVED THAT the AAMD&C General Assembly endorse the recommendations from the Final Report of the AAMD&C/AUMA Advisory Committee on Aboriginal Issues:

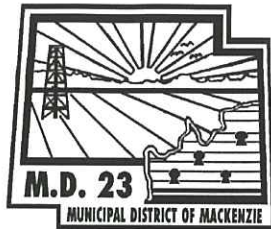
1. That the AAMD&C and AUMA pursue appropriate arrangements with the Province of Alberta to ensure greater municipal involvement in Aboriginal issues that may affect them.
2. That the municipal associations (AAMD&C, AUMA and FCM) be involved in developing federal and provincial Aboriginal policies and legislation.
3. That as appropriate, the Boards of Directors of the AUMA and AAMD&C organize membership education sessions on Aboriginal/First Nations issues at their respective conventions, and further that a resource package be assembled for the membership.
4. That Alberta Aboriginal Affairs and Northern Development and Alberta Municipal Affairs be asked to assemble and maintain a list of resource people in the field of Aboriginal relations.
5. That the AAMD&C and AUMA continue the work of the present advisory committee by establishing a smaller implementation committee, with the goal of developing strategies and resource materials to help municipalities and Aboriginal-First Nations communities develop more effective working relationships and partnerships around common interests, in cooperation with the Province of Alberta and representatives of Aboriginal communities.

Background Information:

The work of the AAMD&C-AUMA Advisory Committee on Aboriginal Issues is summarized in *Building Relationships*. The Committee was established in 2001, and has met regularly since that time. The Committee was mandated to examine municipal-First Nations relations and related provincial and federal policy, and following that, to make recommendations for strengthening municipal-First Nations relationships and address municipal concerns with related provincial and federal policy.

The Report concludes that discussion and consultation between municipalities, First Nations, the Province of Alberta and the federal government are essential to effective local governance. The role of municipalities in the development of policy and legislation impacting Aboriginal peoples and local governments must be strengthened.

Both municipalities and Aboriginal communities have a shared interest in improving the well-being of Aboriginal people living in urban and rural municipalities. The two provincial municipal associations in Alberta – the AAMD&C and the AUMA – wish to work towards better relationships between all parties by facilitating the transfer of knowledge about First Nations and Aboriginal communities to municipal councillors and staff. There are many opportunities for municipal governments and First Nations to share technical expertise, services and political support on important local/regional initiatives.



M.D. of Mackenzie No. 23

Request For Decision

Agenda Item # _____

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2006
Presented By:	Joulia Whittleton, Acting CAO/Director of Corporate Services
Title:	Municipal Heritage Partnership Program

BACKGROUND / PROPOSAL:

Administration was asked to investigate a possibility of obtaining provincial funding towards heritage preservation projects.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration has been in contact with Scott Barrett, a coordinator from the Municipal Heritage Partnership Program. Information regarding this program is attached.

We are currently in a process of arranging a meeting between Scott and Council for a presentation purposes.

COSTS / SOURCE OF FUNDING:

Information regarding grants availability is attached.

RECOMMENDED ACTION:

For information.

Author: YW	Review Date:	C.A.O.: <i>Acting</i> <i>JW</i>
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Old St. Stephen's College
8820 - 112 Street
Edmonton, Alberta, Canada T6G 2P8
Telephone 780/431-2300 Fax 780/427-5598
www.cd.gov.ab.ca/hrm

Christine Woodward
Executive Assistant
MD of MacKenzie
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Ms. Woodward,

Thank you for your interest in the Municipal Heritage Partnership Program. As we discussed on the phone, the program is design to help municipalities identify, protect and preserve its historic resources through heritage planning and designation projects. The program offers cost sharing opportunities and expertise to municipalities across the province and is available to help you with planning for your local historic resources.

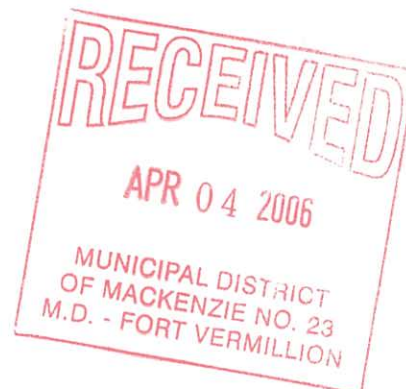
Included with this letter are two copies each of the Municipal Heritage Partnership Program brochure, The Pan-Canadian Historic Places Initiative brochure, including its associated tools, information on cost sharing opportunities and a sheet of frequently asked questions for owners of potential historic resources.

If you have any questions, concerns or wish to discuss this further, please do not hesitate to contact me at any time.

Regards,



Scott Barrett, Coordinator
Municipal Heritage Partnership Program





Municipal Heritage Partnership Program

Projects and Funding Available to the Municipal District of Mackenzie

The Municipal Heritage Partnership Program (MHPP) is designed to help municipalities manage their historic places. This program provides opportunities for municipalities to access funding assistance, expertise and networks that will help them to establish or maintain an ongoing municipal heritage conservation program.

Support from the MHPP, for identification and protection of local historic places, consists primarily of funding and guidance. The province is committed to helping municipalities become stewards of their own unique heritage and the guiding force for the protection of what each community determines to be historically important. The MHPP offers cost-sharing opportunities to aid in the expense of preparing surveys, inventories and management plans.

Below you will find a breakdown of the types of projects supported by the MHPP and what kinds of cost sharing opportunities are available to a municipality. The cost sharing agreements shown below are maximums based on the municipality type. All cost sharing agreements are based on a 50% split of total costs. Municipal contributions can be up to one-half in kind and one-half cash.

Municipality type: County / Municipal District (Municipal District of Mackenzie)

- **Surveys**, which gather information about all of the potential heritage resources in a municipality and identify what types of resources it possesses.
 - Maximum provincial contribution: \$30,000.00
 - Municipal contribution: \$30,000.00
 - (Up to \$15,000.00 in kind contribution)

- **Inventories**, culminating from surveys, that recognize through evaluation, and aid in the management of, those places in a municipality which are significant for their heritage value.
 - Maximum provincial contribution: \$30,000.00
 - Municipal contribution: \$30,000.00
 - (Up to \$15,000.00 in kind contribution)

- **Heritage Management Plans** and municipal policies that will guide historic place management practices.
 - Maximum provincial contribution: \$20,000.00
 - Municipal contribution: \$20,000.00
 - (Up to \$10,000.00 in kind contribution)

- **Municipal designation** of historic places for inclusion on the Alberta and Canadian Registers of Historic Places.
 - To be determined

The Government of Canada, in collaboration with Alberta Community Development, makes funding for this program possible. To be eligible for conservation funding, a place must be protected through designation and placed on the Alberta and Canadian Registers of Historic Places.

Any further questions can be directed to:

Scott Barrett
Municipal Heritage Partnership Program Coordinator
T - 780-431-2334
F - 780-427-5598
C - 780-906-0252
scott.barrett@gov.ab.ca



Municipal Heritage Partnership Program

A Brief Introduction to Municipal Designation for Owners of Potential Municipal Historic Resources

Why should I designate my property as a Municipal Historic Resource?

There are many benefits associated with designating your property as a Municipal Historic Resource. In addition to fostering a sense of community, an appreciation of the past and pride of place, there are real cash incentives available from the provincial and federal governments to the owners of Municipal Historic Resources. Additionally, your property will be protected from unauthorized alteration or demolition through a bylaw of council, ensuring that your important and unique history is preserved for all to learn from and appreciate.

Furthermore, your historic resource can be listed on the Alberta and Canadian Registers of Historic Places as a recognized Historic Place. Through listing, your family, friends, colleagues, fellow Canadians and people world wide can learn about the significance of your historic place. This recognition will certainly be a point of pride for you and your community.

Alberta is proud of its historic resources and, through designating as a Municipal Historic Resource and listing on the Alberta and Canadian Registers of Historic Places, you can take part in helping to build the pride and sense of place which makes Alberta's heritage unique.

What does municipal designation mean to me as an owner?

As the owner of a Municipal Historic Resource you can be confident that your property is legally protected for posterity through a bylaw passed by the mayor and council of your municipality. The designation is monitored and maintained by council and staff. It ensures that a Municipal Historic Resource cannot be altered without the consent of council. Municipal councils will often seek the advice of staff or an appointed Heritage Advisory Board when considering owner proposed alterations to a Municipal Historic Resource.

What is the Heritage Advisory Board?

The Heritage Advisory Board (HAB) is a volunteer board of community members appointed by council to provide advice and guidance on heritage issues for the council(s) to which they report.

What can I do to my property once it is designated?

Once your property is designated as a Municipal Historic Resource, council is charged with ensuring that your property's integrity is retained over time by reviewing any proposed

changes to the building. All changes impacting the character of the building are reviewed by council and the HAB.

By monitoring and regulating the alterations to your building, council ensures that you have access to grants offered by the provincial and federal governments. If the integrity of your property is negatively impacted through an unauthorized alteration, it may affect your access to government heritage conservation funding.

The alterations you may wish to make to your designated property are guided by the *Standards and Guidelines for the Conservation of Historic Places in Canada*, a document comprised of best practices and a set of recommended and not recommended actions which ensure the retention of a historic property's integrity. It has been adopted as the official standards and guidelines for Alberta.

Living in and using your historic resource are encouraged and not limited by the designation so long as it does not alter the structure within the limits laid out in the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

What is the difference between a Historic Resource and a Historic Place?

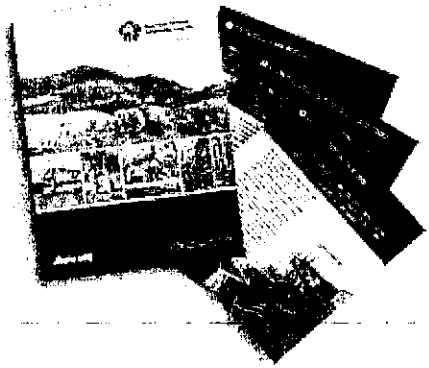
A Municipal Historic Resource is a property that has been legally protected by a municipal mayor and council through passage of a bylaw. Although it receives protection it is not eligible for provincial and federal conservation funding until it is recognized as a Historic Place. A Historic Place is a property that has been protected through designation and recognized on the Canadian and Alberta Registers of Historic Places. Historic Places must have mandatory documentation completed prior to listing.

What financial assistance can I get for restoring my Historic Place and from whom?

The Governments of the Province of Alberta and Canada have conservation incentives available to owners of Municipal Historic Resources. All funding is contingent upon first being designated and listed on the Alberta and Canadian Registers of Historic Places. Any proposed work must fall within the parameters of the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

Through the Alberta Historical Resources Foundation, the Province offers cost shared grants of up to \$25,000 every 5-years for preservation and restoration. There are two application deadlines for grants and application must be made directly to the foundation. Consultation with a Preservation Advisor from the Heritage Resource Management Branch of Alberta Community Development is required at the outset of a project to ensure that the proposed work is in keeping with the Standards and Guidelines.

The Government of Canada offers grants for the conservation of commercially owned historic places up to 20% of eligible costs to a maximum of \$1 million. The Commercial Heritage Properties Incentive Fund is available across the country and applications are submitted directly to the federal government for participation in the program. All projects must be pre-certified, and provincial staff is available to provide guidance and advice in preparing your application.



If you are a part of a municipality and would like to receive of portfolio folder full of information please email scott.barrett@gov.ab.ca

Find our province's historic treasures. Visit **Alberta's Historic Places Initiative**.

The Municipal Heritage Partnership Program (MHPP) is designed to help municipalities manage their historic places. Support from the MHPP, for identification and protection of local historic places, consists primarily of cost-shared funding, guidance and capacity building tools. The province is committed to helping municipalities become stewards of their own unique heritage and the guiding force for the protection of what each community determines to be historically important.

The Government of Alberta will be launching MHPP in the late fall of 2005 as part of its contribution to the Pan-Canadian Historic Places Initiative. To find out how Alberta and the Historic Places Initiative are helping Albertans and other Canadians improve their understanding of and participation in heritage follow the links for Alberta's Historic Places and the Historic Places Initiative.

To reach the MHPP office and Coordinator please call 780-431-2334 or e-mail scott.barrett@gov.ab.ca.

LINKS OF INTEREST

Historic Places Initiative and Canadian Register of Historic Places

www.historicplaces.ca

Alberta's Historic Places

www.albertahistoricplaces.ca

Alberta Community Development, Heritage Resource Management Branch

www.cd.gov.ab.ca/hrm

Alberta Historical Resources Foundation

www.cd.gov.ab.ca/ahrf

Alberta Main Street Program

www.albertamainstreet.org



Partners in Advocacy & Business

April 5, 2006

To All AAMD&C Members

RE: Proposed Changes to Agricultural Operation Practices Act (AOPA) Regulations

Dear Member:

On April 5, 2006 the AAMD&C Board of Directors met with representatives from the NRCB to give input into regulatory changes to the AOPA. The AAMD&C was presented with an outline of the proposed changes which had been developed prior to the gathering.

The basis for the regulatory change is the *Seiferling Report*, completed in August of 2005. This process is not to amend AOPA legislation, the focus will be on clarifying the intent and concepts contained in the regulations to better compliment the Act.

AAMD&C board members were able to negotiate a (5) five business day window to solicit member input. We, as you, are significantly impacted by the short time frame for response. The NRCB has apologized for this short time frame, however, has allowed us to seek your input. We appreciate all the responses that you are able to provide to us on this critical issue.

Attached to this email, please find the power point presentation that was delivered to the AAMD&C on April 5, 2006. Send comments to Lucas Warren, lucas@aamdc.com or Attention Lucas, fax number 780-955-3615.

Sincerely,

Donald W. Johnson, President
AAMD&C

DWJ/jdp

Attached: [unclear]
[unclear]
7/15/06

Proposed Changes to AOPA REGULATIONS

April 5th, 2006
Consultations
AAMD&C

Purpose:

1. To update on AOPA Review Process
2. Review and discuss proposed regulatory amendments
3. Update on other related processes and activities
4. Other?

AGENDA

- Background – Where did we come from?
 - Cuff Report and Legislative Review Committee
 - AAMD&C
- Outline Process and Timelines
- Recommended Regulatory Changes
 - Matters Regulation (Lieutenant Governor)
 - Standards and Administration Regulation (Ministerial)
 - Board Regulation (Board)
- Update on other Related Processes
 - Applications and Approvals
 - Extension Program
 - Policy Advisory Committee/Group
 - Technical Advisory Committee/Group

“Rules of Engagement for Regulatory Changes”

Ground Rules/Guiding Principles:

- ① “Seiferling Report” completed by the Legislative Review Committee in August 2005 is the basis for the regulatory review.
- ① “Seiferling Report” outlined legislative changes, but we will not be amending AOPA – regulations only.
- ① Additions beyond that report were considered based on new information since August 2005 including causing serious impacts to growth.
- ① Clarify wording to ensure intent of AOPA is achieved.
- ① Reduce unnecessary requirements that hinder growth or compliance.
- ① Focus has been on CONCEPTS and INTENT of changes to achieve clarifications– drafting and actual wording of regulations will be completed by Legislative Council staff

Completion date: April 30th, 2006

What is not going to Change . . .

- Municipalities will continue to:
 - receive notice of all applications for approvals, registrations and authorizations
 - be a directly affected party regarding land use provisions in the review process all approvals, registrations and authorizations
 - be able to identify CFO exclusion zones through your municipal development plans
 - be informed of compliance activities
- All existing and new CFOs will continue to be required to operate in a manner that does not create a risk to the environment or an inappropriate disturbance

Process

- NRCB and AAFRD joint working group – defined required changes based on report and information gathered internally and from other stakeholders (February 28th)
- Regulatory Amendment Task Team (March - AAFRD, NRCB, Industry)
- Regulatory review consultation meetings (early April) with stakeholders to review:
 - AAMD&C
 - AUMA
 - Other non-governmental groups
- Follow up with industry to outline feedback and path forward
- Decision (responsibility, accountability) – AAFRD -Government of Alberta
- SPC on April 24th, 2006
- Complete drafting of regulations – April 30th, 2006

Matters Regulation – Ancillary Structures

- Definition of ancillary structure to clarify that it is a structure specifically required for the operation of a confined feeding operation, and cannot be used for other commercial purposes.
- Specify that amendments to approvals or registrations are not required to construct an ancillary structure provided it complies with municipal and provincial set backs and other regulatory requirements.

Matters Regulation – Livestock Categories and Types

- Producers may make multiple type changes within a category as long as the original manure production is not exceeded (since type changes may result in reduction in manure production).
- Approval officers will have the authority to determine the type of livestock in a category to allow for new developments in types of livestock production.
- Consolidation of ducks, gees and turkeys as poultry and inclusion of more types of livestock within the categories since feather operations can readily change between the types.

Matters Regulation – Authorizations for Manure Storage and Collection Facilities

There is a need to clarify that an authorization may be issued to construct or modify manure storage and collection facilities when an approval or registration has been issued.

- Specify that authorizations are issued for:
 - Manure storage facilities that are not associated with a confined feeding operation where more than 500 tonnes of manure is stored for greater than 7 months, and
 - The construction of additional manure storage and collection facilities, and changes to existing facilities at confined feeding operations that have an approval or registration if there is no increase in manure production
 - Amendments to approvals and registrations are only required for increases in animal numbers.

Standards and Administration Regulation – Minimum Distance Separation (MDS)

- Most farms need to expand to survive.
- The MDS will continue to be non-reciprocal. Neighbors can build within a CFO's MDS, but once a neighbor decides to build within the MDS that residence will not be considered in the MDS for future expansions.
- The Board and the approval officers will continue to have the ability to reduce the MDS.
- In order to remove confusion and uncertainty around the current 'expansion factor' component of the MDS formula, the old fixed expansion factor approach from the previous Codes of Practice will be reinstated and the expansion factor will be 0.77. The fixed expansion factor will only be applied once every 3 years after the capacity of the previous approval has been reached.

Standards and Administration Regulation – Minimum Distance Separation

- The Board and the approval officer will have the discretion to determine if confined feeding operations under the control of a single operator that are on two adjacent parcels of land and share the same manure storage or collection facility should be considered as one operation when calculating the MDS.
- Clarifies that Category 3 refers to land zoned large-scale country residential, high use recreational or commercial
- Clarifies that Category 4 includes cities in addition to towns, villages and hamlets

Standards and Administration Regulation – Solid Manure Storage

- Requires manure storage under the short-term manure storage provisions to be spread or moved within 5 months. This will serve to reduce odor conflicts and allow producers to use temporary sites through the winter, and spread at the beginning of the growing season.
- Remove the restriction that short-term storage can only occur due to climatic or seasonal constraints. Short-term field storage is recognized as an appropriate management practice prior to spreading. Manure handling plans will permit the use of short-term storage throughout the year in conjunction with permanent storage provided environmental safeguards are met.

Standards and Administration Regulation – Surface Water Management

- Currently, confined feeding operations must construct surface run on and off structures that are designed by an engineer. Approval officers will now have the discretion to request surface water control structures. The requirement for professional engineering will also be at their discretion.
- Approval officers will determine whether or not a catch basin is required, or if other methods of run off control will be sufficient.
- Revised wording will be used to clarify that a collection area or storage must be located either above the 1:25 year flood stage and if that level is not known, above the highest known flood level.

Standards and Administration Regulation – Natural Water and Wells

- Monitoring of the aquifer will be at the discretion of the approval officer based on whether or not there is sufficient natural protection for the aquifer.
- Given the environmental engineering requirements of the regulations to protect groundwater, there must be an elevated risk to the groundwater in order for the Board to require a groundwater monitoring system--clarifies that leak detection is only required where there is a higher risk.

Standards and Administration Regulation – Construction Requirements for Manure Collection and Storage Facilities

- Consolidation of erosion and flood control requirements into Section 15 to clarify construction requirements.
- Walls of storages must be maintained as they were designed and constructed, allowing increased flexibility in design and ensures protection requirements are maintained.
- Outside walls are to be protected from erosion and flood action. Inside walls should be protected from erosion, wave and scouring action.
- Pipes entering all (not just earthen) liquid manure storage facilities must be installed so the liner does not break, since pipes can penetrate any liner material.

Standards and Administration Regulation – Manure and Compost Application

- Reinstate the requirement that manure compost materials or compost must be incorporated within 48 hours of spreading on cultivated lands.
- The Board has the authority to issue blanket authorizations when unseasonable or extreme weather conditions require operators to apply manure or compost on frozen or snow covered ground.
- Snow covered, frozen, direct seeded - The setbacks outlined in Schedule 3 (Tables 1 and 2) will be placed into Section 24 to clarify that the means slope is determined with 90 meters of the common body of water for slopes between 0 and 12%. For slopes at the 90 meter greater than 12%, applications cannot be made until the mean slope is less than 12% and the setback from that point would be 30, 60, or 90 depending on the mean slope.
- The approval officer may allow a producer to exceed the standards in the regulations around nutrient and electrical conductivity limits without issuing an authorization if the soil will benefit. Brings clarity around the authorization process.
- Soil tests must be conducted at a minimum of once every three years to reflect the original intent.

Standards and Administration Regulation – Manure and Compost Application

- Luvisolic soils are Grey Wooded, so remove Luvisolic from Schedule 3 Table 3 to clarify.
- Schedule 3 Tables 5- 6 manure production to be removed from the schedule and placed in an official AAFRD Reference Guide that is recognized as the source for standards. This allows AOPA to be kept current with scientific standards.
- Schedule 3 Tables 7-30 Land base requirements for nutrient management will be removed from the schedule and placed in the official AAFRD Reference Guide.

Standards and Administration Regulation – Safety at Liquid Manure Facilities

- Remove the access provisions from the regulation and place them in a best management practices guide or manual. These are safety management issues, not environmental.

Board Administrative Procedures Regulation – Application Submission

- The approval officer will determine in advance of the submission of the application the information required to complete the assessment. This clarifies to the applicant the information they must provide.
- Applicants must only identify where they apply manure for the 1st year of the operation. There is no requirement to register the fields where they will be applying, so it allows for flexibility in manure management.
- Remove the requirement that an application for an authorization for a nutrient management plan must be filed with the Board and combine in a new section that outlines the process to get both a manure handling and nutrient management plan approved to clarify the process.
- Remove repetition around the approval officer asking for additional information as they assess an application to eliminate confusion.
- Remove the requirement that all design information submitted with a application be certified by a professional engineer.

Board Administrative Procedures Regulation – Public Notification

- In addition to the methods that parties can be provided notice to others when required by the Act listed in Section 8, the approval officer and Board may approve other methods proposed by the party who must provide notices. This allows the party who must provide notice to determine the options that work best for them.
- Section 9 specifies the applicant must provide copies of the application to those requesting it. The Board will now also provide copies of applications for approvals, registrations and authorizations to the affected parties. Reduces costs to the applicant, and simplifies the process.

Board Administrative Procedures Regulation – Request for Review

- Section 14 states that the persons who file a request for review must advise other directly affected parties of the filing. The board will now notify all parties who applied for directly affected party status that request for review has been file and give them 5 working days from receipt of their notification to file a response.

Board Administrative Procedures Regulation – Confidential Information

- Currently all information filed in a Board proceeding are part of the record and is public information. However, if the information is personal, financial, commercial, scientific or technical the board can without a hearing classify the information as confidential. The references to scientific and technical will be dropped since commercial encompasses scientific and technical.

Standards and Administration Regulation – Definitions

- Section 1 – Clarify that a storm drainage system as defined by the Environmental Protection and Enhancement Act is not a common body of water regardless of where the system may empty to.
- Clarification around ground water sources, liner (constructed) and protective layer (natural).

All Regulations – Roles and Responsibilities of the Board, Approval Officers, and Inspectors

- Clarify where the approval officers and inspectors have the authority to carry out specific functions; and include a provision in each regulation that the Board has all the powers of an Inspector or Approval Officer.

Moving forward

- Comments....
- Suggestions.....
- Communications.....